

Holly Gray, Mayor Pro-Tem
David Brundage, Councilmember
John Pullen, Councilmember



Brian Darby, Councilmember
David Thompson, Councilmember
Ernie Adams, Councilmember

ROANOKE CITY COUNCIL AGENDA REGULAR MEETING

**JULY 14, 2026
7:01 PM
500 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL CITY COUNCIL TO ORDER

Invocation and Pledge of Allegiance

B. ANNOUNCEMENTS

C. PUBLIC INPUT

This item is available for citizens to address the City Council on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

D. PRESENTATION

1. Swearing In Ceremony of Police Officer Zachary Zavala and Police Officer Garrett Greely

E. CONSENT AGENDA

All items listed below are considered routine and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed and considered separately.

1. Consider approval of the minutes from the regular City Council meeting held on June 23, 2026.



**AGENDA FOR THE MEETING
OF THE ROANOKE CITY COUNCIL**

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2. Consider approval of Ordinance No. 2026-139, adding a new Chapter 10, Article 10.1200, Sections 10.1201 to 10.1204 "Electronic Bicycles and Electronic Scooters."
3. Consider approval of the FY2026-27 Consolidated Radio Communication Contract with the Denton County Sheriff's Office
4. Consider approval of A&G Services authorizing the purchase and installation of six (6) HVAC units for Roanoke Fire Department Station One.
5. Consider approval of an Interlocal Agreement between the City of Roanoke and the Town of Trophy Club for Emergency Management Coordinator (EMC) Services.
6. Consider approval of an easement acquisition offer between the Trinity River Authority (TRA) and the City of Roanoke for property located at Fairway Ranch Addition, Block 1, Lot 1 AND Roanoke Baseball Complex Lot 1, Highway 114, in the MEP&P RR CO Survey, Roanoke, Denton County, Texas, for the sum of \$16,507.

F. NEW BUSINESS

1. Consider and act on Resolution No. 2026-115R approving a resolution of the Roanoke Convention Center Hotel Local Development Corporation authorizing the issuance of the Corporation's hotel revenue bonds; approving execution and delivery of all agreements and documents related to the development, construction and operation of the convention center hotel project; and enacting other provisions relating to the subject
2. Consideration and action on approval of Resolution No.2026-116R appointing one member to the Board of Managers of the Denco Area 9-1-1 District.
3. Consideration and action to appoint four (4) members to the Planning and Zoning Commission for a term expiring in June 2028 and two (2) alternate members to the Planning and Zoning Commission, one for a term expiring in June 2027 and one for a term expiring in June 2028.
4. Consideration and action to appoint two (2) alternates to the Zoning Board of Adjustment, one for a term expiring in June 2027 and one for a term expiring in June 2028.



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G. **EXECUTIVE SESSION**

The City Council reserves the right to adjourn into Executive Session during the course of this meeting to discuss any item on the posted agenda as authorized by Chapter 551 of the Texas Government Code.

H. **ADJOURNMENT**

CERTIFICATION

I certify that the above notice was posted at City Hall, 500 South Oak Street, Roanoke, Texas, on Tuesday, July 7, 2026, by 5:00 pm, in accordance with Chapter 551, Texas Government Code.

A handwritten signature in black ink, reading "Lindsay Rawlinson". The signature is written in a cursive style.

Lindsay Rawlinson, City Secretary

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

A public wireless network is now available in the Council Chambers for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guests

Holly Gray, Mayor Pro-Tem
David Brundage, Council Member
John Pullen, Council Member



Carl E. Gierisch, Jr., Mayor

Brian Darby, Council Member
David Thompson, Council Member
Ernie Adams, Council Member

**MINUTES
ROANOKE CITY COUNCIL
REGULAR MEETING
JUNE 23, 2026
CITY HALL COUNCIL CHAMBERS
500 S. OAK STREET
7:00 P.M.**

PRESENT: Mayor Carl E. "Scooter" Gierisch, Jr., Mayor Pro Tem Holly Gray, Council Members: Brian Darby, David Brundage, David Thompson, John Pullen, and Ernie Adams; City Manager Cody Petree, City Secretary Lindsay Rawlinson, and City Attorney Jeff Moore.

DEPT. STAFF: Finance Director Kyle Lester, Public Works Director Shawn Wilkinson, Development Services Manager JR Hames, Library & Museum Director Kelly Holt, Chief of Police Jeff Williams, and Public Engagement Manager Sandra Pettigrew.

ABSENT: None.

A. CALL CITY COUNCIL TO ORDER

Mayor Gierisch called the meeting to order at 7:05 p.m.

Invocation and Pledge of Allegiance given by Mayor Gierisch.

B. ANNOUNCEMENTS

Public Engagement Manager Sandra Pettigrew announced that the July 3rd All American Fireworks & Festival will be held Friday, July 3, 2026 from 5:00 to 10:00 p.m. in Downtown Roanoke and invited everyone to celebrate the 250th anniversary of America.

C. PRESENTATION

Sally Aldridge, President and CEO, Metroport Chamber, presented the Chamber Annual Report.

D. PUBLIC INPUT

Josh Brinegar, 309 Denton Drive, Roanoke, expressed concern regarding rental properties not being properly maintained by the property owner and requested the City require registration and inspection of rental properties.



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Jonathan Ackmann, 1309 Pine Ridge, Roanoke, suggested the City research the construction of a pedestrian bridge between the skate park and Byron Nelson to allow for movement in the City without the need for vehicles.

E. CONSENT AGENDA

All items listed below are considered routine and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed and considered separately.

1. Consider approval of the minutes from regular City Council meeting held on June 23, 2026.
2. Consideration and action on approval of Ordinance No. 2026-127, approving the 2024 edition of the International Energy Conservation Code and local amendments thereto.
3. Consideration and action on approval of Ordinance No. 2026-128, approving the 2024 edition of the International Existing Building Code and local amendments thereto.
4. Consideration and action on approval of Ordinance No. 2026-129, approving the 2024 edition of the International Fuel Gas Code and local amendments thereto.
5. Consideration and action on approval of Ordinance No. 2026-130, approving the 2024 edition of the International Mechanical Code and local amendments thereto.
6. Consideration and action on approval of Ordinance No. 2026-131, approving the 2024 edition of the International Plumbing Code and local amendments thereto.
7. Consideration and action on approval of Ordinance No. 2026-132, approving the 2024 edition of the International Property Maintenance Code and local amendments thereto.
8. Consideration and action on approval of Ordinance No. 2026-133 approving the 2024 edition of the International Residential Code and local amendments thereto.
9. Consideration and action on approval of Ordinance No. 2026-134, approving the 2024 edition of the International Swimming Pool and Spa Code and local amendments thereto.
10. Consideration and action on approval of Ordinance No. 2026-135, approving the 2024 edition of the National Electrical Code and local amendments thereto.
11. Consideration and action on approval of Ordinance No. 2026-136, approving the 2024 edition of the International Building Code and local amendments thereto.

Motion made by Mayor Pro Tem Gray and seconded by Council Member Adams to approve the Consent Agenda.

Motion carried unanimously.



**MINUTES FOR THE REGULAR MEETING
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F. NEW BUSINESS

1. Consider and act on Resolution No. 2026-113R approving a resolution of the Roanoke Convention Center Hotel Local Development Corporation authorizing the issuance of the Corporation's hotel revenue bonds; approving execution and delivery of all agreements and documents related to the development, construction and operation of the convention center hotel project; and enacting other provisions relating to the subject.

Motion made by Council Member Thompson and seconded by Council Member Pullen to approve Resolution No. 2026-113R approving a resolution of the Roanoke Convention Center Hotel Local Development Corporation authorizing the issuance of the Corporation's hotel revenue bonds; approving execution and delivery of all agreements and documents related to the development, construction and operation of the convention center hotel project; and enacting other provisions relating to the subject.

Motion carried unanimously.

2. Consider and act on Ordinance No. 2026-137 authorizing the issuance of certificates of obligation; delegating the authority to certain city officials to execute certain documents relating to the sale of the certificates; approving and authorizing an official statement and instruments and procedures relating to said certificates; and enacting other provisions relating to the subject.

Motion made by Council Member Thompson and seconded by Council Member Brundage to approve Ordinance No. 2026-137 authorizing the issuance of certificates of obligation; delegating the authority to certain city officials to execute certain documents relating to the sale of the certificates; approving and authorizing an official statement and instruments and procedures relating to said certificates; and enacting other provisions relating to the subject.

Motion carried unanimously.

3. Consider and act on Ordinance No. 2026-138 authorizing the issuance of general obligation bonds; delegating the authority to certain city officials to execute certain documents relating to the sale of the bonds; approving and authorizing an official statement and instruments and procedures relating to the bonds; and enacting other provisions relating to the subject.

Motion made by Council Member Thompson and seconded by Council Member Brundage to approve Ordinance No. 2026-138 authorizing the issuance of general obligation bonds; delegating the authority to certain city officials to execute certain documents relating to the sale of the bonds; approving and authorizing an official statement and instruments and procedures relating to the bonds; and enacting other provisions relating to the subject.

Motion carried unanimously.



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4. Consideration and action to appoint three (3) members to the Zoning Board of Adjustments for a term expiring June 2028.

Motion made by Mayor Pro Tem Gray and seconded by Council Member Thompson to make the following appointments to the Zoning Board of Adjustment for a term expiring June 2028:

Place 1 – Victor Molaschi

Place 3 – Lewis Rice

Place 4 – Hector Ojeah

Motion carried unanimously.

