

Brian Darby, Member
Melissa Diorio, Member
Stephanie Novak, Vice Chairperson



Tracie Merchant-Leatherwood, Chairperson

Alicia Young, Member
Sharon McTernan, Member
Elizabeth Ellenbecker, Member

**ROANOKE ART & HISTORY
TRAIL COMMITTEE AGENDA
MAY 3, 2023
6:30 PM**

**ROANOKE CITY HALL
FIRST FLOOR - CONFERENCE ROOM #102
500 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Art and History Trail Committee on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

C. PRESENTATION

1. Presentation of Proposed Historical Art Map Designers.

D. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Art and History Trail Committee meeting held on April 13, 2023.

E. NEW BUSINESS

1. Consideration and action to approve an artist for the Historical Map Project.

F. ADJOURNMENT

CERTIFICATION



**AGENDA FOR THE ROANOKE
ART & HISTORY TRAIL COMMITTEE
MEETING**

**May 3, 2023
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I certify that the above notice was posted at City Hall, 500 South Oak Street, Roanoke, Texas, on Thursday, April 27, 2023, by 5:00 pm, in accordance with Chapter 551, Texas Government Code.

April S. Hill, City Secretary

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

A public wireless network is now available in the Council Chambers for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: City Hall Guests



Roanoke Art & History Trail Committee **AGENDA ITEM**

TO: Art and Historical Trail Committee Board Members

SUBJECT: Presentation

MEETING DATE: May 3, 2023

DEPARTMENT: Library

ITEM SUMMARY:

Library Director Kelly Holt will present renderings by 2 artists under consideration for the historical map project.

INFORMATION:

Kelly Holt will present images and information from Matt Kaser of Kaser Design and Gary Buckner of Stash Designs about their ability to complete the Historical Map of Oak Street project.

STAFF RECOMMENDATION:

Staff recommends committee members consider these two firms' past work experience and their proposed design elements to determine which firm is best suited to this project.

SPECIAL CONSIDERATION:

In order to complete this project ahead of the September 30, 2023 fund expenditure deadline, staff recommends selecting one firm.

FINANCIAL CONSIDERATION:

Both firms can complete the project with the budgeted funds.

ATTACHMENTS:

None



Roanoke Art & History Trail Committee **AGENDA ITEM**

TO: Art & History Trail Committee Members

SUBJECT: 04/13/2023 - AHTC Minutes

MEETING DATE: May 3, 2023

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of the minutes from the regular Art and History Trail Committee meeting held on April 13, 2023.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. AHTC Min 04-13-2023

Brian Darby, Member
Melissa Diorio, Member
Stephanie Novak,, Vice Chairperson



Tracie Merchant-Leatherwood, Chairperson

Alicia Young, Member
Sharon McTernen, Member
Elizabeth Ellenbecker, Member

**ROANOKE ART AND HISTORY TRAIL
COMMITTEE MINUTES
APRIL 13, 2023
6:30 P.M.**

**ROANOKE CITY HALL
FIRST FLOOR – COMMUNITY ROOM #102
500 S. OAK STREET
ROANOKE, TEXAS 76262**

Present: Chairperson Tracie Merchant-Leatherwood; Committee Members: Alicia Young, Elizabeth Ellenbecker, Sharon McTernen, Brian Darby, and Melissa Diorio.

Dept. Staff: Curator of Collections Kelli Thomerson.

Absent: Vice Chairperson Stephanie Novak.

A. CALL MEETING TO ORDER

The meeting was called to order at 6:35 p.m.

B. PUBLIC INPUT

No one wished to speak.

C. APPROVAL OF THE MINUTES

1. Motion made by Melissa Diorio second by Sharon McTernen to approve the minutes from the regular Art and History Trail Committee meeting held on February 23, 2023.

Motion carried unanimously.

D. NEW BUSINESS

1. Motion made by Sharon McTernen second by Alicia Young to approve the amended Art and History Trail Committee bylaws reducing the number of committee members from 11 to 7.

Motion carried unanimously.



**AGENDA FOR THE ROANOKE
ART & HISTORY TRAIL COMMITTEE
MEETING**

**April 13, 2023
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2. Motion made by Brian Darby second by Sharon McTernen to approve the Public Art Master Plan Policies and Procedures.
Motion carried unanimously.

E. ADJOURNMENT

Motion made by Brian Darby second by Alicia Young to adjourn the meeting at 6:47 p.m.
Motion carried unanimously.

Tracie Merchant-Leatherwood, Chairperson

_____, Secretary



Roanoke Art & History Trail Committee **AGENDA ITEM**

TO: Art & History Trail Committee Members

SUBJECT: Historical Map Art Project

MEETING DATE: May 3, 2023

DEPARTMENT: Visitor Center/Museum

ITEM SUMMARY:

Consideration and action to approve an artist for the Historical Map Project.

INFORMATION:

As detailed in this evening's presentation to the board, two designers met with city staff to discuss their process, their past work, and their ability to create an artistic historical map display that fulfills the committee's vision of showcasing Roanoke's unique history and small town charm in a creative way. The designers under consideration include Mathew Kaser of Kaser Design and Gary Buckner of Stash Design.

STAFF RECOMMENDATION:

Staff recommends the board approve one artist to begin the design process.

SPECIAL CONSIDERATION:

Delay selecting an artist could result in a failure to finish the project ahead of the September 30, 2023 deadline to expend this budget.

FINANCIAL CONSIDERATION:

Both artists have confirmed they can deliver a project within the allowed \$27,500.00 budget allotment.

ATTACHMENTS:

None