

Brian Darby, Member
Vacant, Member
Melissa Diorio, Member
Sharon McTernan, Member
Stephanie Novak, Vice Chairperson



Tracie Merchant-Leatherwood, Chairperson

Alicia Young, Member
Ryan Wilhite, Member
Angie Grimm, Member
Sarah Singer, Secretary
Elizabeth Ellenbecker, Member

**ROANOKE ART & HISTORY
TRAIL COMMITTEE AGENDA
JANUARY 26, 2023
6:30 PM**

**ROANOKE CITY HALL
FIRST FLOOR - COMMUNITY ROOM #132
500 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Art and History Trail Committee on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

C. PRESENTATION

1. Mike Gurnell will give a presentation on artwork enhancing City Hall with historical images blended with images from present day that will provide a memorable experience for all visitors.

D. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Art and History Trail Committee meeting held on January 12, 2023.

E. OLD BUSINESS

1. Discussion and action on replacing a supplemental request for historical signage along Oak Street.

F. ADJOURNMENT



**AGENDA FOR THE ROANOKE
ART & HISTORY TRAIL COMMITTEE
MEETING**

**January 26, 2023
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CERTIFICATION

I certify that the above notice was posted at City Hall, 500 South Oak Street, Roanoke, Texas, on Thursday, January 19, 2023, by 5:00 pm, in accordance with Chapter 551, Texas Government Code.

April S. Hill, City Secretary

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

A public wireless network is now available in the Council Chambers for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: City Hall Guests



Roanoke Art & History Trail Committee **AGENDA ITEM**

TO: Art & History Trail Committee Members

SUBJECT: 01/12/2023 - AHTC Minutes

MEETING DATE: January 26, 2023

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of the minutes from the regular Art and History Trail Committee meeting held on January 12, 2023.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. AHTC Min 01-12-2023

Brian Darby, Member
Heather Ales, Member
Melissa Diorio, Member
Sarah Singer, Secretary
Stephanie Novak,, Vice Chairperson



Tracie Merchant-Leatherwood, Chairperson

Alicia Young, Member
Ryan Wilhite, Member
Angie Grimm, Member
Sharon McTernen, Member
Elizabeth Ellenbecker, Member

**ROANOKE ART AND HISTORY TRAIL
COMMITTEE MINUTES
JANUARY 12, 2023
6:30 P.M.**

**ROANOKE CITY HALL
1ST FLOOR – COMMUNITY ROOM #132
500 S. OAK STREET
ROANOKE, TEXAS 76262**

Present: Chairperson Tracie Merchant-Leatherwood; Vice Chairperson Stephanie Novak;
Committee Members: Sarah Singer, Elizabeth Ellenbecker, Sharon McTernen,
Brian Darby, Ryan Wilhite, and Melissa Diorio.

Dept. Staff: Curator of Collections Kelli Thomerson.

Absent: Committee Members: Angie Grimm, Heather Ales, and Alicia Young.

A. CALL MEETING TO ORDER

The meeting was called to order at 6:35 p.m.

B. PUBLIC INPUT

Michael Gurnell, addressed the Art and History Trail Committee, stating he would like to provide images in City Hall. Mr. Gurnell further stated he was scheduled to meet with City Hall staff in 2020 to move forward with possible placement of his artwork in City Hall. Unfortunately, COVID halted this process.

C. APPROVAL OF THE MINUTES

1. Motion made by Sarah Singer second by Ryan Wilhite to approve the minutes from the regular Art and History Trail Committee meeting held on December 8, 2022.
Motion carried unanimously.

D. NEW BUSINESS

1. Discussion and action on replacing a supplemental request for historical signage along Oak Street.

Curator Kelli Thomerson gave an overview of the original intent of the supplemental budget request for historical signage, and explained it can be



**AGENDA FOR THE ROANOKE
ART & HISTORY TRAIL COMMITTEE
MEETING**

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reallocated for a different project with City Council approval. Ms. Thomerson further stated the funds could be used for Utility Box wraps, as was done in the City of Hurst.

Chairperson Tracie Merchant-Leatherwood asked what type of art was used for the utility box wraps.

Ms. Thomerson stated they used art that was submitted online, which over 60 submissions were received.

Committee member Brian Darby asked, based on the anticipated cost of utility box wraps, is there an anticipated balance to use for another project.

Ms. Thomerson stated the City of Hurst spent around \$1,000 for each utility box wrap; this did not include the honorarium to the artists, which is commonly around \$250 per artist. Ms. Thomerson explained that she is currently working with the Roanoke Public Works department to get a list of utility boxes located within the city. Ms. Thomerson further stated it would be 2 months for call to artists, and then the Art and History Trail Committee would choose which displays they would like to use, and at which utility box.

After much discussion on the use of the budgeted funds, the consensus is to table until the next meeting.

Motion made by Stephanie Novak second by Sharon McTernen to table this item until the January 26, 2023 Art and History Trail Committee meeting.

Motion carried unanimously.

2. Discussion and action on the Public Arts Master Design Plan Vision Statement.

After much discussion, the Art and History Trail Committee presented the final mission statement:

“For Roanoke to be experienced as a community that celebrates the Arts. The Roanoke Art and History Trail Committee will provide thoughtfully planned art that creates welcoming gathering spaces, drives the expansion of tourism and economic development, all with a nod to the historical significance of the City of Roanoke.”

Motion made by Sharon McTernen second by Elizabeth Ellenbecker to approve the final vision statement as written.

Motion carried unanimously.

E. ADJOURNMENT



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MEETING**

**January 12, 2023
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Motion made by Ryan Wilhite second by Melissa Diorio to adjourn the meeting at 7:45 p.m.

Motion carried unanimously.

Tracie Merchant-Leatherwood, Chairperson

Sarah Singer, Secretary



Roanoke Art & History Trail Committee **AGENDA ITEM**

TO: Art & History Trail Committee Members

SUBJECT: Signage along Oak Street

MEETING DATE: January 26, 2023

DEPARTMENT: Administration

ITEM SUMMARY:

Replacing supplemental request for historical signage.

INFORMATION:

Marketing made a supplemental request to City Council for \$27,000 for 15 historical signs along Oak Street. This new business is to consider changing and resubmitting the amount to the council for public art.

STAFF RECOMMENDATION:

Staff is recommending using the money for utility box wraps and a possible second public art project. Staff will resubmit the supplement request to council once the committee agrees on how to spend the \$27,000.

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. Signs Supplement

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND:
DEPARTMENT:

Form 5
FY2022-23

TITLE OF ITEM/PROGRAM	Historical Signage
BRIEF DESCRIPTION	Design, Purchase and Install Historical Signage along Oak Street
JUSTIFICATION	Install 15 interpretive signs along Oak Stree in front of each of the 15 historic locations/buildings listed on the Historic Donwnton Roanoke's Walking Tour. The signs or markers would give visitors background on each building/location. As they stroll along Oak Street, pedertrains would see a vintage photo and a short history about the building/location. Then, looking at the building today, they will learn more about Roanoke and see a multidimensional picture of downtown Roanoke's unique history.

ITEM DESCRIPTION	ACCT. CODE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (IF VEHICLE, INCLUDE TYPE ONLY, ie., Sedan, Pickup, etc)
SALARIES AND WAGES			
Salaries			
Benefits			
PROFESSIONAL SERVICES			
SUPPLIES			
MAINTENANCE AND REPLACEMENT			
MISCELLANEOUS SERVICES	685-405	27,000	Design, develop and install
SUNDRY CHARGES			
CAPITAL OUTLAY			
TOTAL		\$ 27,000	