5. Conduct a public hearing and consider approval on Ordinance No. 2026-126 amending Chapter 12, Article II, Division 3 and Division 4 to increase the number of alternate members for the Planning and Zoning Commission and the Zoning Board of Adjustment.

The proposed ordinance amends the City's Code of Ordinances to add alternate members to the Planning and Zoning Commission and the Zoning Board of Adjustment. The addition of alternates is intended to help maintain quorum when regular members are absent, recused, or otherwise unable to participate, thereby reducing meeting cancellations, delays in hearing applications, and disruptions to the development review process.

The Planning & Zoning Commission held a public hearing on June 15, 2026 and recommended approval of the amendment by a vote of 5-1.

Mayor Gierisch opened the public hearing at 7:37 p.m. and asked to hear from any proponents followed by opponents of the amendment.

Hearing none, Mayor Gierisch closed the public hearing at 7:38 p.m.

Angie Grimm, 609 Meadow Lane, Roanoke, inquired as to the need for alternates of these boards.

City Manager Cody Petree advised that board members may be unavailable for many reasons such as scheduling conflicts or health issues but state law requires applications to the Planning and Zoning Commission and Zoning Board of Adjustment be considered within a certain timeframe. Allowing these boards to have alternates will help keep the City in compliance by allowing meetings to be held without quorum issues requiring rescheduling.

Development Services Manager JR Hames advised that the number of applications to the Zoning Board of Adjustment has increased and cases must be heard by a minimum of four members of the board and not simply a quorum, which would be three.



**MINUTES FOR THE REGULAR MEETING
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Motion made by Mayor Pro Tem Gray and seconded by Council Member Darby to approve Ordinance No. 2026-126 amending Chapter 12, Article II, Division 3 and Division 4 to increase the number of alternate members for the Planning and Zoning Commission and the Zoning Board of Adjustment.

Motion carried unanimously.

G. EXECUTIVE SESSION

None.

H. ADJOURNMENT

Motion made by Mayor Pro Tem Gray and seconded by Council Member Darby to adjourn the meeting at 7:44 p.m.

Motion carried unanimously.

Carl E. "Scooter" Gierisch, Jr., Mayor

Lindsay Rawlinson, City Secretary



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Ordinance No. 2026-139 (Electronic Bicycles)

MEETING DATE: July 14, 2026

DEPARTMENT: Police

ITEM SUMMARY:

Consider approval of Ordinance No. 2026-139, adding a new Chapter 10, Article 10.1200, Sections 10.1201 to 10.1204 "Electronic Bicycles and Electronic Scooters."

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. Ordinance No. 2026-139 - E-Bicycle

ORDINANCE NO. 2026-139

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROANOKE, TEXAS, AMENDING THE CODE OF ORDINANCES BY ADDING A NEW CHAPTER 10, ARTICLE 10.1200, SECTIONS 10.1201 TO 10.1204, ENTITLED “ELECTRONIC BICYCLES AND ELECTRONIC SCOOTERS” BY ADDING REGULATIONS TO ADDRESS THE OPERATIONS OF ELECTRONIC BICYCLES AND ELECTRONIC SCOOTERS WITHIN THE CITY; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING FOR SAID ORDINANCE TO TAKE EFFECT FROM AND AFTER ITS DATE OF PUBLICATION.

WHEREAS, the City of Roanoke, Texas (the “City”) is a home-rule municipality having full powers of self-government and may enact ordinances relative to its citizens’ health, safety, and welfare that are not inconsistent with the Constitution and laws of the State; and

WHEREAS, the City Council of the City of Roanoke, Texas (the “City Council”) finds and determines the passage of this Ordinance as necessary to protect the public health, safety, and welfare; and

WHEREAS, the City Council finds and determines that the regulations herein are necessary and proper for carrying out its power to protect the government interest, welfare, and good order of the City; and

WHEREAS, the City Council finds and determines that the following regulations are necessary to promote safety and discourage the use of electronic bicycles and electronic scooters in unsafe areas and at unsafe speeds; and

WHEREAS, the City Council is authorized by law to adopt the provisions contained herein and has complied with all prerequisites necessary for the passage of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROANOKE, TEXAS, THAT:

**SECTION 1.
FINDINGS INCORPORATED**

The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2.

Chapter 10 of the Code of Ordinances of the City of Roanoke, Texas, is amended by adding a new Article 10.1200, Sections 10.1201 to 10.1204, entitled "Electronic Bicycles and Electronic Scooters" which shall read as follows:

"ARTICLE 10.1200 ELECTRONIC BICYCLES AND ELECTRONIC SCOOTERS

Sec. 10.1201. Use and Operation of Electronic Bicycles.

The purpose of this Article is to secure the general health, safety, and welfare for the residents of the City by implementing safety restrictions on the use of electronic bicycles and electronic scooters within the City while maintaining consistency with state law.

Sec. 10.1202. Definitions.

For purposes for this Article the definitions shall apply unless the context clearly indicates or requires a different meaning.

- (a) **"Class 1 electric bicycle", "Class 2 electric bicycle", and "Class 3 electric bicycle"** shall have the same meaning as those described in Section 664.001 of the Texas Transportation Code, as amended.
- (b) **Adult** means any individual eighteen (18) years of age or older.
- (c) **Child** means any individual under eighteen (18) years of age.
- (d) **Public way or public property** means real property owned, leased, or controlled by the City.
- (e) **Nighttime** means the period beginning one-half hour after sunset and ending one-half hour before sunrise.

Sec. 10.1203. Allowable Uses.

- (a) *Restrictions and Prohibitions.*
 - (1) A person may not operate an electronic bicycle on a sidewalk.
 - (2) A person may not operate an electronic bicycle on a city-wide trail in excess of fifteen (15) miles per hour. A person may operate an electric bicycle on a public roadway not to exceed the posted speed limit or the restriction under Texas Transportation Code 664.001, as amended.

- (3) A person may not operate a Class 1 or 2 electric bicycle above 20 miles per hour.
- (4) A person may not operate a Class 3 electric bicycle above 28 miles per hour.
- (5) Electronic bicycles and scooters may not be operated on unimproved public property except for brief crossing access to paved surfaces. Operation on roadways exceeding posted or authorized speed limitations is prohibited.
- (6) No person may carry a passenger unless the device is specifically designed for passenger use.
- (7) A person may not operate an electric bicycle at nighttime unless it is equipped with a lamp on the front of the bicycle that emits a white light visible from a distance of at least five hundred (500) feet in front of the bicycle and a red reflector on the rear of the bicycle which is visible from a distance from fifty (50) to three hundred (300) feet to the rear of the bicycle, or a lamp that emits a red light visible from a distance of five hundred (500) feet to the rear of the bicycle
- (8) A person may not operate an electric bicycle unless the electric motor disengages or ceases to function either when the operator stops pedaling or when the brakes are applied.
- (9) Operate an electronic bicycles and scooters device with fewer than all wheels on the device in contact with the ground.
- (10) Children under eighteen (18) years of age may not operate an electronic bicycle or electronic scooter while operating an electronic mobile device, wear headphones or in-ear monitors that could distract the rider or impair the rider's hearing.
- (11) Children under eighteen (18) operating any electric bicycle shall ride only on or astride a permanent and regular seat attached to the electric bicycle.
- (12) No person under fifteen (15) years of age may operate a Class 3 electric bicycle.

Sec. 10.1204. Offense and Penalty.

- (a) *First and Second Offense.* A person violating any provision of this section shall be deemed guilty of a misdemeanor and shall, upon final conviction thereof, be fined in an amount not to exceed five hundred dollars (\$500).

- (b) *Third and Subsequent Offense.* Upon a third or subsequent violation of any provision of this Article within a 12-month period by a person, the enforcing peace officer shall be authorized to impound the electric bicycle involved in the violation. The City shall provide written notice to the owner of the impoundment.
- (c) Any electric bicycle impounded under this section shall be released to the owner upon payment of all applicable fines and impoundment fees as set by the City from time to time."

SECTION 3. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4. REPEALER CLAUSE

Any provision of any prior ordinance of the City whether codified or uncoded, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 5. PENALTY CLAUSE

Any person, firm, or corporation violating any of the provisions or terms of this Ordinance shall be guilty of a misdemeanor and upon conviction, shall be fined a sum not to exceed \$2,000.00 for each offense, and each and every violation or day such violation shall continue or exist, shall be deemed a separate offense.

SECTION 6. PUBLICATION CLAUSE

The City Secretary of the City is hereby directed to publish in the official newspaper of the City the caption, penalty clause, and effective date clause of this Ordinance as required by law.

**SECTION 7.
EFFECTIVE DATE**

This Ordinance shall become effective immediately upon its passage and publication as required by law.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Roanoke, Texas, on this July 14, 2026.

APPROVED:

Carl E. Gierisch, Jr., Mayor

ATTEST:

Lindsay Rawlinson, City Secretary

APPROVED AS TO FORM:

Jeff Moore, City Attorney



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: FY2026-27 Consolidated Radio Communication Contract with the Denton County Sheriff's Office

MEETING DATE: July 14, 2026

DEPARTMENT: Police

ITEM SUMMARY:

This agreement is part of the annual contract between the City and the Denton County Sheriff's Office for the use of the Police and Fire emergency radio systems maintained and operated by the Sheriff's Office. The agreement ensures continued access to reliable communications infrastructure that supports public safety operations and interoperability among participating emergency response agencies.

