

Bryan Moyers, Councilmember
David Brundage, Councilmember
Holly Gray-Moore, Mayor Pro-Tem



Carl E. Gierisch, Jr., Mayor

Brian Darby, Councilmember
Hogan Page, Councilmember
David Thompson, Councilmember

ROANOKE CITY COUNCIL AGENDA REGULAR MEETING

**JUNE 28, 2022
7:00 PM
500 S. OAK STREET
ROANOKE, TX 76262-6732**

A. CALL CITY COUNCIL TO ORDER

Invocation and Pledge of Allegiance

B. ANNOUNCEMENTS

C. PUBLIC INPUT

This item is available for citizens to address the City Council on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality cable broadcast, all speakers need to speak at the podium.

D. PRESENTATION

1. Mayor Gierisch will swear in a new police officer to the Roanoke Police Department, Officer David Oyague.

E. CONSENT AGENDA

All items listed below are considered routine and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed and considered separately.



**AGENDA FOR THE
REGULAR MEETING
OF THE ROANOKE CITY COUNCIL**

**June 28, 2022
Page 2 of 4**

1. Consider approval of the minutes from the regular City Council meeting held on June 14, 2022.
2. Consider approval of an Interlocal Agreement between the City of Roanoke and the cities comprising the MetroShare Library Cooperative for the reciprocal lending of materials.

F. NEW BUSINESS

1. Consideration and action to nominate and elect a City Council Member as Mayor Pro Tem.
2. Consideration and action to authorize city staff to move forward with negotiations for the architectural services with the Roanoke Police and Court Facility.
3. Public hearing to consider amending the Comprehensive Zoning Ordinance, by amending Chapter 12, Article III, Division 15, of the Code of Ordinances of the City of Roanoke, Texas, entitled "Oak Street Corridor Zoning District," by amending Exhibit C, entitled "Oak Street Regulating Plan"; by changing the maximum height of buildings from two (2) stories to four (4) stories for Lots 7R and 15R, Block 12 of the Original Town of Roanoke Addition, an addition to the City of Roanoke, Denton County, Texas. (Formerly Scotty's Automotive). (Ordinance No. 2022-116)
NO ACTION TO BE TAKEN.
4. Consideration and action on approval of Ordinance No. 2022-116 amending the Comprehensive Zoning Ordinance, by amending chapter 12, Article III, Division 15, entitled "Oak Street Corridor Zoning District" by amending exhibit C entitled "Oak Street Regulating Plan," by changing the maximum height of buildings from two (2) stories to four (4) stories for lots 7R and 15R, Block 12 of the Original Town of Roanoke Addition, an addition to the City of Roanoke, Denton County, Texas, generally located on Hwy 377, west of Oak Street, between Main and Rusk Street (formally Scotty's Automotive).
NO ACTION TO BE TAKEN.
5. Public hearing to consider a rezoning application for Lots 7R and 15R, Block 12 of O.T. Roanoke Addition, an addition located within the City of Roanoke, Denton County, Texas, by changing the zoning for said property from Oak Street Corridor Zoning District – Highway 377 Zone to Oak Street Corridor Zoning District – Highway 377 Zone – Specific Use Permit



**AGENDA FOR THE
REGULAR MEETING
OF THE ROANOKE CITY COUNCIL**

June 28, 2022
Page 3 of 4

(SUP) to allow live work units use. (Formally Scotty's Automotive) (SUP-2022-04 / Ordinance No. 2022-117)

NO ACTION TO BE TAKEN.

6. Consideration and action on a Specific Use Permit (SUP 2022-04) request from Randy Primrose, for lots 7R and 15R, block 12 of O.T. Roanoke Addition, an addition located within the City of Roanoke, Denton County, Texas, for said property to allow live-work units use. The property is generally located on Hwy 377, west of Oak Street, between Main Street and Rusk Street (formally Scotty's Automotive). (Ordinance No. 2022-117)

NO ACTION TO BE TAKEN.

7. Discuss and receive City Council direction on the current solid waste and recycling contract.

G. EXECUTIVE SESSION

The City Council will hold a closed Executive Session meeting pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

Section 551.071

To seek legal advice from the City Attorney regarding pending or contemplated litigation - concerning Phase 4 of the Fairway Ranch Subdivision - Fairway Ranch drainage issues.

Section 551.087

To deliberate commercial or financial information the City has received from a business prospect, and to deliberate the offer of a financial or other incentive to a business prospect.

RECONVENE INTO REGULAR SESSION

The City Council will reconvene into Regular Session, pursuant to the provisions of Chapter 551 of the Texas Government Code, to take any action necessary regarding:

Section 551.071

To seek legal advice from the City Attorney regarding pending or contemplated litigation - concerning Phase 4 of the Fairway Ranch Subdivision - Fairway Ranch drainage issues.

Section 551.087



**AGENDA FOR THE
REGULAR MEETING
OF THE ROANOKE CITY COUNCIL**

**June 28, 2022
Page 4 of 4**

To deliberate commercial or financial information the City has received from a business prospect, and to deliberate the offer of a financial or other incentive to a business prospect.

The City Council reserves the right to adjourn into Executive Session during the course of this meeting to discuss any item on the posted agenda as authorized by Chapter 551 of the Texas Government Code.

H. ADJOURNMENT

CERTIFICATION

I certify that the above notice was posted at City Hall, 500 South Oak Street, Roanoke, Texas, on Friday, June 24, 2022, by 5:00 pm, in accordance with Chapter 551, Texas Government Code.

A handwritten signature in blue ink, reading "April S. Hill".

April S. Hill, City Secretary

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRaille IS NOT AVAILABLE.**

📶 A public wireless network is now available in the Council Chambers for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: City Hall Guests



CITY COUNCIL AGENDA ITEM

TO: Mayor and City Council

SUBJECT: 06/14/2022 - CC Minutes

MEETING DATE: June 28, 2022

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consider approval of the minutes from the regular City Council meeting held on June 14, 2022.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. CCMin 06-14-2022

Bryan Moyers, Council Member
David Brundage, Council Member
Holly Gray-Moore, Mayor Pro-Tem



Carl E. Gierisch, Jr., Mayor

Brian Darby, Council Member
Hogan Page, Council Member
David Thompson, Council Member

**MINUTES
ROANOKE CITY COUNCIL
REGULAR MEETING
JUNE 14, 2022
CITY HALL COUNCIL CHAMBERS
500 S. OAK STREET
7:00 P.M.**

PRESENT: Mayor Carl E. "Scooter" Gierisch, Jr.; Council Members: David Brundage, Bryan Moyers, Hogan Page, and David Thompson; City Manager Scott Campbell, City Secretary April S. Hill, and City Attorney Jeff Moore.

DEPT. STAFF: Assistant City Manager Cody Petree, Chief of Police Jeriahme Miller, Fire Chief Chris Addington, Director of Fiscal and Administrative Services Vicki Rodriguez, Public Works Director Shawn Wilkinson, and Parks and Recreation Director Ronnie Angel.

ABSENT: Mayor Pro Tem Holly Gray-Moore and Council Member Brian Darby.

A. CALL CITY COUNCIL TO ORDER

City Council called to order at 7:00 p.m.
Invocation and Pledge of Allegiance given by Mayor Gierisch.

B. ANNOUNCEMENTS

There were no announcements.

C. PUBLIC INPUT

Mayor Gierisch read a statement from Chris Moore, who was unable to attend, representing the neighborhood of Parks of Roanoke:

The parking situation at the "Primary" entrance to the Parks of Roanoke creates multiple issues for its inhabitants ranging from possible head-on collisions, hitting car doors as they are opened, pedestrians crossing the road, and reduced throughput for emergency vehicles during times of need.

I put emphasis on the "Primary" entrance as it is often said that if we do not like the parking situation at the Marshal Creek entrance, then we should use the other one. Unfortunately, the other larger entrance is practically unusable due to traffic patterns at 377. There are very few residents who actually use this entrance.



**MINUTES FOR THE REGULAR MEETING
OF THE ROANOKE CITY COUNCIL**

**June 14, 2022
Page 2 of 5**

Parking at the Marshal Creek and Berkley Dr. entrance is reduced to a single lane for most of the day. Many times, there are as many as 8 cars in total taking up both sides of the road and this does not include the random neighbors stopping to pick up their mail. This causes decreased visibility in the area, which is especially dangerous for those entering into the neighborhood from Marshal Creek. Entering the neighborhood here usually requires an amount of speed to be carried to ensure you are out of oncoming traffic. This puts the driver at risk of missing pedestrians walking out from between cars, car doors being opened, bicyclists in the lane, and even other drivers leaving the neighborhood. This situation also essentially creates a roadblock for vehicles trying to enter the neighborhood including emergency vehicles.

To resolve this, we are asking you to consider treating Berkley Drive as a No Parking Zone as is done for many other Primary entrances to neighborhoods.

D. CONSENT AGENDA

All items listed below are considered routine and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed and considered separately.

1. Consider approval of the minutes from the regular City Council meeting held on May 24, 2022.
2. Consider and acceptance of the FY 2022-2023 Crime Control and Prevention District Budget.
3. Consider approval of a Memorandum of Understanding (MOU) between the City of Roanoke and Flock Group, Inc., to access Flock's technology platform and Flock Safety dashboard for investigative purposes.

Motion made by David Thompson second by Bryan Moyers to approve Consent Agenda Items 1 through 3.

Motion carried unanimously.

E. NEW BUSINESS

1. Motion made by David Thompson second by Hogan Page to approve Resolution No. 2022-109R, casting the City of Roanoke's vote for Jim Carter for the appointing of one member to the Board of Managers of the Denco Area 9-1-1 District.
Motion carried unanimously.
2. Motion made by David Thompson second by Hogan Page to approve an Agreement between the City of Roanoke and Tarrant County Emergency Services District (ESD) No. 1 for American Rescue Plan Act State and Local Recovery Funds.



**MINUTES FOR THE REGULAR MEETING
OF THE ROANOKE CITY COUNCIL**

**June 14, 2022
Page 3 of 5**

Motion carried unanimously.

3. Motion made by David Thompson second by Bryan Moyers to approve the Purchase of Radios, Consoles and Related Equipment for Police and Fire Department utilizing American Rescue Plan Act (ARPA) Funds.

Motion carried unanimously.

