

Brian Darby, Secretary
Josh Brinegar, Vice Chairperson
Michelle Davidson, Board Member
Shannon Davidson, Board Member



Vacant, Board Member
Angie Grimm, Board Member
Richard Noon, Board Member

**ROANOKE PARKS AND RECREATION BOARD
AGENDA
APRIL 27, 2023
6:30 PM**

**ROANOKE RECREATION CENTER
501 ROANOKE ROAD, ROOM #201
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Parks and Recreation Board on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda.

C. APPROVAL OF THE MINUTES

1. Consider and action on approval of the minutes from the regular Parks and Recreation Board Meeting held on March 23, 2023.

D. NEW BUSINESS

1. Staff updates on projects and programs.
2. Update on proposed FY'24 and 5 year CIP budget items.
3. Request from the Chairperson to address the Board regarding future Parks and Recreation Board meeting dates.
4. Consideration and action to select a scholarship recipient.

The Parks and Recreation Board reserves the right to adjourn into Executive Session during the course of this meeting to discuss any item on the posted agenda as authorized by Chapter 551 of the Texas Government Code.



AGENDA FOR THE ROANOKE
PARKS AND RECREATION BOARD

April 27, 2023
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E. ADJOURNMENT

CERTIFICATION

I certify that the above notice was posted at Roanoke Recreation Center, 501 Roanoke Road, Roanoke, Texas, on Thursday, April 20, 2023, by 5:00pm, in accordance with Chapter 551, Texas Government Code.

Ray McDonald III, Director of Parks and
Recreation

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

A public wireless network is now available in the Recreation Center for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guest



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 03/23/2023 - P&R Minutes

MEETING DATE: April 27, 2023

DEPARTMENT: Parks

ITEM SUMMARY:

Consider and action on approval of the minutes from the regular Parks and Recreation Board Meeting held on March 23, 2023.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. P&R Minutes - 03-23-2023



Meeting Minutes

Date: 03/23/23

Time: 6:30 P.M.

Place: Roanoke Recreation Center

Re: March 2023 Parks & Recreation Board Meeting

Present:

Josh Brinegar, P&R Vice Chairperson
Robert Crawford, P&R Chairperson
Brian Darby, P&R Board Secretary
Michelle Davidson, P&R Board Member
Shannon Davidson, P&R Board Member
Angie Grimm, P&R Board Member
Richard Noon, P&R Board Member (minus 7 minutes – you were late, dude)
Ray McDonald, Director of Parks & Recreation
Eric Lorenz, Recreation Superintendent
Robert Partridge, Parks Superintendent
Collin Knight, Special Events Coordinator
(we had a FULL house of people this evening)

Absent:

None.

A. CALL TO ORDER

The Roanoke Parks & Recreation Board meeting was called to order PRECISELY at 6:30 P.M.

B. PUBLIC INPUT

None.

C. APPROVAL OF THE MINUTES

1. Consideration and Action to approve minutes from June 27, 2022 meeting.

A motion was made to accept the minutes by Angie Grimm and seconded by Shannon Davidson. Motion carried unanimously.

D. ANNOUNCEMENTS

1. Introduction of new staff members.

- a. Ray McDonald introduced himself and expounded upon his long and storied history in the parks and also in the recreation fields in other municipalities where his legends are still told to this day. This has been his one and only career since high school and he is ready to unleash his talents now here in Roanoke with a wish list already in the works.

2. Staff updates on projects and programs.

- a. Eric Lorenz:

- i. Discussed the City's recent past events and how amazingly successful they continue to be.
- ii. Bragged on the many and varied Recreation City classes that are full and busy.
- iii. Gave a preview of the potential of an outdoor pickle ball court option being explored to supplement our current indoor uses.
- iv. Reviewed the offerings of our Senior Center for the 50+ year old gatherings. Of note at this point Shannon was aghast (insert jaw drop facial expression here) as her next upcoming birthday will make her part of the gang. Additionally, Angie was feeling her bones being reminded that she was already a member.
- v. Bragged on the multitude of people and teams in the menagerie of recreation sport leagues offered.
- vi. Boasted on new cardio equipment and how we monitor and maintain top notch toys to sweat on.
- vii. Accepting applications for any 15 year or older for this summer's City Pool staff.

- b. Robert Partridge chitchatted about the projects in the works:

- i. Fair Play Park new playground shade structure and turf field change.
- ii. Downtown flower bed refresh about being decimated from the recent February freeze.
- iii. Country Acres Park improvements.
- iv. New soccer field perimeter fence installed.

- v. Park signage updates.
 - vi. New exercise pad at the south end of soccer complex.
 - vii. Collecting bids for future Park upgrades for a 5-year Capital Improvement Plan (which must include splash pad renovations).
 - viii. Starting staff park inspection certifications.
- c. Collin Knight reviewed the all of the upcoming Roanoke Events and planned associated activities for each that are only more spectacular than before. (There was a HUGE list and multipage handout that I am in no way going to even attempt to repeat herein, so go to the website and just be amazed there by everything you find).
 - d. It was noted that the Parks and Recreation Scholarship application is out there and we already have 2 applications.

E. ADJOURNMENT

A motion was made by Angie Grimm and seconded by Michelle Davidson at 7:39pm.
Motion carried unanimously.

Reported By:

Brian Darby, P&R Board Secretary



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff updates on projects and programs

MEETING DATE: April 27, 2023

DEPARTMENT: Parks

ITEM SUMMARY:

Staff updates on projects and programs.

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Update on proposed FY'24 and 5 year CIP budget items

MEETING DATE: April 27, 2023

DEPARTMENT: Parks

ITEM SUMMARY:

Update on proposed FY'24 and 5 year CIP budget items.

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Future Parks and Recreation Board Meeting Dates

MEETING DATE: April 27, 2023

DEPARTMENT: Parks

ITEM SUMMARY:

Request from the Chairperson to address the Board regarding future Parks and Recreation Board meeting dates.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Select a Scholarship Recipient

MEETING DATE: April 27, 2023

DEPARTMENT: Parks

ITEM SUMMARY:

Consideration and action to select a scholarship recipient.

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None