INFORMATION:

Consider approval of the FY2026-27 Consolidated Radio Communication Contract with the Denton County Sheriff's Office

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. 2026-27 Roanoke FD & PD Consolidated Radio Communications Contract with Exhibit

INTERLOCAL COOPERATION AGREEMENT BETWEEN DENTON COUNTY AND THE CITY OF ROANOKE FOR THE USE OF THE DENTON COUNTY RADIO COMMUNICATIONS SYSTEM

This Interlocal Agreement (“Agreement”) is entered into by and between the County of Denton, Texas (“the County”) and the City of Roanoke, Texas, a home-rule city (“Roanoke” or “the City”), both entities being located in Denton County, Texas (collectively, the “Parties” or separately as a “Party”). The Parties execute this agreement as hereinafter provided, pursuant to the Texas Governmental Code, Chapter 791, known as the Interlocal Cooperation Act:

WHEREAS, Denton County and Roanoke are political subdivisions within the State of Texas, each of which engages in the provision of governmental services for the benefit of its citizens; and

WHEREAS, the Interlocal Cooperation Act, Texas Government Code, Chapter 791, as amended “the Act” provides authority for local governments of the State of Texas to enter into Interlocal agreements with each other for the purpose of performing governmental functions and services as set forth in the Act; and

WHEREAS, the County owns, operates, and maintains the radio-communications system, exclusive of the radios owned individually by each User City (“System”) for the purpose of providing radio communications in support of its governmental operations; and

WHEREAS, Roanoke wishes to use certain portions of the System for its governmental operations; and

WHEREAS, the use of the System in the provision of governmental services benefits the public health and welfare, promotes efficiency and effectiveness of local governments, and is of mutual concern to the contracting Parties; and

WHEREAS, Roanoke and the County have current funds available to satisfy any fees and costs required pursuant to this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreement herein contained, the sufficiency of which are hereby acknowledged, and upon and subject to the terms and conditions hereinafter set forth, the Parties agree as follows:

I.

DEFINITIONS

“Assignee” means the City employee assigned to a specific Subscriber Unit.

“*Communications System*” or “*System*” means a wide area, multi-agency digital trunked radio system compliant with P-25 interoperability standards to be used jointly by the City of Lewisville, the City of Denton, Denton County and other Infrastructure Members, if any, primarily for providing public safety dispatch and communications for fire, emergency medical and police services and such other governmental services as may be agreed from time to time by the Parties.

“*Coordinating Committee*” means the committee that is responsible for making recommendations to the Infrastructure Management Committee on the administration and operation of the Communications System.

“*Infrastructure Management Committee*” means the committee that is responsible for the administration and operation of the Communications System.

“*Subscriber Units*” means mobile radios, portable radios or any similar devices used for communicating over the Communications System.

“*Talk Group*” means a specific group of Subscriber Units allowed to communicate privately within that group over shared infrastructure resources.

“*Technical Committee*” means the committee that advises the Coordinating Committee on technical issues related to the operation of the Communications System.

“*User*” means any entity with which Denton County has entered into a contract for the provision of communication services through the Communications System.

II.

TERM

2.1 This Agreement is for a period of one (1) year, beginning on the 1st day of October 2026, and ending on the 30th day of September 2027, unless terminated earlier pursuant to Section 7.1.

2.2 It is the intention of the Parties for this to be a long-term enterprise which will be renewed with a new ILA each year subject to approval by each Party’s governing body.

III.

OBLIGATIONS OF CITY OF ROANOKE

3.1 Roanoke shall use the System in accordance with this Agreement to provide integration of communications by Roanoke between its users on the System for governmental operations.

3.2 When using the System, Roanoke shall abide by all applicable Federal and State laws and regulations, including any regulations of the Denton County Radio System. When Roanoke uses the System for interoperability with Talk Groups (hereinafter defined) other than those provided by this Agreement, Roanoke will also abide by the User rules of those Talk Groups.

3.3 Roanoke must provide a written request to the Denton County Radio System Manager (“System Manager”) or his designee, to activate radios (“Subscriber Units”) on the System. Such request must include the model and serial number of the Subscriber Unit, the name of the Assignee, and identifying Talk Groups required in the Subscriber Unit.

3.4 Roanoke is responsible for furnishing its own Subscriber Units, which must be compatible with the APCO P-25 Phase 2 TDMA Digital System, and for maintenance of the Subscriber Units. Roanoke is responsible for all programming of City-owned Subscriber Units.

3.5 Roanoke shall be solely responsible for obtaining a technical services support contract and a maintenance contract for all City-owned dispatch infrastructure equipment, either from the manufacturer of the equipment or from a manufacturer-authorized service provider. The County shall not be responsible for maintenance of any City-owned equipment.

3.6 Depending on the equipment that will be purchased and installed by Roanoke, the City shall be solely responsible for entering into such Software Update Agreements and/or Software Maintenance Agreements from the manufacturer as necessary to ensure that the equipment owned by the City will be maintained and upgraded to meet the requirements of the System when the County performs System upgrades.

3.7 Roanoke shall be required to have periodic maintenance (PM) performed on its Subscriber Units at least every two years. This PM shall include tuning and alignment of the Subscriber Units and updating the Subscriber Units with the latest firmware available. The County shall not be liable to the City for the lack of interoperability between the Subscriber Units and the System if the City fails to perform the required PM and/or obtain the software and/or firmware upgrades recommended by the County and/or the manufacturer of the Subscriber Units necessary to communicate through the System.

3.8 The County shall not be liable to the Agency for the lack of interoperability between the Subscriber Units and the System if the Agency fails to perform the required PM and/or obtain the software and/or firmware upgrades recommended by the County and/or the manufacturer of the Subscriber Units necessary to communicate through the System as set forth in Sections 3.5, 3.6, and 3.7 above.

IV.

OBLIGATIONS OF THE COUNTY

4.1 The County will allow Roanoke to use County-provided Talk Groups, which are a primary level of communication for Users on the System (“Talk Group”), comparable to a channel on a conventional radio system, for the exclusive use of Roanoke. Talk Groups will be established for the City by the County.

4.2 The System Manager will not activate radios on the Roanoke Talk Groups nor make changes to the Roanoke radios without first receiving authorization from the designated representative of the City, unless, in the opinion of the County, such action is necessary to eliminate harmful interference.

4.3 The County is solely responsible for:

- (1) Coordinating Talk Groups among System Users;
- (2) Grouping of Talk Groups to allow transmitting and receiving on all associated Talk Groups as required by the City; and
- (3) The operation, maintenance, and control of the System.

V.

FEEES

5.1 The fees payable for the term of this Agreement are set out in **Exhibit A** which is attached and incorporated for all purposes

5.2 The County may increase the fees each October 1st, the beginning of each County fiscal year, by an amount not to exceed five percent (5%) of the previous year’s fees. The County will provide ninety (90) days’ notice to Roanoke before increasing the fees.

5.3 Based on the fees described above, the County will calculate the annual fee due based upon the total number of Subscriber Units and Talk Groups and submit an invoice to the City on or before October 1st of each year. This amount is subject to change when the City adds or deletes the number of Subscriber Units and/or Talk Groups in service. The City must notify the System Manager in writing of any addition or deletion of Subscriber Units and /or Talk Groups.

5.4 Fees for Additions - The amount owed for annual fees for additions of Subscriber Units/Talk Groups will be prorated for the year added, invoiced immediately, and amounts will be due within thirty (30) days of receipt of the invoice for the addition(s).

5.5 Deletions - No refunds for deletions will be made for the Agencies deletion of Subscriber Units during the period of the Agreement. The fees for the upcoming fiscal year will be calculated based on the number of Subscriber Units in service on the radio system as of May 1st of the current contract year.

5.6 In the event a new Inter-Local Agreement is not executed prior to the expiration of this Agreement, and the Sheriff's Office continues to provide access to the Radio Communications System, the City shall reimburse and compensate the County for access to the Denton County Radio Communications System at the rate set by the Denton County Sheriff and approved by the Denton County Commissioners Court for the next fiscal year.

VI.

PAYMENT DUE

6.1 The City agrees to pay the County the annual fees specified under Article V within thirty (30) days of the receipt of the invoice. Should the Agency add Subscriber Units or Talk Groups to the Service within a Term, the Agency agrees to pay the additional fee(s) due within thirty (30) days of invoice. All payments for expenses incurred as a result of the performance of the Agreement shall be made only from current revenues legally available to each respective Party.

VII.

TERMINATION

7.1 Either Party may terminate this Agreement at any time by giving ninety (90) days advance written notice. The Agency shall pay for all fees incurred through the effective date of termination. If the County permanently discontinues the operation of its System, this Agreement shall terminate on the date of discontinuance without further notice, and the County will reimburse the Agency the pro-rated amount of the fees previously paid by the Agency for the use of the System for the then current fiscal year.:

VIII.

RELEASE AND HOLD HARMLESS

TO THE EXTENT PERMITTED BY LAW, EACH PARTY AGREES TO WAIVE ALL CLAIMS AGAINST, TO RELEASE, AND TO HOLD HARMLESS THE OTHER PARTY AND ITS RESPECTIVE OFFICIALS, OFFICERS, AGENTS, EMPLOYEES, IN BOTH THEIR PUBLIC AND PRIVATE CAPACITIES, FROM ANY AND ALL

LIABILITY, CLAIMS, SUITS, DEMANDS, LOSSES, DAMAGES, ATTORNEYS, FEES, INCLUDING ALL EXPENSES OF LITIGATION OR SETTLEMENT, OR CAUSES OF ACTION WHICH MAY ARISE BY REASON OR INJURY TO OR DEATH OF ANY PERSON OR FOR LOSS OF, DAMAGE TO, OR LOSS OF USE OF ANY PROPERTY ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT. IN THE EVENT THAT A CLAIM IS FILED, EACH PARTY SHALL BE RESPONSIBLE FOR ITS PROPORTIONATE SHARE OF LIABILITY.