4. Discussion regarding On-Street Parking Regulations.

Mayor Gierisch stated there are numerous issues with street parking throughout the city. Mayor Gierisch stated one particular issue, which was brought forth by Mr. Chris Moore (Mayor Gierisch read Mr. Moore's statement during public input), is parking at the Marshall Creek Road and Berkley Drive entrance, which causes decreased visibility in that area.

Councilmember David Thompson stated that when Mr. Moore reached out with his concerns, which included photos of the issue, it was very evident that it becomes challenging at that intersection. Council Member Thompson suggested setting guidelines to allow various times when "no parking" is allowed, to help alleviate the issues on various city streets.

Mayor Gierisch stated a survey was sent to all neighborhoods some time ago, concerning street parking, and the results were approximately 50/50.

City Manager Scott Campbell stated the city surveyed nine neighborhoods, and four neighborhoods responded affirming they would like to see some added restrictions. Further information was given to the four neighborhoods, and there were no overwhelming opinions on suggested options, regarding how to alleviate the parking issues. Mr. Campbell stated the city staff is seeking direction from City Council whether to move forward with further study.

Councilmember Thompson stated surveying the neighborhoods would most likely yield the same results. Councilmember Thompson suggested creating guidelines that would apply to the entire city, under certain circumstances or certain times of the day, for no parking.

Mayor Gierisch stated the city currently has sign standards in place, which allows the placement of signs when an issue is identified, without City Council approval.

Mr. Campbell stated the city had placed signs, reflecting State law, which prohibits parking within 30' (ft.) of a stop sign.

Councilmember Bryan Moyers asked what would stop residents from saying, "my street has a problem, and I need a sign." Would this be based on one complaint or numerous complaints, or how would we regulate that?



**MINUTES FOR THE REGULAR MEETING
OF THE ROANOKE CITY COUNCIL**

**June 14, 2022
Page 4 of 5**

Mr. Campbell stated it is possible residents will ask for signs, so it would need to be based on some type of guideline. Mr. Campbell asked if this is something the City Council is interested in, the possible placing of signs at the main entrances (ingress and egress) of neighborhoods.

Councilmember David Brundage stated it makes sense in terms of the ingress and egress. Councilmember Brundage further state when campaigning for his City Council seat, the main complaint was cars parked on both sides of the road.

Mayor Gierisch asked City Council if they have a consensus on which direction to take. Mayor Gierisch further stated this is not an action item; it is a recommendation to city staff, on how to proceed.

Councilmember Thompson stated he would like to take some time to create a set of guidelines and to have city staff move forward with placing no parking signs in problem areas.

Mr. Campbell asked is there are any other problem areas that City Council is hearing about.

Councilmember Thompson stated there have been no complaints; however, the ingress into Briarwyck, at Bristol Street and Briarwyck Parkway is challenging at times.

Mayor Gierisch stated he has noticed issues around the city, so setting guidelines would help.

Councilmember Brundage stated the ingress and egress makes the most sense.

Mayor Gierisch asked if City Council wanted to make it no parking on one side of the street.

Councilmember Thompson stated no parking on one side of the street makes the most sense, so we are not completely taking street parking away, but alleviating the issues.

Councilmember Hogan Page asked if they were speaking about Berkley.

Mayor Gierisch stated they were. Mayor Gierisch suggested possibly making the "mailbox" side of the street a no parking area.

Mr. Campbell stated his only concern is if we place signs that say no parking on one side of the street to solve that one problem, it is suspected the question of "what did you base that on" could arise. Mr. Campbell suggested there should be a clear reason.



MINUTES FOR THE REGULAR MEETING
OF THE ROANOKE CITY COUNCIL

June 14, 2022
Page 5 of 5

City Attorney Jeff Moore suggested hiring a traffic and engineering firm to evaluate the intersection. Mr. Moore further explained that if the question arises as to why, it could be based off the traffic and engineering study.

Mr. Campbell asked if Mr. Moore was speaking to just this area, or multiple areas.

Mr. Moore stated it could be for one specific area or multiple problem areas.

Councilmember Thompson stated that this is a great idea and have the engineers look at the city as a whole, to help aid in creating a set of guidelines.

Mr. Campbell suggested setting up a strong set of guidelines, which will create a uniform standard for problem areas.

Councilmember Moyers stated he likes the idea of handling it on a case-by-case basis and evaluating any new complaints as they come in.

Mayor Gierisch stated the direction is to set guidelines.

F. EXECUTIVE SESSION

The City Council will hold a closed Executive Session meeting pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

CITY COUNCIL DID NOT CONVENE INTO CLOSED SESSION.

Section 551.087

To deliberate commercial or financial information the City has received from a business prospect, and to deliberate the offer of a financial or other incentive to a business prospect.

G. ADJOURNMENT

Motion made by David Thompson second by David Brundage to adjourn the meeting at 7:54 p.m.

Motion carried unanimously.

Carl E. "Scooter" Gierisch, Jr., Mayor

April S. Hill, City Secretary



AGENDA ITEM

TO: Honorable Mayor and City Council

SUBJECT: MetroShare Library Agreement

MEETING DATE: June 28, 2022

DEPARTMENT: Library

ITEM SUMMARY:

Consider approval of an Interlocal Agreement between the cities comprising the MetroShare Library Cooperative (Benbrook, Burleson, Decatur, Forest Hill, Haltom City, Haslet, Keller, Richland Hills, Saginaw, and Watauga).

INFORMATION:

This agreement allows Roanoke Public Library to share the cost of an improved integrated library system and to permit reciprocal borrowing among members of MetroShare. The move will provide expanded access to library materials for Roanoke residents and allow for a more customized public library catalog.

STAFF RECOMMENDATION:

This agreement allows Roanoke Public Library to share the cost of an improved integrated library system (ILS) and to permit reciprocal borrowing among members of MetroShare. The move will provide expanded access to library materials for Roanoke residents (to more than 465,000 items) and allow for a more customized public library catalog.

SPECIAL CONSIDERATION:

Our current ILS support and hosting agreement as members of the North Texas Library Consortium expires January 21, 2023. Moving to a new ILS as a member of MetroShare requires a 4-6 month database configuration and data testing project. In order to provide uninterrupted service, the library must begin preparing for that move now.

FINANCIAL CONSIDERATION:



AGENDA ITEM

The initial \$11,880 cost for installation, customization, support, hosting, and training will be funded by savings in the current budget. The yearly \$3,465 cost for support and hosting will be budgeted annually by the library.

ATTACHMENTS:

1. Interlocal Agreement MetroShare Libraries 10-01-2022

**INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITIES OF
BURLESON, DECATUR, HALTOM CITY, HASLET, KELLER, RICHLAND HILLS,
ROANOKE, SAGINAW, WATAUGA, THE BENBROOK LIBRARY DISTRICT, AND
THE FOREST HILL LIBRARY DISTRICT FOR RECIPROCAL LENDING OF
LIBRARY MATERIALS**

THIS AGREEMENT (“Agreement”), is made and entered into by and between the Benbrook Library District in Benbrook, Texas, the Forest Hill Library District in Forest Hill, Texas, political subdivisions of the State of Texas under Chapter 326 of the Local Government Code located in Tarrant County, Texas, the Cities of Haltom City, Haslet, Keller, Richland Hills, Saginaw, and Watauga, Texas, home-rule municipalities located in Tarrant County, Texas, the City of Burleson, a home-rule municipality located in Johnson County, Texas, the City of Roanoke, a home-rule municipality located in Denton County, Texas and the City of Decatur, a home-rule municipality located in Wise County, Texas (hereinafter collectively referred to as “Parties” or individually as “Party”).

WHEREAS, this Agreement is being entered into pursuant to the Interlocal Cooperation Act, Texas Government Code, Section 791.001, et seq. (the “Act”); and

WHEREAS, the Parties are all local governments as defined by Section 791.003 (4) of the Act engaged in the provision of governmental functions and services to their citizens and patrons; and

WHEREAS, the Parties’ public library systems desire to cooperate in the circulation of library materials for the mutual advantage of their patrons; and

WHEREAS, a program involving reciprocal lending of materials is believed by each of the Parties to be in the best interest of its respective patrons; and

WHEREAS, the Parties have current revenues available to satisfy the fees and/or expenses incurred pursuant to this Agreement; and

NOW THEREFORE, for mutual consideration hereinafter stated, the Parties agree as follows.

I. TERM

The term of this Agreement is for a period of twelve (12) months beginning October 1, 2022 and ending September 30, 2023. to be renewed automatically unless cancelled by any Party as provided in Section IV. TERMINATION herein.

II. OBLIGATIONS OF THE PARTIES

1. The term RECIPROCAL LENDING as used herein means and refers to the privileges which the Parties mutually agree to extend to individuals who are residents, taxpayers, or members

(hereinafter, “member”) of another Party’s municipality or political subdivision. RECIPROCAL LENDING privileges shall be subject to the general rules and regulations of the issuing Party with respect to its borrowers, it being the intention of the Parties that qualified patrons of each district during the term of the Agreement may have the same borrowing privileges afforded to the other Party’s members, wherever practical.

2. The Parties shall mutually accord to individual members of each Party RECIPROCAL LENDING privileges as defined in paragraph 1 with the following exceptions:

- (a) RECIPROCAL LENDING will not entitle the cardholder to free interlibrary loan services; and
- (b) RECIPROCAL LENDING will not entitle the cardholder to checkout electronic materials including e-books, e-audios, and downloadable items.

III. FEES/PAYMENTS DUE

Each Public Library System will bear its own cost of performing under this Agreement. All payments for expenses incurred as a result of the performance of this Agreement shall be made only from current revenues legally available to each respective Party. Any renewal will be subject to the revenues available for that Agreement term.

IV. TERMINATION

Any Party to this Agreement may, without stating any cause or justification, terminate this Agreement by giving written notice to the other Parties sixty (60) days in advance of the termination date selected. In such case, a final report and reconciliation called for by this Agreement shall be rendered notwithstanding any termination under this paragraph.

V. IMMUNITY

In the execution of this Agreement, none of the Parties waive, nor shall be deemed hereby to have waived any immunity or any legal or equitable defense otherwise available against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement does not create any rights in Parties who are not signatories to this Agreement.

VI. ENTIRE AGREEMENT

This Agreement represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations and/or agreements either written or oral. This Agreement may be amended only by written instrument signed by each Party to this Agreement.

