

Brian Darby, Member
Heather Ales, Member
Melissa Diorio, Member
Sharon McTernan, Member
Stephanie Novak, Vice Chairperson



Tracie Merchant-Leatherwood, Chairperson

Alicia Young, Member
Ryan Wilhite, Member
Angie Grimm, Member
Sarah Singer, Secretary
Elizabeth Ellenbecker, Member

**ROANOKE ART & HISTORY
TRAIL COMMITTEE AGENDA
JANUARY 12, 2023
6:30 PM**

**ROANOKE CITY HALL
FIRST FLOOR - COMMUNITY ROOM #132
500 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Art and History Trail Committee on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

C. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Art and History Trail Committee meeting held on December 8, 2022.

D. NEW BUSINESS

1. Discussion and action on replacing a supplemental request for historical signage along Oak Street.
2. Discussion and action on the Public Arts Master Design Plan Vision Statement.

E. ADJOURNMENT

CERTIFICATION

I certify that the above notice was posted at City Hall, 500 South Oak Street, Roanoke, Texas, on Thursday, January 5, 2023, by 5:00 pm, in accordance with Chapter 551, Texas Government Code.



AGENDA FOR THE ROANOKE
ART & HISTORY TRAIL COMMITTEE
MEETING

January 12, 2023
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April S. Hill, City Secretary

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

A public wireless network is now available in the Council Chambers for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: City Hall Guests



Roanoke Art & History Trail Committee **AGENDA ITEM**

TO: Art & History Trail Committee Members

SUBJECT: 12/08/2022 - AHTC Minutes

MEETING DATE: January 12, 2023

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of the minutes from the regular Art and History Trail Committee meeting held on December 8, 2022.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. AHTC Min 12-08-2022

Brian Darby, Member
Heather Ales, Member
Melissa Diorio, Member
Sarah Singer, Secretary
Stephanie Novak,, Vice Chairperson



Tracie Merchant-Leatherwood, Chairperson

Alicia Young, Member
Ryan Wilhite, Member
Angie Grimm, Member
Sharon McTernen, Member
Elizabeth Ellenbecker, Member

**ROANOKE ART AND HISTORY TRAIL
COMMITTEE MINUTES
DECEMBER 8, 2022
6:30 P.M.**

**ROANOKE CITY HALL
1ST FLOOR – CONFERENCE ROOM #102
500 S. OAK STREET
ROANOKE, TEXAS 76262**

Present: Chairperson Tracie Merchant-Leatherwood; Vice Chairperson Stephanie Novak;
Committee Members: Sarah Singer, Angie Grimm, Heather Ales, Sharon
McTernen, Brian Darby, Ryan Wilhite, Alicia Young and Melissa Diorio.

Dept. Staff: Curator of Collections Kelli Thomerson.

Absent: Committee member Elizabeth Ellenbecker.

A. CALL MEETING TO ORDER

The meeting was called to order at 6:32 p.m.

B. PUBLIC INPUT

No one wished to speak.

C. APPROVAL OF THE MINUTES

1. Motion made by Sarah Singer second by Angie Grimm to approve the minutes from the regular Art and History Trail Committee meeting held on November 10, 2022.

Motion carried unanimously.

D. NEW BUSINESS

1. Discussion on the Public Arts Master Plan Design, including the mission and vision statements.

The Art and History Trail Committee reviewed mission/vision statements from other cities and discussed possible mission and vision statements, each reading their suggestions.

After much discussion, the majority of the committee are in agreement, of the following mission statement.



**AGENDA FOR THE ROANOKE
ART & HISTORY TRAIL COMMITTEE
MEETING**

**December 8, 2022
Page 2 of 2**

“The mission of the Roanoke Art and History Trail Committee is to cultivate and develop a comprehensive culture of art while honoring the history and enriching the community of Roanoke and visitors.”

Curator of Collections Kelli Thomerson reminded the committee members the next Art and History Trail Committee meeting will be held on January 12, 2023.

E. ADJOURNMENT

Motion made by Ryan Wilhite second by Angie Grimm to adjourn the meeting at 7:38 p.m.
Motion carried unanimously.

Tracie Merchant-Leatherwood, Chairperson

Sarah Singer, Secretary



Roanoke Art & History Trail Committee **AGENDA ITEM**

TO: Art & History Trail Committee Members

SUBJECT: Signage along Oak Street

MEETING DATE: January 12, 2023

DEPARTMENT: Administration

ITEM SUMMARY:

Replacing supplemental request for historical signage.

INFORMATION:

Marketing made a supplemental request to City Council for \$27,000 for 15 historical signs along Oak Street. This new business is to consider changing and resubmitting the amount to the council for public art.

STAFF RECOMMENDATION:

Staff is recommending using the money for utility box wraps and a possible second public art project. Staff will resubmit the supplement request to council once the committee agrees on how to spend the \$27,000.

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. Signs Supplement

Form 5

FY2022-23

CITY OF ROANOKE

ANNUAL BUDGET REQUEST

CAPITAL AND SUPPLEMENTAL REQUESTS

FUND:

DEPARTMENT:

TITLE OF ITEM/PROGRAM

Historical Signage

BRIEF DESCRIPTION

Design, Purchase and Install Historical Signage along Oak Street

JUSTIFICATION

Install 15 interpretive signs along Oak Stree in front of each of the 15 historic locations/buildings listed on the Historic Donwnnton Roanoke's Walking Tour. The signs or markers would give visitors background on each building/location. As they stroll along Oak Street, pedertrains would see a vintage photo and a short history about the building/location. Then, looking at the building today, they will learn more about Roanoke and see a multidimensional picture of downtown Roanoke's unique history.

ITEM DESCRIPTION	ACCT. CODE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (IF VEHICLE, INCLUDE TYPE ONLY, ie., Sedan, Pickup, etc)
SALARIES AND WAGES			
Salaries			
Benefits			
PROFESSIONAL SERVICES			
SUPPLIES			
MAINTENANCE AND REPLACEMENT			
MISCELLANEOUS SERVICES	685-405	27,000	Design, develop and install
SUNDRY CHARGES			
CAPITAL OUTLAY			
TOTAL		\$ 27,000	



Roanoke Art & History Trail Committee **AGENDA ITEM**

TO: Art & History Trail Committee Members

SUBJECT: Vision Statement for the Master Plan

MEETING DATE: January 12, 2023

DEPARTMENT: Administration

ITEM SUMMARY:

Discussion and action on the Vision Statement for the Master Plan.

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None