IX.

IMMUNITY

In the execution of this Agreement, neither of the Parties waives, nor shall be deemed hereby to have waived any immunity or any legal or equitable defense otherwise available against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement does not create any rights in parties who are not signatories to this Agreement.

X.

ASSIGNMENT

The City agrees to retain control and to give full attention to the fulfillment of this Agreement. The City cannot assign or sublet this Agreement without the prior written consent of the County. Further, the City cannot sublet any part or feature of the work to anyone objectionable to Denton County. Roanoke also agrees that the subletting of any portion or feature of the work, or materials required in the performance of this Agreement, does not relieve the City from its full obligations to the County as provided by this Agreement.

XI.

ENTIRE AGREEMENT

This Agreement represents the entire and integrated agreement between Denton County and Roanoke and supersedes all prior negotiations, representations and/or agreements, either written or oral, between Denton County and Roanoke. This Agreement may be amended only by written instrument signed by Denton County and Roanoke.

XII.

NOTICES

Unless notified otherwise in writing, all notices are required to be given to either Party in writing and delivered in person or sent via certified mail to the other Party at the following respective addresses:

County:	1	Denton County Judge Denton County Commissioners Court 1 Courthouse Drive, Ste 3100 Denton, Texas 76201
	2	Denton County Sheriff Denton County Sheriff's Office 127 N. Woodrow Lane Denton, Texas 76205
	3	Assistant District Attorney Counsel to the Sheriff 127 N. Woodrow Lane Denton, Texas 76205

Name of Agency:	The City of Roanoke
Contact Person	Scooter Gierish, Mayor
Address	500 S. Oak Street
City, State, Zip	Roanoke, Texas 76262
Telephone	817-491-2411
Email	scooter@roanoketexas.com

XIII.

AUTHORITY TO SIGN

The undersigned officers and/or agents of the Parties hereto are the properly authorized officials or representatives and have the necessary authority to execute this Agreement on behalf of the Parties.

XIV.

SEVERABILITY

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held to be contrary to the law or contrary to any rule or regulation having the force and effect of the law, such decisions shall not

affect the remaining portions of the Agreement. However, upon the occurrence of such event, either Party may terminate this Agreement by giving the other Party thirty (30) days written notice.

XV.

VENUE

This Agreement and any of its terms or provisions, as well as the rights and duties of the Parties hereto, shall be governed by the laws of the State of Texas. The Parties agree that this Agreement shall be enforceable in Denton County, Texas, and if legal and necessary, exclusive venue shall lie in Denton County, Texas.

XVI.

INTERPRETATION OF AGREEMENT

Although this Agreement is drafted by the County, this is a negotiated document. Should any part of this Agreement be in dispute, the Parties agree that the Agreement shall not be construed more favorably for either Party.

XVII.

REMEDIES

No right or remedy granted herein or reserved to the Parties is exclusive of any right or remedy granted by law or equity; but each shall be cumulative of every right or remedy given hereunder. No covenant or condition of this Agreement may be waived without the express written consent of the Parties. It is further agreed that one (1) or more instances of forbearance by either Party in the exercise of its respective rights under this Agreement shall in no way constitute a waiver thereof.

XVIII.

SUCCESSORS AND ASSIGNS

The Parties each bind themselves, their respective successors, executors, administrators, and assigns to the other Party to this contract. Neither Party will assign, sublet, subcontract or transfer any interest in this Agreement without the prior written consent of the other Party. No assignment, delegation of duties or subcontract under this Agreement will be effective without the written consent of all Parties.

EXECUTED duplicate originals on the dates indicated below:

SIGNED AND AGREED BY THE CITY OF ROANOKE, TEXAS:

SCOOTER GIERISCH, MAYOR

DATE: _____

ATTEST:

LINDSAY RAWLINSON, CITY SECRETARY

APPROVED AS TO FORM:

CITY ATTORNEY

**APPROVED BY THE DENTON COUNTY COMMISSIONERS COURT OF DENTON
COUNTY, TEXAS:**

ANDY EADS, COUNTY JUDGE

DATE: _____

ATTEST:

DEPUTY COUNTY CLERK

APPROVED AS TO FORM:

ASSISTANT DISTRICT ATTORNEY

Exhibit A

Denton County Sheriff's Office Consolidated Radio Communications System Agreement

FY26-27 Agency Payment Invoice

Agency: **Roanoke Fire and Police Departments**
Payment Contact Person(s): Chief Williams, Fire Chief Addington, and/or Kyle Lester
Phone Number: 817-491-6052, 817-491-2301, and/or 817-491-2411
Email(s): jwilliams@roanokepolice.com
caddington@roanoketexas.com
klester@roanoketexas.com
Address: 500 S. Oak Street
City, State, Zip: Roanoke, TX 76262

AGENCY SHOULD INCLUDE A COPY OF THIS INVOICE WITH PAYMENT REMITTED

Make checks payable to:	Denton County
Mail Payments to:	1 Courthouse Drive Suite 1400 Denton, TX 76208
PLEASE NOTE THE ADDRESS CHANGE FROM PREVIOUS INVOICES	
For questions regarding payment:	(940) 349-3150 treasurer@dentoncounty.gov

Tier 2

Includes Tier 1 (Radio User Only) + add on of Console Site - \$6 each per month

Department / Radio Number / Cost			
Police	76	\$	5,472.00
Fire	90	\$	6,480.00
Total Amount Due for FY26-27 = \$			11,952.00

Please sign and date below.

Signature of Agency Representative

Title

Date



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Possible approval of A&G Services authorizing the purchase and installation of six (6) HVAC units

MEETING DATE: July 14, 2026

DEPARTMENT: Public Works

ITEM SUMMARY:

Consider approval of A&G Services authorizing the purchase and installation of six (6) HVAC units for Roanoke Fire Department Station One. These items were approved in the FY2025-2026 budget.

INFORMATION:

HVAC units are being purchased and installed through the Tarrant County F2025184 cooperative contract. This item will complete the replacement schedule for this location as identified in the facility needs assessment and asset replacement schedule.

STAFF RECOMMENDATION:

Staff Recommends Approval

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

One Hundred Forty-Five Thousand Two Hundred Thirty Dollars and Zero Cents.
(\$145,230.00)

ATTACHMENTS:

1. FD 1 HVAC A&G



A&G Services

Since 1984

HVAC ♦ Plumbing ♦ Electrical ♦ Controls ♦ Piping ♦ Interiors

www.agservicestx.com

Date: 6-12-26
Company Name: City of Roanoke-Fire Station
Address: 201 Fairway Dr
Roanoke, TX 76262

Attention: Clint Harmon
Reference: HVAC Replacement
Quote: S10627

Dear Sir,

Per your request for a price on the above referenced project we are pleased to quote an amount of

Lump Sum Pricing

\$112,040.00 (excluding applicable taxes & tariffs)

Proposal Priced w/Current Tarrant County F2025184 Rates

Scope of Work:

- Proposal to procure & install (5) new split systems w/high efficiency furnace (4 – 5-Ton and 1 – 4-Ton) including labor/material
- Proposal includes recovering refrigerant from existing systems
- Proposal includes disconnecting existing high/low voltage, refrigerant/gas/drain/vent piping & supply/return ductwork from existing AHUs
- Proposal includes removing existing & installing new furnace/coil in-place
- Proposal includes reconnecting existing high/low voltage, refrigerant/gas/drain/vent piping & supply/return ductwork to new furnace/coil
- Proposal includes disconnecting existing high/low voltage and refrigerant piping from condensers
- Proposal includes removing existing & setting new condensers in-place
- Proposal includes reconnecting existing high/low voltage and refrigerant piping to new condensers
- Proposal includes pressure testing to ensure there are no leak(s) at field connections *(it is assumed the existing refrigerant piping is leak free. If there are any leak/leaks found in the refrigerant piping, work will stop and you will be notified)*
- Proposal includes pulling vacuum to remove all non-condensables from refrigerant piping
- Proposal includes installing new Honeywell RTH9895WF thermostats
- Proposal includes starting up and verifying cooling/heating operation
- Proposal pricing guaranteed for 30 days from 6-12-26
- New equipment available locally

Exclusions:

- Any other part(s), material(s), equipment or labor not spelled out in the above scope of work
- Overtime or premium time
- Any temporary cooling/heating of any kind

651 N. Burleson Blvd. Burleson, Texas 76028
Phone: (817) 551-5000



A&G Services

Since 1984

HVAC ♦ Plumbing ♦ Electrical ♦ Controls ♦ Piping ♦ Interiors

www.agservicestx.com

Add 2-Ton Heat Pump System to Hallway

Lump Sum Pricing

\$33,190.00 (excluding applicable taxes & tariffs)

Proposal Priced w/Current Tarrant County F2025184 Rates

Scope of Work:

- Proposal to procure & install new 2-Ton heat pump split system including labor/material
- Proposal includes removing necessary ceiling tile and grid to open up hallway
- Proposal includes hanging new AHU and drain pan
- Proposal includes installing new supply/return ductwork from new AHU to vestibule
- Proposal includes extending previously abandoned lineset from upstairs mechanical room to hall and tying into new AHU
- Proposal includes routing condensate drain to nearest applicable drain termination
- Proposal includes routing 240V high voltage from electrical room, down wall of garage and into building to new high voltage disconnect switch
- Proposal includes setting new condenser outside and tying into previously abandoned lineset and high voltage
- Proposal includes pressure testing to ensure there are no leak(s) at field connections *(it is assumed the existing refrigerant piping is leak free. If there are any leak/leaks found in the refrigerant piping, work will stop and you will be notified)*
- Proposal includes pulling vacuum to remove all non-condensables from refrigerant piping
- Proposal includes installing new Honeywell RTH9895WF thermostat
- Proposal includes starting up and verifying cooling/heating operation
- Proposal includes reinstalling removed grid and ceiling tile under AHU in hallway
- Proposal pricing guaranteed for 30 days from 6-12-26
- New equipment available locally

Exclusions:

- Any other part(s), material(s), equipment or labor not spelled out in the above scope of work
- Overtime or premium time
- Any temporary cooling/heating of any kind

We appreciate the opportunity to present you with this proposal. Please do not hesitate to call this office should you have any questions or if we may be of further service.