VII. NOTICES

Unless notified otherwise in writing, all notices are required to be given to all Parties in

writing and delivered in person or sent via certified mail to the other Parties at the following respective addresses:

Benbrook Representative: Director-Benbrook Public Library 1065 Mercedes St. Benbrook, TX 76126	Burleson Representative: Deputy Director-Burleson Public Library 248 S.W. Johnson Ave. Burleson, TX 76028
Decatur Representative: Director-Decatur Public Library 1700 S. Highway 51 Decatur, TX 76234	Forest Hill Representative: Director-Forest Hill Public Library 6962 Forest Hill Dr. Forest Hill, TX 76140
Haltom City Representative: Director-Haltom City Public Library 4809 Haltom Rd. Haltom City, TX 76117	Haslet Representative: Director-Haslet Public Library 100 Gammill St. Haslet, TX 76052
Keller Representative: Director-Keller Public Library 640 Johnson Rd. Keller, TX 76248	Richland Hills Representative: Director-Richland Hills Public Library 6724 Rena Dr. Richland Hills, TX 76118
Roanoke Representative: Library Manager-Roanoke Public Library 308 S. Walnut St. Roanoke, TX 76262	Saginaw Representative: Director-Saginaw Public Library 355 W. McLeroy Blvd. Saginaw, TX 76179
Watauga Representative: Director-Watauga Public Library 7109 Whitley Rd. Watauga, TX 76148	

VIII. AUTHORITY TO SIGN

The undersigned officer and/or agents of the Parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the Parties hereto.

IX. SEVERABILITY

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held to be contrary to the law or contrary to any rule or regulation having the force and effect of the law, such decisions shall not affect the remaining portions of the Agreement by giving the other Parties thirty (30) days written notice.

X. VENUE

This Agreement and any of its terms or provisions, as well as the rights and duties of the Parties hereto, shall be governed by the laws of the State of Texas. The Parties agree that this Agreement shall be enforceable in Tarrant County, Texas, and if legal and necessary, exclusive venue shall lie in Tarrant County, Texas.

XI. INTERPRETATION OF AGREEMENT

Each Party has had the opportunity to have this Agreement reviewed by an attorney. Should any part of this Agreement be in dispute, the Parties agree that the Agreement shall not be constructed more favorably for any of the Parties.

XII. REMEDIES

No right or remedy granted herein or reserved to the Parties is exclusive of any right or remedy granted by law or equity; but each shall be cumulative of every right or remedy given hereunder. No covenant or condition of this Agreement may be waived without the express written consent of the Parties. It is further agreed that one (1) or more instances of forbearance by any Party in the exercise of its respective rights under this Agreement shall in no way constitute a waiver thereof.

XIII. SUCCESSORS AND ASSIGNS

The Parties each bind themselves, their respective successors, executors, administrators, and assigns to the other Parties to this Agreement. No Party will assign, sublet, subcontract or transfer any interest in this Agreement without the prior written consent of the other Parties. No assignment, delegation of duties or subcontract under this Agreement will be effective without the written consent of all Parties.

IN WITNESS WHEREOF, each of the Parties has executed this Agreement by its authorized representative on the day and year last signed below.

BENBROOK LIBRARY DISTRICT

DATE _____

BY: _____
Carol Hafer, President, Board of Trustees

APPROVED AS TO FORM:

Betsy Elam, Attorney for the District

CITY OF BURLESON

DATE _____

BY: _____

Chris Fletcher, Mayor

APPROVED AS TO FORM:

Allen Taylor, City Attorney

CITY OF DECATUR

DATE _____ BY: _____

APPROVED AS TO FORM:

City Attorney

FOREST HILL LIBRARY DISTRICT

DATE _____

BY: _____

Dulani Masimini, Board President

APPROVED AS TO FORM:

Michael Hardrick, Library Director

CITY OF HALTOM CITY

DATE _____

BY: _____

An Truong, Mayor

APPROVED AS TO FORM:

Wayne Olson, City Attorney

CITY OF HASLET

DATE _____ BY: _____

APPROVED AS TO FORM:

City Attorney

CITY OF KELLER

DATE _____

BY: _____

Mark Hafner, City Manager

APPROVED AS TO FORM:

City Attorney

CITY OF RICHLAND HILLS

DATE _____

BY: _____
Edward Lopez, Mayor

APPROVED AS TO FORM:

Betsy Elam, City Attorney

CITY OF ROANOKE, TEXAS,
A Texas home-rule municipality

BY: _____

Carl E. Gierisch, Jr., Mayor

DATE SIGNED _____

ATTEST:

April S. Hill, City Secretary

APPROVED AS TO FORM:

Jeffrey L. Moore, City Attorney

CITY OF SAGINAW

DATE _____ BY: _____

APPROVED AS TO FORM:

City Attorney

CITY OF WATAUGA

DATE _____

BY: _____
Andrea Gardner, City Manager

APPROVED AS TO FORM:

City Attorney



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Nominate & Elect Mayor Pro Tem - 2022

MEETING DATE: June 28, 2022

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action to nominate and elect a City Council Member as Mayor Pro Tem.

INFORMATION:

City Charter - Article III, Section 3.04

(2) The Mayor Pro-Tem shall be a Council Member elected annually by the City Council at the first regular meeting after each election of Council Members and/or Mayor, or at the first regular meeting in June, in the event there is no election for Council Members and/or Mayor. The Mayor Pro-Tem shall act as Mayor during the disability or absence of the Mayor, and in this capacity shall have the rights conferred upon the Mayor.

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

None



AGENDA ITEM

TO: Mayor & City Council

SUBJECT: Staff Authorization of Negotiations for Architectural Services - Roanoke Police and Court Facility

MEETING DATE: June 28, 2022

DEPARTMENT: City Manager

ITEM SUMMARY:

Consideration and action to authorize city staff to move forward with negotiations for the architectural services with the Roanoke Police and Court Facility.

INFORMATION:

As you recall, City staff issued a private RFQ for architectural services for the new Police and Courts facility. As previously reported, we created a review committee comprised of the City Manager, Assistant City Manager, Police Chief, and our recently engaged project manager consultant, Don Wertzberger 720 Design). You will recall the City received four RFQ submittals, which the committee reviewed and scored. Based on that scoring, the committee chose to interview three firms in-person, which occurred on June 23. The committee is now in the process of scoring each firm's interview performance based on the general criteria included in the original RFQ. Our hope is to have this scoring completed by early next week to facilitate a formal recommendation to the City Council for Tuesday night. If, however, the committee determines more information is needed from the firms, we may seek to table this item until the first meeting in July.

STAFF RECOMMENDATION:

TBD

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:



AGENDA ITEM

None



CITY COUNCIL AGENDA ITEM

TO: Mayor and City Council

SUBJECT: PH Notice - ORD NO 2022-116 - Changing Max Height of Buildings

MEETING DATE: June 28, 2022

DEPARTMENT: City Secretary

ITEM SUMMARY:

Public hearing to consider amending the Comprehensive Zoning Ordinance, by amending Chapter 12, Article III, Division 15, of the Code of Ordinances of the City of Roanoke, Texas, entitled "Oak Street Corridor Zoning District," by amending Exhibit C, entitled "Oak Street Regulating Plan"; by changing the maximum height of buildings from two (2) stories to four (4) stories for Lots 7R and 15R, Block 12 of the Original Town of Roanoke Addition, an addition to the City of Roanoke, Denton County, Texas. (Formerly Scotty's Automotive). (Ordinance No. 2022-116)

NO ACTION TO BE TAKEN.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. PH Notice - ORD NO 2022-116 - Oak Street Zoning - Exhibit C Amendment - Oak Street Regulating Plan - 2 stories to 4 stories - Lots 7R and 15 R Block



City of Roanoke Notice of Public Hearing Zoning Amendment

NOTICE OF PUBLIC HEARING ZONING AMENDMENT

Planning and Zoning Commission

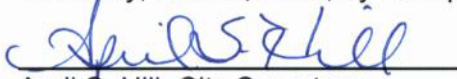
THE ROANOKE PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING ON MONDAY, JUNE 20, 2022, TO CONSIDER AMENDING THE COMPREHENSIVE ZONING ORDINANCE, BY AMENDING CHAPTER 12, ARTICLE III, DIVISION 15, OF THE CODE OF ORDINANCES OF THE CITY OF ROANOKE, TEXAS, ENTITLED "OAK STREET CORRIDOR ZONING DISTRICT," BY AMENDING EXHIBIT C, ENTITLED "OAK STREET REGULATING PLAN"; BY CHANGING THE MAXIMUM HEIGHT OF BUILDINGS FROM TWO (2) STORIES TO FOUR (4) STORIES FOR LOTS 7R AND 15R, BLOCK 12 OF THE ORIGINAL TOWN OF ROANOKE ADDITION, AN ADDITION TO THE CITY OF ROANOKE, DENTON COUNTY, TEXAS. THE PUBLIC HEARING WILL BE HELD AT 7:00 P.M. AT THE ROANOKE CITY HALL LOCATED AT 500 S OAK STREET, ROANOKE, TEXAS.

City Council

THE ROANOKE CITY COUNCIL WILL HOLD A PUBLIC HEARING ON TUESDAY, JUNE 28, 2022, TO CONSIDER AMENDING THE COMPREHENSIVE ZONING ORDINANCE, BY AMENDING CHAPTER 12, ARTICLE III, DIVISION 15, OF THE CODE OF ORDINANCES OF THE CITY OF ROANOKE, TEXAS, ENTITLED "OAK STREET CORRIDOR ZONING DISTRICT," BY AMENDING EXHIBIT C, ENTITLED "OAK STREET REGULATING PLAN"; BY CHANGING THE MAXIMUM HEIGHT OF BUILDINGS FROM TWO (2) STORIES TO FOUR (4) STORIES FOR LOTS 7R AND 15R, BLOCK 12 OF THE ORIGINAL TOWN OF ROANOKE ADDITION, AN ADDITION TO THE CITY OF ROANOKE, DENTON COUNTY, TEXAS. THE PUBLIC HEARING WILL BE HELD AT 7:00 P.M. AT THE ROANOKE CITY HALL LOCATED AT 500 S OAK STREET, ROANOKE, TEXAS.

CERTIFICATION

I certify that the above notice was posted at City Hall, 500 South Oak Street, Roanoke, Texas, on Thursday, June 2, 2022, by 5:00 p.m.


April S. Hill, City Secretary

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRaille IS NOT AVAILABLE.**

📶 A public wireless network is now available in the Council Chambers for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: City Hall Guests



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Text Amendment - Two (2) Stories to Four (4) Stories Lots 7R and 15R, Block 12 O T
Roanoke Hwy 377 Zone

MEETING DATE: June 28, 2022

DEPARTMENT: Planning

ITEM SUMMARY:

Consideration and action on approval of Ordinance No. 2022-116 amending the Comprehensive Zoning Ordinance, by amending chapter 12, Article III, Division 15, entitled "Oak Street Corridor Zoning District" by amending exhibit C entitled "Oak Street Regulating Plan," by changing the maximum height of buildings from two (2) stories to four (4) stories for lots 7R and 15R, Block 12 of the Original Town of Roanoke Addition, an addition to the City of Roanoke, Denton County, Texas, generally located on Hwy 377, west of Oak Street, between Main and Rusk Street (formally Scotty's Automotive).

NO ACTION TO BE TAKEN.

INFORMATION:

Oak Street-Hwy 377 Zone currently allows two (2) floors. The applicant is seeking to amend the text to allow four (4) floors for lots 7R and 15R, Block 12 of the Original Town of Roanoke Addition.

	<i>Existing Use</i>	<i>Zoning</i>	<i>Future Land Use Plan</i>
<i>North</i>	<i>Commercial</i>	<i>Oak Street - Hwy 377</i>	<i>Oak Street - Hwy 377</i>
<i>East</i>	<i>Commercial</i>	<i>Oak Street</i>	<i>Oak Street</i>
<i>South</i>	<i>Public parking</i>	<i>Oak Street - Hwy 377</i>	<i>Oak Street - Hwy 377</i>
<i>West</i>	<i>Commercial</i>	<i>Business Park</i>	<i>Business Park</i>

Planning and Zoning Commission

The board recommended approval on June 20, 2022.



AGENDA ITEM

STAFF RECOMMENDATION:

Staff recommends approval.

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. Zoning Application
2. Land Survey
3. Need Ord no??-



CITY OF ROANOKE
500 S. OAK STREET
ROANOKE, TEXAS 76262
(817) 491-2411 FAX (817) 491-2242

ZONING APPLICATION

Applicant/Agent Name Randy Primrose		Home Phone	Mobile Phone 214-500-6763
Address 2435 E Southlake Blvd, Ste 150		City / State Southlake	Zip 76092
Property Owner(s)		Home Phone	Work Phone
Address, City, State, Zip			
Present Zoning Classification Oak Street Zoning District - Hwy 377 Zone	Requested Zoning Classification Oak Street Zoning District - 377 Zone/Text amendment	Acreage/Lot of Requested Zoning Classification N/A	

Are any Deed restrictions in place that would prevent this property being used in the manner herein proposed?

☐ Yes ☒ No

If yes, list restrictions _____

Proposed use Text Amendment to allow for 4 stories

Justification for requested zoning change: Currently allows for 2 stories

I authorize the City of Roanoke to place one change of zoning sign on the subject property to remain in place for the duration of the zoning change process.

Randy Primrose 5/19/22
Applicant Signature and Date

Attach two (2) copies of the Metes & Bounds description of the property and a survey map (11x17) of the property. One electronic copy in a pdf format. Fees for Zoning Request is \$250.00 plus \$10.00 per acre. Fees are subject to change if amended by Ordinance.

Authorization:

I/We _____ owner(s) of the above described property do hereby authorize _____ to act on my/our behalf in making and representing this zoning change application.

State of Texas
County of _____

Signature of owner

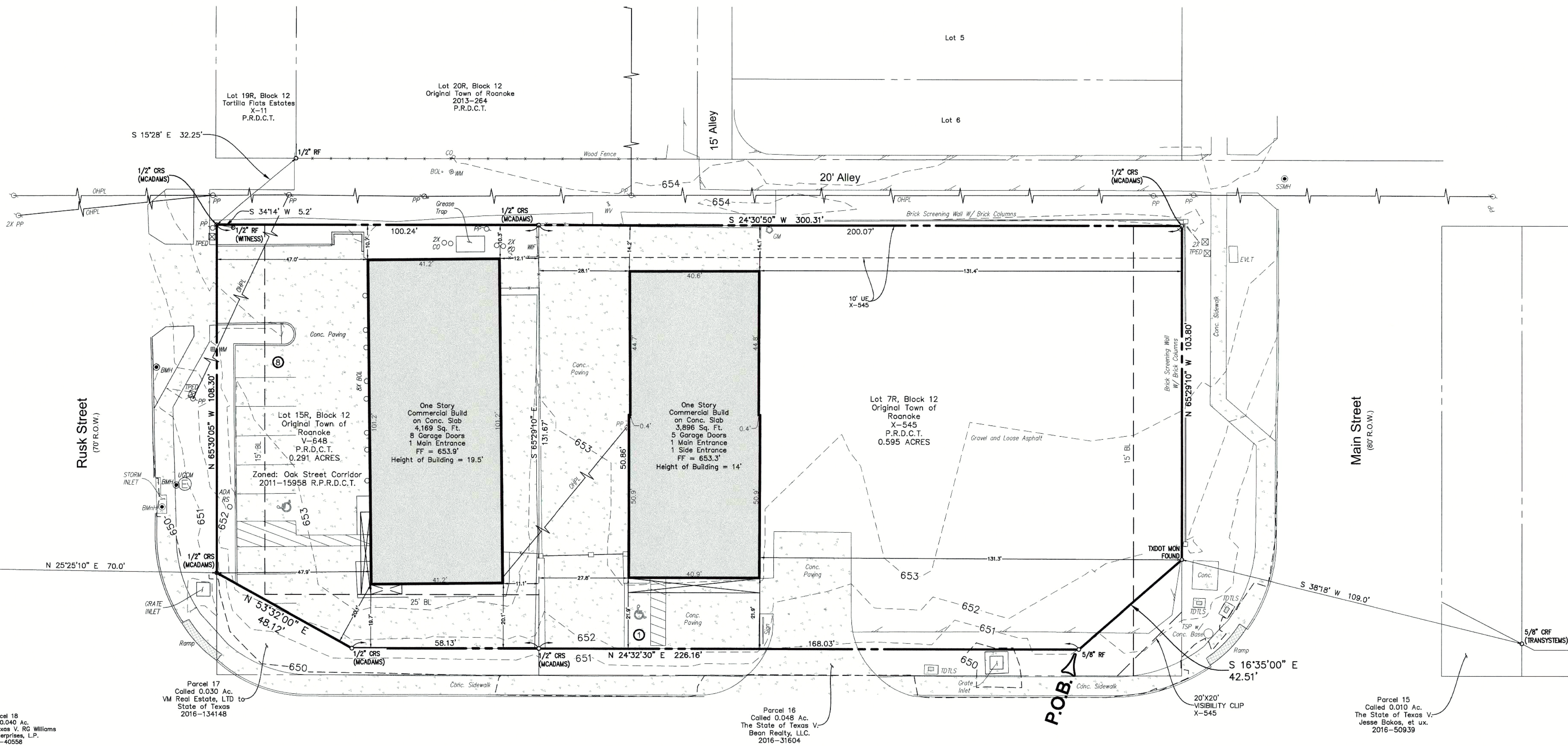
Date

Sworn to and subscribed before me on the _____ day of _____, _____, by _____
(year) (name of owner).

Notary Seal

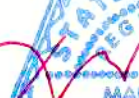
Notary Public's Signature

08/23/2019



LEGAL DESCRIPTION
0.866 ACRES

THE State of Texas, recorded in Document Number 2016-136615 of the Real Property Records of Denton County, Texas, bears S 38°18' W, 109.0 feet; THENCE N 16°35'00" W, 42.51 feet with the east line of said U.S. Highway 377 and the east line of said 0.048 acre tract to the POINT OF BEGINNING and containing approximately 0.886 acre of land.



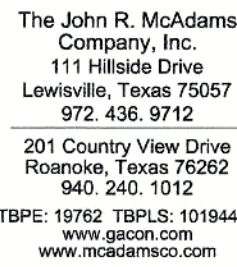

Mark Payne, RPLS
 Texas Registration No. 5678

5/12/2022

AI

DAVIS

DAVID O. HOOVER SURVEY, ABSTRACT NO. 603
CITY OF ROANOKE
DENTON COUNTY, TEXAS



DRAWN BY: AT DATE: 05.13.2022 SCALE: 1"=20' JOB. No. **SPEC 21063**

LEGEND

RF	= REBAR FOUND
CRS	= CAPPED REBAR SET
RF CRF	= CAPPED REBAR FOUND
BL	= BUILDING LINE
VE	= UTILITY EASEMENT
MAE	= MUTUAL ACCESS EASEMENT
WLE	= WATERLINE EASEMENT
MO	= CLEAN CUT
EP	= ELECTRICAL PEDESTAL
VAULT	= VAULT
TH	= FIRE HYDRANT
WM	= WATER METER
BOLLARD	= BOLLARD
WROUGHT IRON FENCE	= WROUGHT IRON FENCE
TRAFFIC LIGHT SIGNAL	= TRAFFIC LIGHT SIGNAL
OVERHEAD POWER LINE	= OVERHEAD POWER LINE
GUY WIRE	= GUY WIRE
LIGHT POLE	= LIGHT POLE
TELEPHONE PEDESTAL	= TELEPHONE PEDESTAL
SANITARY SEWER MANHOLE	= SANITARY SEWER MANHOLE
UNDERGROUND CABLE MARKER	= UNDERGROUND CABLE MARKER
WELL MANHOLE	= WELL MANHOLE
DRAIN GRATE INLET	= DRAIN GRATE INLET
POWER POLE	= POWER POLE
ELECTRICAL VAULT	= ELECTRICAL VAULT
GAS METER	= GAS METER
TRAFFIC SIGNAL POLE	= TRAFFIC SIGNAL POLE