Sincerely,

A&G Services,

Robert W Price

HVAC Project Manager/Estimator

651 N. Burleson Blvd. Burleson, Texas 76028

Phone: (817) 551-5000



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: ILA - Emergency Management Coordinator (EMC) services.

MEETING DATE: July 14, 2026

DEPARTMENT: Fire

ITEM SUMMARY:

Consider approval of an Interlocal Agreement between the City of Roanoke and the Town of Trophy Club for Emergency Management Coordinator (EMC) services.

INFORMATION:

Consider approval of an Interlocal Agreement between the City of Roanoke and the Town of Trophy Club for shared Emergency Management Coordinator services beginning October 1, 2026. Under the agreement, Roanoke will provide qualified emergency management coordination services to both jurisdictions, including emergency operations planning, training and exercises, hazard assessments, grant support, interagency coordination, and emergency response support.

STAFF RECOMMENDATION:

Staff recommends approval.

SPECIAL CONSIDERATION:

Both City/Town attorneys have reviewed the agreement.

FINANCIAL CONSIDERATION:

Trophy Club will reimburse the City of Roanoke \$34,061.00 for Emergency Management Coordinator services in FY 2027, with the cost increasing to \$53,134.44 in FY 2028 based on the agreed participation percentage.

ATTACHMENTS:

1. ILA - Trophy Club and Roanoke EMC Services FY2027

**INTERLOCAL AGREEMENT FOR
EMERGENCY MANAGEMENT COORDINATOR (EMC) SERVICES**

**THE STATE OF TEXAS §
 § **KNOW ALL PERSONS BY THESE PRESENTS:**
COUNTY OF DENTON §**

THIS INTERLOCAL AGREEMENT (the “Agreement”), is made and entered into by the **CITY OF ROANOKE, TEXAS**, a Texas home-rule municipality (“Roanoke”) and the **TOWN OF TROPHY CLUB, TEXAS**, a Texas home-rule municipality (“Trophy Club”). Trophy Club and Roanoke may be collectively referred to as the “Parties” and individually as a “Party” in this Agreement.

RECITALS

WHEREAS, the Parties are entering into this Agreement pursuant to the authority granted under Chapter 791 of the Texas Local Government Code (the “Act”); and

WHEREAS, Roanoke and Trophy Club recognize the joint benefits of providing mutual aid and cooperation in public emergencies; and

WHEREAS, pursuant to Chapter 418 of the Texas Government Code (the Texas Disaster Act of 1975), each political subdivision in Texas must maintain an emergency management program or participate in an interjurisdictional program, and the mayor of each municipality serves as the emergency management director with authority to appoint an emergency management coordinator; and

WHEREAS, the Parties desire to enhance efficiency, reduce costs, and improve coordination of emergency preparedness, response, recovery, and mitigation efforts by sharing the services of a qualified Emergency Management Coordinator (“EMC”); and

WHEREAS, Roanoke currently employs a qualified EMC and is willing to provide shared EMC services to Trophy Club; and

WHEREAS, in accordance with Section 791.011(d)(3) of the Act, each Party is paying for the performance of the governmental functions and services in this Agreement from current revenues available to the paying Party; and

WHEREAS, Roanoke and Trophy Club have concluded that this Agreement fairly compensates the performing Party for the governmental functions and services being provided hereunder; and

WHEREAS, Roanoke and Trophy Club find and determine that this Agreement is made in the best interests of the public health, safety, and welfare of the citizens of Roanoke and Trophy Club and the State of Texas; and

NOW, THEREFORE, in consideration of the recitals above and the mutual covenants, promises, and representations herein contained, the Parties agree as follows:

1. Recitals. The foregoing recitals are hereby incorporated into the body of this Agreement and shall be considered part of the mutual covenants, consideration, and promises that bind the Parties.

2. Term. This Agreement shall commence on October 1, 2026 (the “Effective Date”) and continue for an initial term of one (1) year, with automatic renewal for successive one-year terms unless terminated.

3. Scope of Services. Roanoke shall employ or contract with a qualified EMC who meets applicable requirements under Texas law. The EMC shall provide services to both Parties on a shared basis.

Duties of the EMC:

- a. Develop, maintain, and update emergency operations plans, emergency management plans, and conduct hazard vulnerability assessments.
- b. Coordinate training, drills, and exercises for emergency personnel and volunteers.
- c. Facilitate interagency and interjurisdictional cooperation and resource sharing.
- d. Assist in applying for and managing emergency management grants.
- e. Provide coordination during emergency activations and responses.
- f. Perform other duties as required by law or mutually agreed upon by the Parties.

4. Allocation of Time. The EMC shall allocate time between the Parties on a proportional basis (e.g., based on population, service needs, or as mutually agreed), subject to adjustment for emergent needs or by written agreement of the Parties. During a declared disaster affecting one or both Parties, priority shall be given to the affected jurisdiction(s).

5. Supervision and Reporting. The EMC shall be an employee or contractor of Roanoke and shall report to Roanoke’s Director of Public Safety or City Manager. The EMC shall also coordinate with and report to Trophy Club’s designated representative (e.g., Town Manager or Emergency Management Director) on matters specific to Trophy Club.

6. Compensation. Trophy Club agrees to reimburse Roanoke for its proportional share of EMC services provided under this Agreement. For Fiscal Year 2027, the total cost of services is \$170,302.68, with Trophy Club participating at twenty percent (20%), resulting in a payment obligation of Thirty-Four Thousand Sixty-One Dollars (\$34,061.00). For Fiscal Year 2028, the total cost of services is estimated at \$177,114.79, which includes an estimated four percent (4%) cost escalation, with Trophy Club participating at thirty percent (30%), resulting in a payment obligation of Fifty-Three Thousand One Hundred Thirty-Four Dollars and Forty-Four Cents (\$53,134.44).

Payment for each fiscal year shall be due within thirty (30) days of receipt of an invoice from Roanoke and may be made by check or electronic funds transfer to a bank account designated by Roanoke. Any adjustment to future fiscal year costs, participation percentages, or service levels shall be subject to mutual written agreement of the Parties.

Beginning in Fiscal Year 2029 and each fiscal year thereafter, compensation shall be reviewed annually by the Parties and adjusted as necessary to reflect actual costs, service levels, staffing, and participation percentages. Any such adjustment shall be documented through a written amendment approved by both Parties.

7. Termination.

- a. Either Party may terminate this Agreement upon sixty (60) days' written notice to the other Party.
- b. This Agreement may be terminated immediately upon written notice for material breach, provided the breaching Party is given thirty (30) days to cure, if curable.
- c. Upon termination, the Parties shall settle any outstanding financial obligations equitably.

8. Miscellaneous.

- a. **Amendments.** This Agreement constitutes the entire understanding and agreement of the Parties as to the matters set forth in this Agreement. No alteration of or amendment to this Agreement shall be effective unless given in writing and signed by the Party or Parties sought to be charged or bound by the alteration or amendment.
- b. **Applicable Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and all obligations of the Parties created hereunder are performable in Denton County, Texas. Venue for any action arising under this Agreement shall lie in the state district courts of Denton County, Texas.
- c. **Assignment.** This Agreement shall not be assigned without the express written consent of both Parties.
- d. **Binding Obligation.** This Agreement shall become a binding obligation on the signatories upon execution by all signatories hereto. Roanoke warrants and represents that the individual executing this Agreement on behalf of Roanoke has full authority to execute this Agreement and bind Roanoke to the same. Trophy Club warrants and represents that the individual executing this Agreement on behalf of Trophy Club has full authority to execute this Agreement and bind it to the same.
- e. **Caption Headings.** Caption headings in this Agreement are for convenience purposes only and are not to be used to interpret or define the provisions of this Agreement.
- f. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall constitute one and the same document.
- g. **Independent Contractor.** All Parties mutually agree that Roanoke is an independent contractor, and shall have exclusive control of performance hereunder, and that employees of Roanoke in no way are to be considered employees of Trophy Club, and employees of Trophy Club in no way are to be considered employees of Roanoke. The employment rights of either Party assigned under this Agreement will not be abridged.