1. Bearings based on Texas Coordinate System, North Central Zone, (4202) NAD '83.
2. Declaration is made to original purchaser of the survey. It is not transferable to additional institutions or subsequent owners. McAdams and the Surveyor shall not be liable for any unauthorized use hereof.
3. Surveyor has made no investigation or independent search for easements of record, restrictive covenants, ownership title evidence, or any other facts that and accurate abstract of title may disclose.
4. No flood zone area analysis has been performed by McAdams on the subject property.
5. According to Community/Panel No. 48121C06556, effective April 18, 2011, of the FLOOD INSURANCE RATE MAP for Denton County, Texas & Incorporated Areas, by graphic plotting only, this property appears to be within Flood Zone "X" (areas determined to be outside the 0.2% annual chance floodplain). This flood statement does not imply that the property and/or the structures thereon will be free from flooding or flood damage. On rare occasions, greater floods can and will occur and flood heights may be increased by man-made or natural causes. This flood statement shall not create liability on the part of the surveyor.
6. All original copies of survey maps and descriptions by the surveyor and firm whose name appear hereon will contain an embossed surveyor's seal. Any map or description copy without that embossed seal is likely a copy not prepared in the office of the surveyor and may contain alterations or deletions made without the knowledge or oversight of the surveyor.
7. This survey was prepared in connection with the Real Estate transaction related to Chicago Title Insurance Company, GF No. 22-1414. Commitment effective April 18, 2022. McAdams shall not be held liable for any unauthorized use thereof.
8. Property subject to Oak Street Corridor Zoning District, Recording Date: February 18, 2011, Recording No.: 2011-15958, Real Property Records, Denton County, Texas. (Item 10e)
9. Lot 15R has a total of 8 parking spaces, 7 regular and 1 handicapped space.
10. Lot 7R has 1 handicapped space.
11. Field work performed during the month of April, 2022.
12. Commonly known as 112 and 108 US-377.
13. TBM TXDOT Monument Found for most southerly southwest corner of subject property. Elevation : 651.8'

ORDINANCE No. 2022-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROANOKE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF ROANOKE, TEXAS, BY AMENDING CHAPTER 12, ARTICLE III, DIVISION 15, ENTITLED “OAK STREET CORRIDOR ZONING DISTRICT” BY AMENDING EXHIBIT C ENTITLED “OAK STREET REGULATING PLAN,” BY CHANGING THE MAXIMUM HEIGHT OF BUILDINGS FROM TWO (2) STORIES TO FOUR (4) STORIES FOR LOTS 7R AND 15R, BLOCK 12 OF THE ORIGINAL TOWN OF ROANOKE ADDITION, AN ADDITION TO THE CITY OF ROANOKE, DENTON COUNTY, TEXAS; PROVIDING A PENALTY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 12.124(b) of the Code of Ordinances of the City of Roanoke, Texas, provides as follows, “[f]or requests involving proposed changes to the text of the Zoning Ordinance, notice of the Planning and Zoning Commission hearing shall be accomplished by publishing the purpose, time and place of the public hearing in the official newspaper of the City before the fifteenth (15th) calendar day prior to the date of the public hearing. Changes in the Ordinance text which do not change zoning district boundaries do not require written notification to individual property owners;” and

WHEREAS, Section 12.127(c) of the Code of Ordinances of the City of Roanoke, Texas, provides as follows, “[n]otice of the City Council public hearing for a zoning, rezoning or Zoning Ordinance text amendment request shall be given in the same manner as that for the public hearing before the Planning and Zoning Commission as required in Section 12.124;” and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Roanoke, Texas, in compliance with the laws of the State of Texas, and the Code of Ordinances of the City of Roanoke, Texas, have given the requisite notices by publication and otherwise, and have held due hearings and afforded a full and fair hearing to all property owners generally and to all persons interested, and the City Council of the City of Roanoke, Texas, is of the opinion and finds that said changes should be granted and that the Zoning Ordinance should be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROANOKE, TEXAS:

Section 1. FINDINGS INCORPORATED

That the findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

Section 2.

That Chapter 12, Article III, Division 15, Exhibit C, entitled “Oak Street Regulating Plan” of the Code of Ordinances of the City of Roanoke, Texas, a copy of which is attached hereto as **Exhibit A** is hereby amended, for Lots 7R and 15R, Block 12 of the Original Town of Roanoke addition, an addition to the City of Roanoke, Denton County, Texas, as described and/or depicted in **Exhibit B**, which is attached hereto, by changing the maximum number of floors for said tracts of land from two (2) stories to four (4) stories.

Section 3. PENALTY CLAUSE

Any person, firm, or corporation violating any of the provisions or terms of this Ordinance shall be guilty of a misdemeanor and upon conviction, shall be fined a sum not to exceed \$2,000.00 for each offense, and each and every violation or day such violation shall continue or exist, shall be deemed a separate offense.

Section 4. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 5. EFFECTIVE DATE

This Ordinance shall become effective immediately upon its passage and publication as required by law.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Roanoke, Texas, on this the _____ day of _____, 2022.

APPROVED:

Carl E. Gierisch, Jr., Mayor

ATTEST:

April S. Hill, City Secretary

APPROVED AS TO FORM:

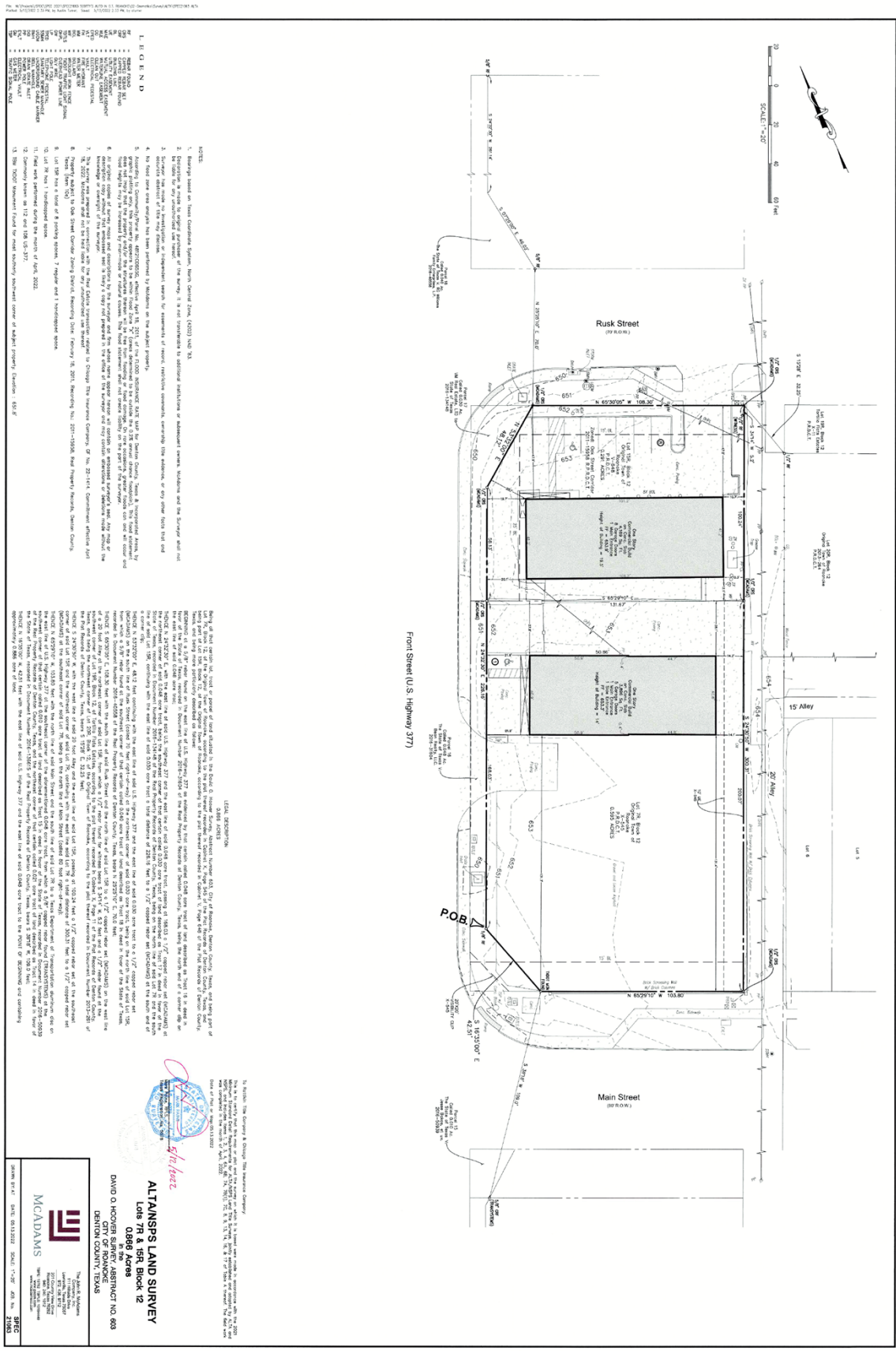
Jeff Moore, City Attorney

Exhibit A

EXHIBIT C
"Oak Street Regulating Plan"

Exhibit B

[Legal Description and/or Depiction of the Property]





CITY COUNCIL AGENDA ITEM

TO: Mayor and City Council

SUBJECT: PH Notice - SUP-2022-04 / ORD NO 2022-117 - Live Work Units Use

MEETING DATE: June 28, 2022

DEPARTMENT: City Secretary

ITEM SUMMARY:

Public hearing to consider a rezoning application for Lots 7R and 15R, Block 12 of O.T. Roanoke Addition, an addition located within the City of Roanoke, Denton County, Texas, by changing the zoning for said property from Oak Street Corridor Zoning District – Highway 377 Zone to Oak Street Corridor Zoning District – Highway 377 Zone – Specific Use Permit (SUP) to allow live work units use. (Formally Scotty's Automotive) (SUP-2022-04 / Ordinance No. 2022-117)

NO ACTION TO BE TAKEN.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. PH Notice - ORD NO 2022-117 - SUP 2022-04 - Rezone - Oak Street Zoning SUP - live work units - 108 and 112 N Hwy 377 - jlm draft - 052022



City of Roanoke Notice of Public Hearing Zoning Amendment

CITY OF ROANOKE PLANNING AND ZONING COMMISSION SUP-2022-04

THE ROANOKE PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING ON MONDAY, JUNE 20, 2022, TO CONSIDER A REZONING APPLICATION FOR LOTS 7R AND 15R, BLOCK 12 OF O.T. ROANOKE ADDITION, AN ADDITION LOCATED WITHIN THE CITY OF ROANOKE, DENTON COUNTY, TEXAS, BY CHANGING THE ZONING FOR SAID PROPERTY FROM OAK STREET CORRIDOR ZONING DISTRICT – HIGHWAY 377 ZONE TO OAK STREET CORRIDOR ZONING DISTRICT – HIGHWAY 377 ZONE – SPECIFIC USE PERMIT (SUP) TO ALLOW LIVE WORK UNITS USE. THE PUBLIC HEARING WILL BE HELD AT 7:00 P.M. AT THE ROANOKE CITY HALL LOCATED AT 500 S OAK STREET, ROANOKE, TEXAS.

CITY OF ROANOKE CITY COUNCIL SUP-2022-04

THE ROANOKE CITY COUNCIL WILL HOLD A PUBLIC HEARING ON TUESDAY, JUNE 28, 2022, TO CONSIDER A REZONING APPLICATION FOR LOTS 7R AND 15R, BLOCK 12 OF O.T. ROANOKE ADDITION, AN ADDITION LOCATED WITHIN THE CITY OF ROANOKE, DENTON COUNTY, TEXAS, BY CHANGING THE ZONING FOR SAID PROPERTY FROM OAK STREET CORRIDOR ZONING DISTRICT – HIGHWAY 377 ZONE TO OAK STREET CORRIDOR ZONING DISTRICT – HIGHWAY 377 ZONE – SPECIFIC USE PERMIT (SUP) TO ALLOW LIVE WORK UNITS USE. THE PUBLIC HEARING WILL BE HELD AT 7:00 P.M. AT THE ROANOKE CITY HALL LOCATED AT 500 S OAK STREET, ROANOKE, TEXAS.

CERTIFICATION

I certify that the above notice was posted at City Hall, 500 South Oak Street, Roanoke, Texas, on Thursday, June 2, 2022, by 5:00 p.m.

April S. Hill, City Secretary

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

📶 A public wireless network is now available in the Council Chambers for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: City Hall Guests



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Specific Use Permit (SUP 2022-04) Magnolia on Main Live-Work

MEETING DATE: June 28, 2022

DEPARTMENT: Planning

ITEM SUMMARY:

Consideration and action on a Specific Use Permit (SUP 2022-04) request from Randy Primrose, for lots 7R and 15R, Block 12 of O.T. Roanoke Addition, an addition of the City of Roanoke, Denton County, Texas, for said property to allow live-work units use. The property is generally located on Hwy 377, west of Oak Street, between Main and Rusk Street (formally Scotty's Automotive). (Ordinance No. 2022-117)

NO ACTION TO BE TAKEN.

INFORMATION:

Property

An amendment was approved at the Council meeting on 10-23-18, authorizing "Live-Work Units Use" within the Oak St Zone and Highway 377 Zone, as a permitted use by (SUP) Specific Use Permit.

Planning Analysis

The proposed use of a Live-Work is only allowed by SUP.

The conceptual plan includes 42 residential units and 8 live-work units. The plan includes 6,300 sf of retail leasable space along Hwy 377 frontage.

The parking plan includes 61 off-street parking spaces, which includes 28 tuck under-covered parking spaces and 33 surface parking spaces.

A drainage plan will be accepted by the engineering consultant prior to construction.

A utility plan will be accepted by the engineering consultant prior to construction.

	<i>Existing Use</i>	<i>Zoning</i>	<i>Future Land Use Plan</i>
<i>North</i>	<i>Commercial</i>	<i>Oak Street - Hwy 377</i>	<i>Oak Street - Hwy 377</i>



AGENDA ITEM

<i>East</i>	<i>Commercial</i>	<i>Oak Street</i>	<i>Oak Street</i>
<i>South</i>	<i>Public parking</i>	<i>Oak Street - Hwy 377</i>	<i>Oak Street - Hwy 377</i>
<i>West</i>	<i>Commercial</i>	<i>Business Park</i>	<i>Business Park</i>

Planning and Zoning Commission

The board recommended approval on June 20, 2022.

STAFF RECOMMENDATION:

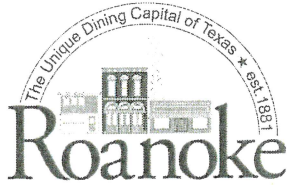
Staff recommends approval.

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. SUP Application
2. Concept Plan
3. Need Ord#???



CITY OF ROANOKE
500 S. OAK STREET
ROANOKE, TEXAS 76262
(817) 491-2411

SPECIAL USE PERMIT APPLICATION

Name of Applicant/Agent Randy Primrose	Address, City, State, Zip 2435 E Southlake Blvd, Ste 150, Southlake, TX 76092	Phone Number 214-500-6763
Type of permit requested Special Use Permit	Name of Business Magnolia Property Company	Email randy@mpcres.com
Property Owner(s)	Address, City, State, Zip	Phone Number
Legal Description – Lot/Block/Subdivision Lots 7R & 15R, Block 12	Property Address 108 & 112 N Hwy 377	Present Zoning Oak Street Zoning District - Hwy 377 Zone

Are there deed restrictions that would prevent this property from being used in the manner herein proposed? No

Justification for request for Special Use Permit: Live/Work units on ground floor and upper floor residential

Authorization:

I/ We _____ owner(s) of the above described property do here by authorize _____ to act on my/our behalf in making and representing this special use permit application.

Owner(s) Signature _____

Owner(s) Signature _____

Date _____

Date _____

Attach the following:

Special Use Permit application fee of \$200.00**. Attach two (2) copies of the Metes & Bounds description of the property and a survey map (11x17) of the property. One electronic copy in a pdf format due at least 5 days prior to Council Meeting.

Randy Primrose
Applicants Signature

5/19/22
Date

**Fees are subject to change as amended by Ordinance.

FOR OFFICE USE ONLY

Application Fee MAY 23 2022	P&Z Meeting JUN 20 2022	CC Meeting JUN 28 2022	File for Record SUP- <u>2022</u> - <u>04</u>
---------------------------------------	-----------------------------------	----------------------------------	---

PAID

White
\$200.00
visa

8/23/2019

CONCEPTUAL DESIGN PACKAGE

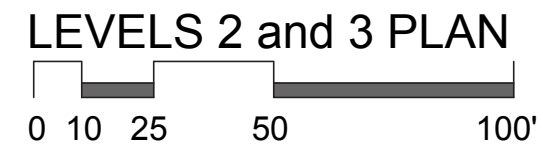
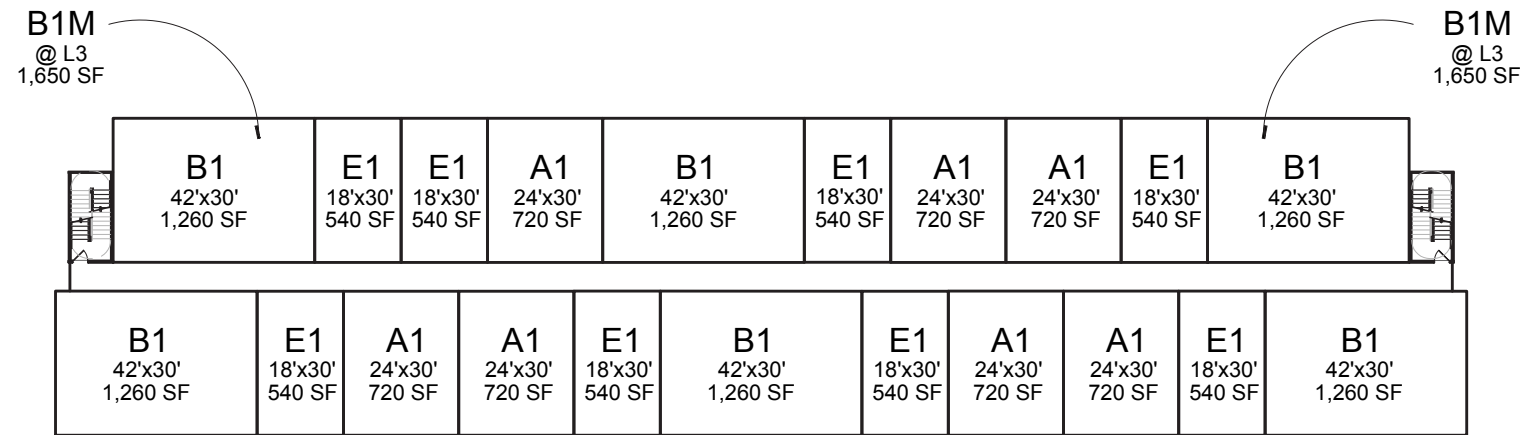
16 MAY 2022