- h. **No Third-Party Beneficiaries.** The terms and provisions of this Agreement are for the benefit of the Parties hereto and not for the benefit of any third party. It is the express intention of Roanoke and Trophy Club that any entity other than Roanoke or Trophy Club receiving services or benefits under this Agreement shall be deemed an incidental beneficiary only. This Agreement is intended only to set forth the contractual right and responsibilities of the Parties to this Agreement.
- i. **No Waiver of Immunity.** Nothing in this Agreement shall give any claim or cause of action to any person or party not a Party to this Agreement, nor create any claim or cause of action against Trophy Club or Roanoke which would not exist in the absence of this Agreement. Nothing in this Agreement shall add to or change the liability limits or immunities otherwise available to each Party to this Agreement, and nothing in this Agreement shall be deemed or construed to waive any defense, privilege, or immunity of any of the Parties to this Agreement nor of any of their elected officials, officers, or employees, as to any claim or cause of action brought by any person or entity. Pursuant to Section 791.006 of the Act, the assignment of liability in this Agreement is intended to be different than liability otherwise assigned under Subsection (a) of Section 791.006.
- j. **Notices.** Any notice or other communication required or permitted by this Agreement (hereinafter referred to as the "Notice") is effective when in writing and (i) personally delivered either by facsimile (with electronic information and a mailed copy to follow) or by hand or (ii) three (3) days after notice is deposited with the U.S. Postal Service, postage prepaid, certified with return receipt requested, and addressed as follows:
- If to Roanoke: City of Roanoke, Texas
 500 S. Oak Street
 Roanoke, TX 76262
 Attn: Cody Petree, City Manager
 Phone Number: (817) 491-2411
- If to Trophy Club: Town of Trophy Club, Texas
 1 Trophy Wood Drive
 Trophy Club, TX 76262
 Attn: Brandon Wright, Town Manager
 Phone Number: (682) 237-2900
- k. **Severability.** The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held by a court of competent jurisdiction to be contrary to law or contrary to any rule or regulation have the force and effect of the law, the remaining portions of this Agreement shall be enforced as if the invalid provision had never been included.
- l. **Time is of the Essence.** Time is of the essence in the performance of this Agreement.
- m. **Waiver of Breach.** No waiver by either Party of any default or breach of a term or condition of this Agreement by the other Party may be treated as a waiver of any subsequent default or breach of the same or any other term or condition of this Agreement.

- n. **Entire Agreement.** This Agreement contains the entire understanding of the Parties and supersedes all prior agreements or understandings, whether written or oral, relating to the subject matter hereof.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement to be effective as of the Effective Date above written.

ROANOKE:

CITY OF ROANOKE, TEXAS

A Texas home-rule municipality

By: _____
Carl E. Gierisch, Jr., Mayor

Date Signed

ATTEST:

Lindsay Rawlinson, City Secretary

APPROVED AS TO FORM:

Jeffrey L. Moore, City Attorney

TROPHY CLUB:

TOWN OF TROPHY CLUB, TEXAS

A Texas home-rule municipality

By: _____
Brandon Wright, Town Manager

Date Signed

ATTEST:

Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

Dean Roggia, Town Attorney



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Trinity River Authority (TRA) Easement Acquisition

MEETING DATE: July 14, 2026

DEPARTMENT: Public Works

ITEM SUMMARY:

Consider approval of an easement acquisition offer between the Trinity River Authority (TRA) and the City of Roanoke for property located at Fairway Ranch Addition, Block 1, Lot 1 AND Roanoke Baseball Complex Lot 1, Highway 114, in the MEP&P RR CO Survey, Roanoke, Denton County, Texas, for the sum of \$16,507.

INFORMATION:

The Trinity River Authority is requesting an easement acquisition from the City of Roanoke for property located at Fairway Ranch Addition, Block 1, Lot 1 AND Roanoke Baseball Complex Lot 1, Highway 114, in the MEP&P RR CO Survey, Roanoke, Denton County, Texas, for the sum of \$16,507. Deed records indicate the City of Roanoke is the owner from whom the Authority must acquire a 0.021-acre permanent meter station easement, 0.279-acre permanent sanitary sewer easement, and 0.507-acre temporary construction easement.

Trinity River Authority is preparing to replace five metering stations for the Denton Creek Regional Wastewater System (DCRWS) collection system to address structural condition concerns and outdated meter technology.

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

\$16,507

ATTACHMENTS:

1. TRA Easement Acquisition Offer



AGENDA ITEM

2. Meter Station Easement



General Office

CMRRR # 9589 0710 5270 2381 2133 28

June 26, 2026

City of Roanoke
500 S. Oak St.
Roanoke, TX 76262-6732

RE: Easement Acquisition Offer
Denton Creek Regional Wastewater System
Meter Station Replacements
Parcel No. MS8_OHC
Property Location: Fairway Ranch Addition, Block 1, Lot 1, AND Roanoke Baseball Complex Lot 1, Hwy. 114, in the MEP&P RR CO Survey, Abstract No. 943, Roanoke, Denton County, Texas

Dear Property Owner:

The Trinity River Authority of Texas (Authority), a conservation and reclamation district of the State of Texas, is preparing to replace five metering stations for the Denton Creek Regional Wastewater System (DCRWS) collection system to address structural condition concerns and outdated meter technology. Three of the meter stations measure flows for the City of Northlake and are generally located south of State Highway 114, east of Interstate 35 West, west of U.S. Highway 377, and north of Litsey Road, in the Cities of Roanoke, Fort Worth, and Northlake, Denton County. Two of the meter stations measure flows for the City of Fort Worth and are generally located south of Intermodal Parkway, east of U.S. Highway 81, north of Westport Parkway, and west of Heritage Parkway, in the Cities of Fort Worth and Haslet, Tarrant County, Texas.

Deed records indicate the City of Roanoke is the owner from whom the Authority must acquire a 0.021-acre permanent meter station easement, 0.279-acre permanent sanitary sewer easement, and 0.507-acre temporary construction easement for the construction, operation and maintenance of this public-service project. The proposed easements are located on the above-referenced property and described on the enclosed legal descriptions and plat maps.

Under state and federal constitutions, private property can be acquired for public purposes with payment of adequate compensation. **An independent third-party appraisal was completed by O'Brien Right of Way Valuation, an appraiser certified to practice as a certified general appraiser under Occupations Code Chapter 1103, and the report is included for your review. Based on the appraisal, the Authority's offer of compensation for these rights is \$16,507, and does not include damages to the remainder, if any, of your remaining property.** If you agree to this offer, please have an authorized representative sign this letter, the enclosed W-9 and execute the enclosed easement documents before a notary public and return them to me.

P.O. Box 60
Arlington, Texas 76004
Metro: (817) 467-4343
Fax: (817) 465-0970



Please note that this offer is not confidential and you have the right to discuss the Authority's offer or agreement with others. Also, I have enclosed a copy of the Texas Landowner's Bill of Rights, which contains the statement prescribed by Texas Government Code Section 402.031 to ensure that property owners know their rights and understand the eminent domain process.

Please contact me at (817) 493-5181 or thigpenm@trinityra.org with any questions. Your cooperation is appreciated.

Sincerely,



Mark D. Thigpen, SR/WA, R/W-NAC
Manager, Land Rights

ACCEPTANCE OF OFFER:

Signature

Date

MDT/njw

Enclosures: Easement Document
Appraisal Report
IRS W-9 Form
Texas Landowner's Bill of Rights (01/24)

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

Denton Creek Regional Wastewater System
Meter Station Replacements
Metering Station MS8_0HC

**TRINITY RIVER AUTHORITY OF TEXAS
PERMANENT METER STATION EASEMENT, PERMANENT SANITARY SEWER EASEMENT
AND TEMPORARY CONSTRUCTION EASEMENT**

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF DENTON §

That, **the CITY OF ROANOKE**, Grantor herein, for and in consideration of TEN DOLLARS and other good and valuable consideration in hand paid by the **TRINITY RIVER AUTHORITY OF TEXAS**, a conservation and reclamation district created by and functioning under Chapter 518, Acts of the 54th Legislature of the State of Texas, Regular Session, 1955, as amended pursuant to Article XVI, Section 59 of the Texas Constitution, with its principal office at 5300 South Collins Street, Arlington, Tarrant County, Texas 76018, Grantee herein, the receipt and sufficiency of which is hereby acknowledged and confessed, does hereby assign and convey to Grantee a permanent and perpetual exclusive above/below ground sanitary sewer metering station easement for the purposes of installing, constructing, accessing, repairing, maintaining, altering, replacing, relocating, rebuilding, removing and operating above/below ground sanitary sewer metering station facilities, and all necessary appurtenances thereto, including electrical power, security fencing, communication lines, erosion control and all weather access, in, into, upon, over, across and under those lands in Denton County, Texas, described in the attached Exhibit A, together with the right of ingress and egress as necessary for such purposes.

And in addition thereto, a permanent and perpetual sanitary sewer easement for the purpose of installing, constructing, repairing, maintaining, altering, replacing, relocating, rebuilding, removing and operating water, wastewater and sanitary sewer facilities, and all necessary appurtenances thereto, including erosion control, in, into, upon, over, across and under those lands in Denton County, Texas, described in the attached Exhibit A, together with the right of ingress and egress across Grantor's adjacent property as necessary for such purposes.

And in addition thereto, an exclusive temporary construction easement, described in the attached Exhibit A, over, across, under and through the lands of Grantor, lying and being situated in Denton County, Texas, for the purposes of construction, construction staging and storage of materials. The construction easement thus granted shall terminate at such time as the initial construction of such facilities is completed and the work is accepted by the Grantee.

Grantor covenants and agrees that Grantee shall have 1) the right to excavate and fill and to control the excavation and fill upon said permanent easements and to remove from said permanent easements any fences, buildings or other obstructions as may now be found upon said permanent easements together with the right of ingress and egress over Grantor's adjacent lands, to or from

public right-of-way for the purpose of constructing, improving, reconstructing, repairing, inspecting, maintaining and removing said facilities and appurtenances; 2) the right to prevent possible interference with the operation of said facilities and to remove possible hazards thereto; and 3) the right to prevent the construction within the easement of any reservoir, swimming pool, building, structure, impoundment of water or other obstruction, including the planting of trees, which may endanger or interfere with the efficiency, safety and convenient operation of said facilities and its appurtenances.