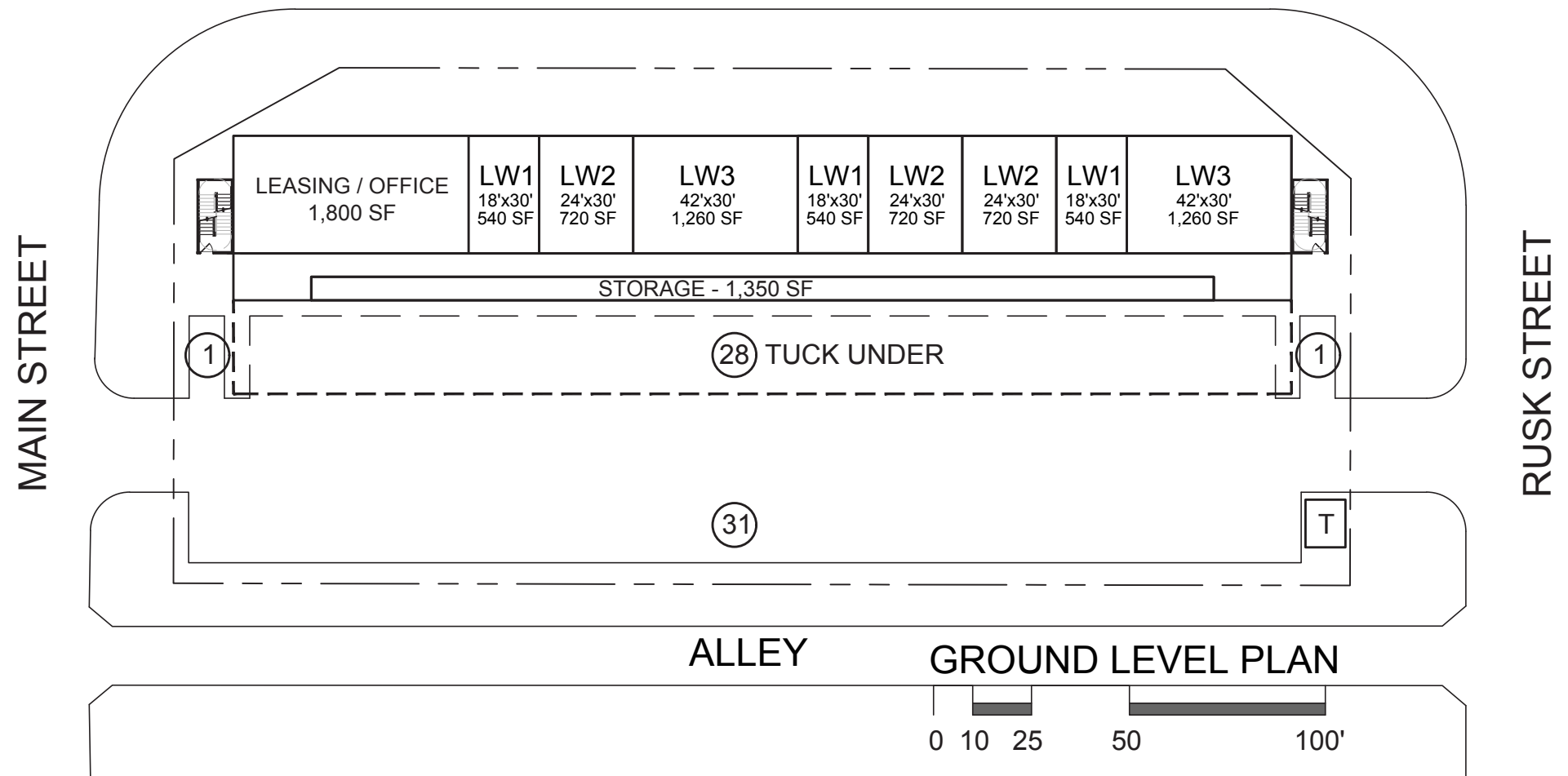
MAGNOLIA on MAIN
Roanoke, Texas



©WILDER ARCHITECTS, LLC



FRONT STREET





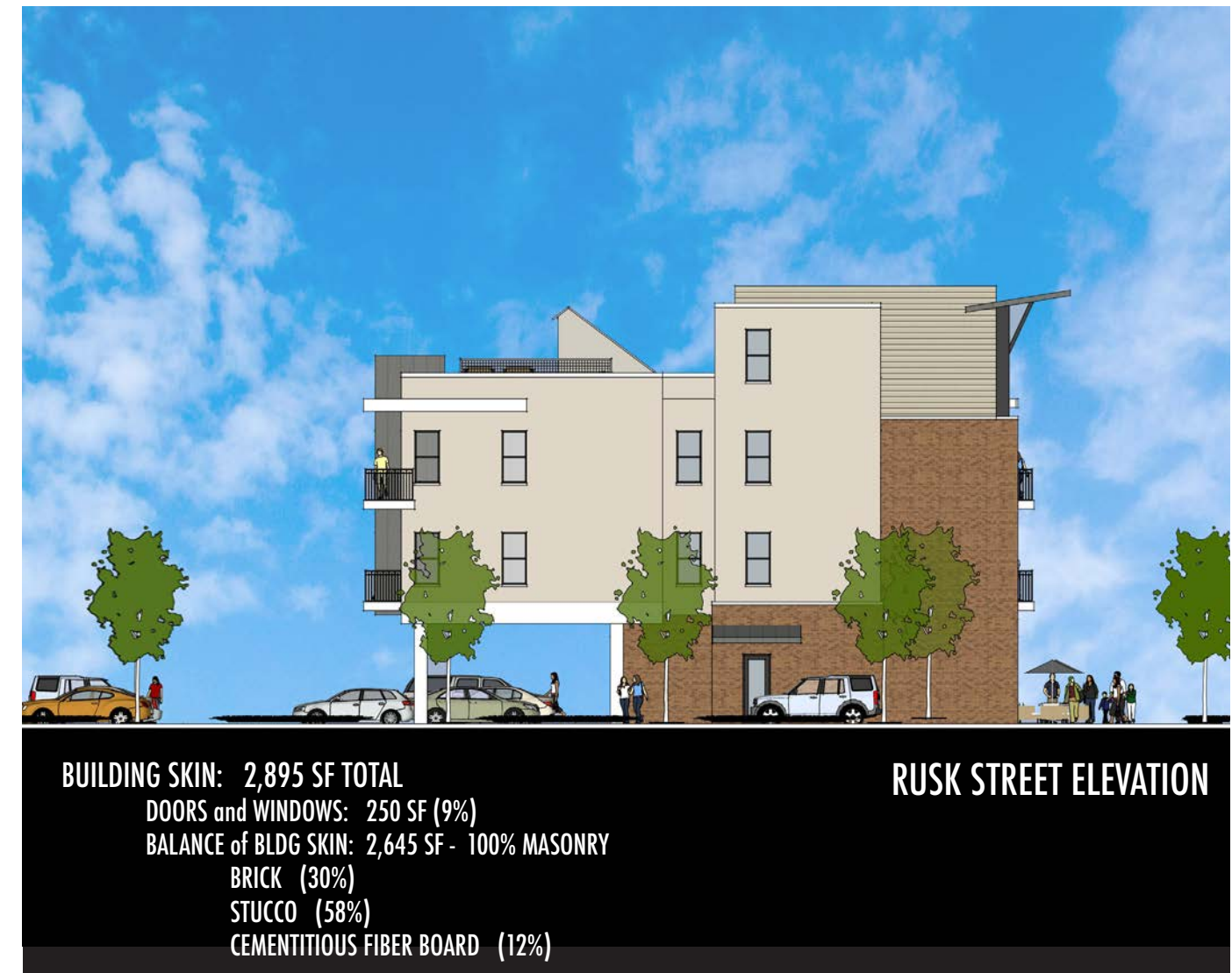
BUILDING SKIN: 12,570 SF TOTAL
 DOORS and WINDOWS: 4,720 SF (37%)
 BALANCE of BLDG SKIN: 8,030 SF - 100% MASONRY
 BRICK (38%)
 STUCCO (47%)
 CEMENTITIOUS FIBER BOARD (15%)

FRONT STREET ELEVATION



BUILDING SKIN: 11,875 SF TOTAL
DOORS and WINDOWS: 2,615 SF (22%)
BALANCE of BLDG SKIN: 9,260 SF - 100% MASONRY
BRICK (32%)
STUCCO (58%)
CEMENTITIOUS FIBER BOARD (10%)

REAR ELEVATION











Residential Units

	E1	A1	B1	B1M	
	540 SF	720 SF	1,260 SF	1,650 SF	
3	8	7	4	2	21
2	8	7	6	0	21
Ground	0	0		0	0
	16	14	10	2	42
	8,640 SF	10,080 SF	12,600 SF	3,300 SF	

34,620 SF - NET RENTABLE (RESIDENTIAL)
1,350 SF - RENTABLE STORAGE

42 RESIDENTIAL UNITS	1 BR UNITS	30	71.4%
824 SF AVERAGE	2 BR UNITS	12	28.6%

Live / Work Units

	LW1	LW2	LW3	
	540 SF	720 SF	1,260 SF	
3	0	0	0	0
2	0	0	0	0
Ground	3	3	2	8
	3	3	2	8
	1,620 SF	2,160 SF	2,520 SF	

6,300 SF - NET RENTABLE (LIVE / WORK UNITS)

8 LIVE / WORK UNITS
788 SF AVERAGE

Leasing Center / Office	1,800 SF
NON-RESIDENTIAL AREA	1,800 SF

Parking

City of Roanoke criteria:	
1 per 1BR unit	30
1 per 2BR unit	12
	42 residential spaces required
1 per LW unit	8
TOTAL REQ'D	50 spaces
Off Street parking provided	
Tuck-Under	28
Surface	33
	61 spaces

ORDINANCE No. 2022-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROANOKE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF ROANOKE, TEXAS, AS HERETOFORE AMENDED, BY GRANTING A CHANGE IN ZONING FROM OAK STREET CORRIDOR ZONING DISTRICT – HIGHWAY 377 ZONE TO OAK STREET CORRIDOR ZONING DISTRICT – HIGHWAY 377 ZONE SPECIFIC USE PERMIT (SUP) TO ALLOW LIVE WORK UNITS USE FOR LOTS 7R AND 15R, BLOCK 12 OF O.T. ROANOKE ADDITION, AN ADDITION LOCATED WITHIN THE CITY OF ROANOKE, DENTON COUNTY, TEXAS, AND WHICH IS MORE PARTICULARLY DESCRIBED AND/OR DEPICTED IN EXHIBIT “A” WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN FOR ALL PURPOSES; PROVIDING A PENALTY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, after public notice and public hearing as required by law, the Planning and Zoning Commission for the City of Roanoke, Texas, has recommended that the official zoning map of the City of Roanoke, Texas, be amended to reflect that the zoning on Lots 7R and 15R, Block 12 of O.T. Roanoke Addition, an addition located within the City of Roanoke, Denton County, Texas, and being more particularly described and/or depicted in **Exhibit A** of this Ordinance, which is attached hereto and incorporated herein for all purposes, be changed from Oak Street Corridor Zoning District – Highway 377 Zone to Oak Street Corridor Zoning District – Highway 377 Zone - Specific Use Permit (SUP) to allow live work units use; and

WHEREAS, the Planning and Zoning Commission of the City of Roanoke, Texas, and the City Council of the City of Roanoke, Texas, in compliance with the laws of the State of Texas, have given the requisite notices by publication and otherwise, and have held due hearings and afforded a full and fair hearing to all property owners generally and to all persons interested, and the City Council of the City of Roanoke, Texas, is of the opinion and finds that said changes should be granted and that the Comprehensive Zoning Ordinance should be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROANOKE, TEXAS:

Section 1. FINDINGS INCORPORATED

That the findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

Section 2.

That the Comprehensive Zoning Ordinance and official zoning map of the City of Roanoke, Texas, be and the same is hereby amended to reflect that the zoning on Lots 7R and 15R, Block 12 of O.T. Roanoke Addition, an addition located within the City of Roanoke, Denton County, Texas, and being more particularly described and/or depicted in **Exhibit A** of this Ordinance, which is attached hereto and incorporated herein for all purposes, is changed from Oak Street Corridor Zoning District – Highway 377 Zone to Oak Street Corridor Zoning District – Highway 377 Zone - Specific Use Permit (SUP) to allow live work units use.

Section 3.

The City Secretary is directed to engross and enroll this Ordinance in the Code of Ordinances of the City of Roanoke and to reflect this change of zoning on the official zoning map of the City of

Roanoke, Texas.