The permanent easements herein dedicated shall run with the land and forever be a right in and to the land belonging to said Grantor, its successors and assigns.

TO HAVE AND TO HOLD the above-described permanent above/below ground sanitary sewer metering station easement and permanent sanitary sewer easement, with the right of ingress and egress thereto, together with all and singular the rights and appurtenances thereto, anywise belonging unto the said Grantee, its successors and assigns forever; and Grantor does hereby bind itself, its successors and assigns, to warrant and to forever defend all and singular the premises unto the Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim same or any part thereof.

WITNESS MY HAND this the _____ day of _____, 20____.

GRANTOR: CITY OF ROANOKE

By: _____

Name: _____

Title: _____

ACKNOWLEDGMENT

STATE OF TEXAS

§

COUNTY OF _____

§

§

BEFORE ME, the undersigned authority on this day personally appeared

(Name and Title)

of the CITY OF ROANOKE, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that the same was executed for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of

_____, 20____.

Notary Public in and for the
State of Texas

EXHIBIT "A"
DENTON CREEK REGIONAL WASTEWATER SYSTEM
METER STATION REPLACEMENTS
MS8_0HC

PERMANENT METER STATION EASEMENT
MEP&P RR CO SURVEY, ABSTRACT NO. 943
CITY OF ROANOKE
DENTON COUNTY, TEXAS

BEING a 0.021 acre (900 square foot) permanent meter station easement situated in the Lewis MEP&P RR CO Survey, Abstract No. 943, City of Roanoke, Denton County, Texas, and being part of that certain tract of land described in a Special Warranty Deed to the City of Roanoke, Texas as recorded in Instrument No. 2020-211885 of the Official Public Records of Denton County, Texas, said 0.021 acre permanent meter station easement being more particularly described by metes and bounds as follows:

COMMENCING at a 5/8-inch iron rod stamped "JACOBS" found in the southwesterly right-of-way line of Cleveland Gibbs Road (a variable width right-of-way) for the most westerly corner of said City of Roanoke tract, same being the northwest corner of Lot 1, Block A of Premier Academy – Northlake as recorded in Instrument No. 2015-255 of the Plat Records of Denton County, Texas;

THENCE N 82°59'11" E, over and across said City of Roanoke tract, a distance of 2,285.75 feet to a 5/8-inch iron rod with green cap stamped "YELLOW ROSE 10194700" set for the **POINT OF BEGINNING** hereof, said point having grid coordinates of N=7,056,540.25' and E=2,351,072.17;

THENCE continuing over and across said City of Roanoke tract, the following four (4) calls:

N 21°09'15" E, a distance of 30.00 feet to a 5/8-inch iron rod with green cap stamped "YELLOW ROSE 10194700" set for corner;

S 68°50'45" E, a distance of 30.00 feet to a 5/8-inch iron rod with green cap stamped "YELLOW ROSE 10194700" set for corner;

S 21°09'15" W, a distance of 30.00 feet to a 5/8-inch iron rod with green cap stamped "YELLOW ROSE 10194700" set for corner;

N 68°50'45" W, a distance of 30.00 feet to the **POINT OF BEGINNING**, and containing 0.021 acre (900 square feet) of land, more or less.

Notes:

1. Bearings are based on the Texas Coordinate System of 1983 (NAD83) (NA2011), North Central Zone (4202). All distances shown are surface values and can be converted to grid by dividing by a combined surface adjustment factor of 1.00012.
2. A parcel plat of same date accompanies this legal description.
3. This survey was performed without the benefit of a title report. There may be easements and/or covenants affecting this property not shown hereon.

*** SURVEYOR CERTIFICATE ***

TO ALL PARTIES INTERESTED IN TITLE TO THE PREMISES SURVEYED, I DO HEREBY STATE THAT THE ABOVE LEGAL DESCRIPTION WAS PREPARED FROM PUBLIC RECORDS AND FROM AN ACTUAL AND ACCURATE SURVEY UPON THE GROUND AND THAT SAME IS TRUE AND CORRECT.

Company Name: **Yellow Rose Mapping LLC**



10-30-25

Chad A. Gulick
Registered Professional Land Surveyor
Texas No. 6021
Date of Survey: October 30, 2025
Texas Firm No. 10194700



Exhibit "A" Page 2 of 3



EXHIBIT "A"

SUBJECT TRACT &
LOCATION OF EASEMENT PARCEL
(NOT TO SCALE)



NOTES:

1. BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NAD83) (NA2011), NORTH CENTRAL ZONE (4202). ALL DISTANCES SHOWN ARE SURFACE VALUES AND CAN BE CONVERTED TO GRID BY DIVIDING BY A COMBINED SURFACE ADJUSTMENT FACTOR OF 1.00012.
2. A LEGAL DESCRIPTION OF SAME DATE ACCOMPANIES THIS PARCEL PLAT.

CLEVELAND GIBBS RD.
(VARIABLE WIDTH R.O.W.)

P.O.C.
5/8" IRF W/ CAP
STAMPED "JACOBS"

N82°59'11"E 2285.79'

LOT 1, BLOCK A
PREMIER ACADEMY -
INST NO 2015-255
P.R.D.C.T.

MEP&P RR CO
SURVEY A-943

CITY OF ROANOKE, TEXAS
INST. NO. 2020-211885
O.P.R.D.C.T.

P.O.B.

N: 7,056,540.25'
E: 2,351,072.17'
(GRID COORDINATES)

15' ACCESS EASEMENT
TRINITY RIVER AUTHORITY
VOL. 4400, PG. 1538
D.R.D.C.T.

15' SANITARY SEWER EASEMENT
TOWN OF NORTHLAKE
VOL. 4400, PG. 1524
D.R.D.C.T.

30'x30' T.R.A. SEWER
METER STATION EASEMENT
VOL. 4507, PG. 1
D.R.D.C.T.

BRAZOS ELECTRIC POWER
COOPERATIVE EASEMENT
VOL. 1953, PG. 816
D.R.D.C.T.

15' SANITARY SEWER EASEMENT
TRINITY RIVER AUTHORITY
VOL. 4400, PG. 1531
D.R.D.C.T.

PERMANENT METER
STATION EASEMENT
900 SQ. FT
OR 0.021 ACRES

N21°09'15"E 30.00'

S68°50'45"E 30.00'

S21°09'15"W 30.00'

N68°50'45"W 30.00'

LEGEND

●	MONUMENT FOUND OR SET (AS NOTED)
■	FENCE CORNER POST FOUND
○	POINT FOR CORNER (NOTHING FOUND OR SET)
---	SUBJECT PROPERTY LINE
---	ADJACENT PROPERTY LINE
---	PROPOSED EASEMENT LINE
---	EXISTING EASEMENT LINE
D.R.D.C.T.	DEED RECORDS OF DENTON COUNTY, TEXAS
O.P.R.D.C.T.	OFFICIAL PUBLIC RECORDS OF DENTON COUNTY, TEXAS
P.R.D.C.T.	PLAT RECORDS OF DENTON COUNTY, TEXAS
IRF	IRON ROD SET
IRF	IRON ROD FOUND
ROW	RIGHT-OF-WAY



TRINITY RIVER AUTHORITY

5300 S COLLINS STREET ARLINGTON, TEXAS, 76018

DENTON CREEK REGIONAL WASTEWATER SYSTEM
METER STATION REPLACEMENTS
MS8_0HC

PERMANENT METER STATION EASEMENT
MEP&P RR CO SURVEY, ABSTRACT NO. 943
CITY OF ROANOKE
DENTON COUNTY, TEXAS



EASEMENT ACQUISITION AREA: 900 SQUARE FEET OR 0.021 ACRES

WHOLE PROPERTY ACREAGE: REMAINDER OF 121.73 ACRES (BY DEED)



YELLOW ROSE MAPPING LLC
4500 MERCANTILE PLAZA, STE. 101
FORT WORTH, TEXAS, 76137
(817) 703-6578
TEXAS FIRM NO. 10194700

DRAWN BY: MAJ PROJ. MGR.: CAG
DATE: 10/30/2025
PROJECT #: GARV2311 PAGE 3 OF 3
CAD FILE: MS8_0HC_PMSE_R01.DWG

Chad A. Gulick 10-30-25
CHAD A. GULICK, REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6021

EXHIBIT "B"
DENTON CREEK REGIONAL WASTEWATER SYSTEM
METER STATION REPLACEMENTS
MS8_0HC

PERMANENT SANITARY SEWER EASEMENT
MEP&P RR CO SURVEY, ABSTRACT NO. 943
CITY OF ROANOKE
DENTON COUNTY, TEXAS

BEING a 0.279 acre (12,163 square foot) permanent sanitary sewer easement situated in the MEP&P RR CO Survey, Abstract No. 943, City of Roanoke, Denton County, Texas, and being part of that certain tract of land described in a Special Warranty Deed to the City of Roanoke, Texas as recorded in Instrument No. 2020-211885 of the Official Public Records of Denton County, Texas, said 0.279 acre permanent sanitary sewer easement being more particularly described by metes and bounds as follows:

COMMENCING at a 5/8-inch iron rod stamped "JACOBS" found in the southwesterly right-of-way line of Cleveland Gibbs Road (a variable width right-of-way) for the most westerly corner of said City of Roanoke tract, same being the northwest corner of Lot 1, Block A of Premier Academy – Northlake as recorded in Instrument No. 2015-255 of the Plat Records of Denton County, Texas;