Section 4. PENALTY CLAUSE

Any person, firm, or corporation violating any of the provisions or terms of this Ordinance shall be guilty of a misdemeanor and upon conviction, shall be fined a sum not to exceed \$2,000.00 for each offense, and each and every violation or day such violation shall continue or exist, shall be deemed a separate offense.

Section 5. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 6. EFFECTIVE DATE

This Ordinance shall become effective immediately upon its passage and publication as required by law.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Roanoke, Texas, on this the ____ day of _____, 2022.

APPROVED:

Carl E. Gierisch, Jr., Mayor

ATTEST:

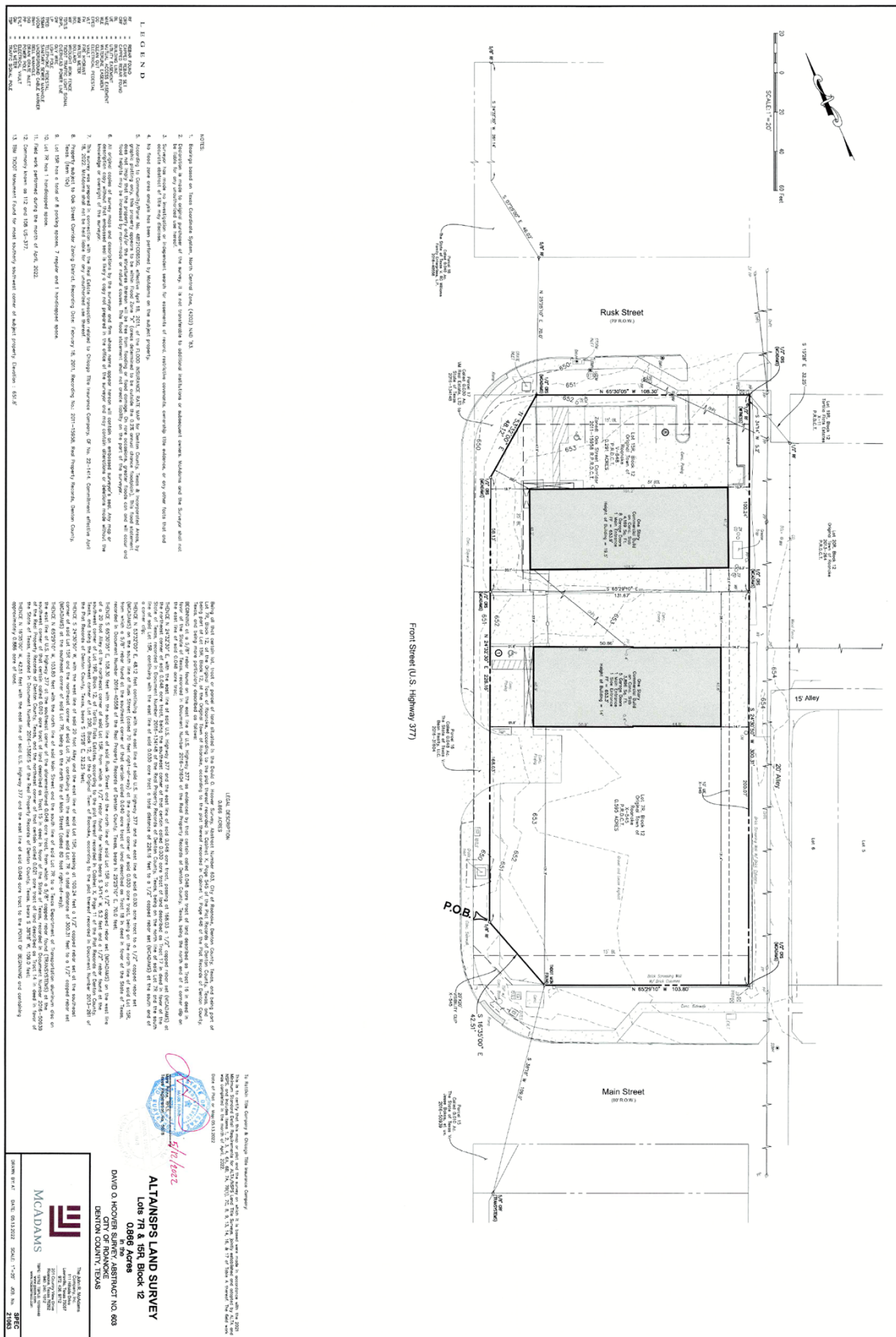
April S. Hill, City Secretary

APPROVED AS TO FORM:

Jeff Moore, City Attorney

Exhibit A

Legal Description and/or Depiction
of the
Property





AGENDA ITEM

TO: Mayor & City Council

SUBJECT: Discuss and receive City Council direction on the current solid waste and recycling contract.

MEETING DATE: June 28, 2022

DEPARTMENT: Assistant City Manager

ITEM SUMMARY:

Discuss and receive City Council direction on the current solid waste and recycling contract.

INFORMATION:

The current solid waste and recycling contract expires December 31, 2022, therefore staff would like direction as to the Council's desire to renew with Republic Services, or explore bidding for this contract. You will recall from an update late last year, our original thought was to recommend a competitive bid process as our records indicate trash service has not been formally bid in fifteen years. However, you will see in the survey information attached that our current rates are very competitive within the market, and there does exist the possibility that rates would increase as a result of a competitive bid. We have attached a 2022 residential rate comparison from Republic Services. The City staff performed a rate survey as well, and believes the attached information from Republic is accurate. As you can see, the average customer total for trash and recycling is \$16.30, while we are at \$14.09.

Republic has submitted a proposal for renewal (see attached) which is for five years, with a five year extension and a proposed annual rate increase from 3% to 4%. This item is intended for discussion and direction, and is not for formal consideration of a new contract. If Council chooses to direct staff to negotiate a new contract, we will bring back a formal action item for contract approval. However, we are at a point where we need to inform Republic if we intend to renegotiate, or put a Request for Proposal (RFQ) for trash and recycling services. Tuesday night, staff will speak to the potential timing of each scenario. We will also speak to any service or responsiveness issues we have had with our current hauler, and would welcome any input from the City Council in that regard.



AGENDA ITEM

STAFF RECOMMENDATION:

Staff will support and move forward with the direction from City Council

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

Proposed contract renewal fixed annual increase from 3% to 4%

ATTACHMENTS:

1. 2022 Proposal - Contract Renewal
2. 2022 Rate Comparison for Roanoke

City of Roanoke 2022 Proposal for Contract Renewal

Background

In October 2007 Republic Services and the City of Roanoke negotiated a new Solid Waste and Recycling Contract changing from an Evergreen Contract that renewed each year for an additional ten years for a 10 year agreement effective on January 1, 2008 with the option for an additional 10 year renewal with both parties consent. Rate increases allowed by current agreement based on Consumer Price Index – All Urban Consumers published by the Bureau of Labor and Statistics. In 2011 RecycleBank was introduced to the residents of Roanoke as a green initiative to increase recycling. The program cancelled with contract renewal in 2017 due to lack of utilization by residents. In January 2018 a new contract for five (5) years began with no change to service, the contract expires December 31, 2022.

Current Contract Information

City of Roanoke bills the residential accounts on the utility bills and Republic Services invoices the Commercial/Industrial customers. The conversation and intent during negotiations was that the City would take over the billing for Commercial/Industrial and that has not occurred at this time. The rates have increased each January by 3% to cover cost increases incurred by Republic Services. The current residential rate is \$13.67 per month which does include the 5% franchise fee.

Proposal Details

Per several discussions Republic Services is proposing to renew for five (5) years with an option to renew for five (5) years automatic renewal unless one (1) of the parties notifies the other 180 days prior to contract expiration.

- Continue with the current 1x per week service in carts with 2nd & 4th week bulk
- **(Option)** - City of Roanoke take over the billing for Commercial/Industrial – allows the City to add additional fees if necessary, keep other haulers from utilizing the streets with no franchise fees paid to the City.
- No changes to contract with the exception of price increase outlined below. All free service, education, sponsorships will remain the same. Republic Services is committed to continuing our longstanding partnership.
- Carts older than 10 years will be replaced over the first 3 months of the new contract.
- Increase from 3% to 4% fixed price increase to assist in recovering our cost increases each year. During Covid we found the residential tonnage increased from so many working from home and commercial businesses tonnage decreased. The cost of metal, plastic disposal and fuel continues to increase each year and in order to keep up with the inflation we find it necessary to increase 4%. Fixed price increases allow for easier budgeting for the City of Roanoke, Commercial Customers and Republic Services.

2022 Residential Rate Comparison						
	Argyle	Roanoke	Trophy Club	Keller	Northlake	
Franchise Fee	7%	5%	12%	8%	6%	
Trash	\$ 12.06	\$ 10.43	\$ 13.50	\$ 12.42	\$ 16.33	
Recycle	\$ 4.87	\$ 3.66	\$ 4.77	\$ 2.59	incl	
Total	\$ 16.93	\$ 14.09	\$ 18.27	\$ 16.99	\$ 16.33	
Service Level	1x/1x	1x/1x	2x/1x	2x/1x	1x/1x	
Type of PI	3.00%	3.00%	4.00%	CPI Disposal	CPI	
Carts Recycle	Yes	Yes	No	Yes	Yes	

Free Service 10 roll-off Unlimited 6 roll-off 12 roll-off 12 roll-off
Sponsorship \$2,500
Shredding \$1,000

	Hurst	Haltom City	NRH	Keller	Argyle	Trophy Club	Northlake	Southlake
Franchise Fee	10%	8%	10%	8%	7%	12%	6%	10%
Trash	\$ 8.78	\$ 15.12	\$ 17.31	\$ 12.42	\$ 12.06	\$ 13.50	\$ 9.64	\$ 17.65
Recycle	\$ 4.34	incl	incl	\$ 2.59	\$ 4.87	\$ 4.77	\$ 3.66	incl
Total	\$ 13.12	\$ 15.12	\$ 17.31	\$ 16.99	\$ 16.93	\$ 18.27	\$ 13.30	\$ 17.65
Service Level	2x/1x	2x/1w	2x/1x	2x/1x	1x/1x	2x/1x	1x/1x	2x/1x
Type of PI	CPI	CPI		CPI	3.00%	CPI	3.00%	CPI
Carts Recycle	Yes	Yes	Yes	Yes - Opt	Yes	No	Yes	Yes