THENCE N 81°42'05" E, over and across said City of Roanoke tract, a distance of 2,165.58 feet to a 5/8-inch iron rod with green cap stamped "YELLOW ROSE 10194700" set for the **POINT OF BEGINNING** hereof; said point having grid coordinates of N=7,056,573.68' and E=2,350,410.48';

THENCE continuing over and across said City of Roanoke tract, the following four (4) calls:

N 21°09'15" E, a distance of 59.67 feet to a 5/8-inch iron rod with green cap stamped "YELLOW ROSE 10194700" set for corner;

S 68°50'45" E, a distance of 32.47 feet to a point for corner;

N 21°09'15" E, a distance of 13.04 feet to a point for corner;

S 68°50'45" E, a distance of 9.14 feet to a point for corner in the northwesterly line of a Town of Northlake sanitary sewer easement as recorded in Volume 4400, Page 1524 of the Deed Records of Denton County, Texas;

THENCE S 21°09'15" W, along the northwesterly line of said sanitary sewer easement, and continuing over and across said City of Roanoke tract, a distance of 24.64 feet to a point for corner;

- THENCE** S 68°35'40" E, continuing over and across said City of Roanoke tract, a distance of 25.00 feet to a point for corner in the northwesterly line of a 30'x30' Trinity River Authority sanitary sewer metering station easement as recorded in Volume 4507, Page 1 of the Deed Records of Denton County, Texas;
- THENCE** S 21°09'15" W, along the northwesterly line of said Trinity River Authority easement, a distance of 5.39 feet to a point for the southwest corner of said Trinity River Authority easement;
- THENCE** S 68°50'45" E, along the southwesterly line of said Trinity River Authority easement, a distance of 30.00 feet to a point for the southeast corner of said Trinity River Authority easement;
- THENCE** N 21°09'15" E, along the southeasterly line of said Trinity River Authority easement, a distance of 15.00 feet to a point for corner in the southwesterly line of a 15-foot Trinity River Authority sanitary sewer easement as recorded in Volume 4400, Page 1531 of the Deed Records of Denton County, Texas;
- THENCE** S 68°50'45" E, along the southwesterly line of said 15-foot Trinity River Authority sanitary sewer easement, a distance of 123.01 feet to a 5/8-inch iron rod with green cap stamped "YELLOW ROSE 10194700" set for corner;
- THENCE** S 21°09'15" W, departing the southwesterly line of said 15-foot Trinity River Authority sanitary sewer easement, and over and across said City of Roanoke tract, a distance of 57.58 feet to a 5/8-inch iron rod with green cap stamped "YELLOW ROSE 10194700" set for corner;
- THENCE** N 68°50'45" W, continuing over and across said City of Roanoke tract, a distance of 219.61 feet to the **POINT OF BEGINNING**, and containing 0.279 acre (12,163 square feet) of land, more or less.

Notes:

1. Bearings are based on the Texas Coordinate System of 1983 (NAD83) (NA2011), North Central Zone (4202). All distances shown are surface values and can be converted to grid by dividing by a combined surface adjustment factor of 1.00012.
2. A parcel plat of same date accompanies this legal description.
3. This survey was performed without the benefit of a title report. There may be easements and/or covenants affecting this property not shown hereon.

*** SURVEYOR CERTIFICATE ***

TO ALL PARTIES INTERESTED IN TITLE TO THE PREMISES SURVEYED, I DO HEREBY STATE THAT THE ABOVE LEGAL DESCRIPTION WAS PREPARED FROM PUBLIC RECORDS AND FROM AN ACTUAL AND ACCURATE SURVEY UPON THE GROUND AND THAT SAME IS TRUE AND CORRECT.

Company Name: **Yellow Rose Mapping LLC**



10-30-25

Chad A. Gulick
Registered Professional Land Surveyor
Texas No. 6021
Date of Survey: October 30, 2025
Texas Firm No. 10194700



Exhibit "B" Page 3 of 4

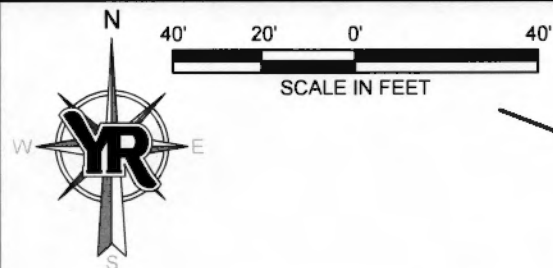


EXHIBIT "B"

SUBJECT TRACT &
LOCATION OF EASEMENT PARCEL
(NOT TO SCALE)



NOTES:

1. BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NAD83) (NA2011), NORTH CENTRAL ZONE (4202). ALL DISTANCES SHOWN ARE SURFACE VALUES AND CAN BE CONVERTED TO GRID BY DIVIDING BY A COMBINED SURFACE ADJUSTMENT FACTOR OF 1.00012.
2. A LEGAL DESCRIPTION OF SAME DATE ACCOMPANIES THIS PARCEL PLAT.

15' SANITARY SEWER EASEMENT
TRINITY RIVER AUTHORITY
VOL. 4400, PG. 1531
D.R.D.C.T.

CLEVELAND GIBBS RD.
(VARIABLE WIDTH R.O.W.)

P.O.C.
5/8" IRF W/CAP
STAMPED "JACOBS"

N81°42'05"E 2165.58'

P.O.B.

IRS
N: 7,056,573.68'
E: 2,348,410.48'
(GRID COORDINATES)

LOT 1, BLOCK A
PREMIER ACADEMY
- NORTHLAKE
INST. NO. 2015-255
P.R.D.C.T.

PERMANENT SANITARY
SEWER EASEMENT
12,163 SQ. FT
OR 0.279 ACRES

CITY OF ROANOKE, TEXAS
INST. NO. 2020-211885
O.P.R.D.C.T.

MEP&P RR CO
SURVEY A-943

LEGEND

●	MONUMENT FOUND OR SET (AS NOTED)
■	FENCE CORNER POST FOUND
○	POINT FOR CORNER (NOTHING FOUND OR SET)
---	SUBJECT PROPERTY LINE
---	ADJACENT PROPERTY LINE
---	PROPOSED EASEMENT LINE
---	EXISTING EASEMENT LINE
D.R.D.C.T.	DEED RECORDS OF DENTON COUNTY, TEXAS
O.P.R.D.C.T.	OFFICIAL PUBLIC RECORDS OF DENTON COUNTY, TEXAS
P.R.D.C.T.	PLAT RECORDS OF DENTON COUNTY, TEXAS
IRS	IRON ROD SET
IRF	IRON ROD FOUND
ROW	RIGHT-OF-WAY



TRINITY RIVER AUTHORITY

5300 S COLLINS STREET ARLINGTON, TEXAS, 76018

DENTON CREEK REGIONAL WASTEWATER SYSTEM METER STATION REPLACEMENTS MS8_0HC

PERMANENT SANITARY SEWER EASEMENT
MEP&P RR CO SURVEY, ABSTRACT NO. 943
CITY OF ROANOKE
DENTON COUNTY, TEXAS



EASEMENT ACQUISITION AREA: 12,163 SQUARE FEET OR 0.279 ACRES

WHOLE PROPERTY ACREAGE: REMAINDER OF 121.73 ACRES (BY DEED)



YELLOW ROSE MAPPING LLC
4500 MERCANTILE PLAZA, STE. 101
FORT WORTH, TEXAS, 76137
(817) 703-6578
TEXAS FIRM NO. 10194700

DRAWN BY: MAJ
DATE: 10/30/2025
PROJECT #: GARV2311
PAGE 4 OF 4
CAD FILE: MS8_0HC_PSSE_R01.DWG

Chad A. Gulick 10-30-25
CHAD A. GULICK, REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6021

EXHIBIT "C"
DENTON CREEK REGIONAL WASTEWATER SYSTEM
METER STATION REPLACEMENTS
MS8_0HC

TEMPORARY CONSTRUCTION EASEMENT
MEP&P RR CO SURVEY, ABSTRACT NO. 943
CITY OF ROANOKE
DENTON COUNTY, TEXAS

BEING a 0.507 acre (22,087 square foot) temporary construction easement situated in the MEP&P RR CO. Survey, Abstract No. 943, City of Roanoke, Denton County, Texas, and being part of that certain tract of land described in a Special Warranty Deed to the City of Roanoke, Texas as recorded in Instrument No. 2020-211885 of the Official Public Records of Denton County, Texas, said 0.507 acre temporary construction easement being more particularly described by metes and bounds as follows:

COMMENCING at a 5/8-inch iron rod stamped "JACOBS" found in the southwesterly right-of-way line of Cleveland Gibbs Road (a variable width right-of-way) for the most westerly corner of said City of Roanoke tract, same being the northwest corner of Lot 1, Block A of Premier Academy – Northlake as recorded in Instrument No. 2015-255 of the Plat Records of Denton County, Texas;

THENCE N 81°50'18" E, over and across said City of Roanoke tract, a distance of 2,068.54 feet to the **POINT OF BEGINNING** hereof, said point having grid coordinates of N=7,056,554.78' and E=2,350,851.15;

THENCE continuing over and across said City of Roanoke tract, the following eight (8) calls:

N 21°09'15" E, a distance of 124.74 feet to a point for corner;

S 68°50'45" E, a distance of 114.54 feet to a point for corner;

S 21°09'15" W, a distance of 13.04 feet to a point for corner;

N 68°50'45" W, a distance of 32.47 feet to a 5/8-inch iron rod with green cap stamped "YELLOW ROSE 10194700" set for corner;

S 21°09'15" W, a distance of 59.67 feet to a 5/8-inch iron rod with green cap stamped "YELLOW ROSE 10194700" set for corner;

S 68°50'45" E, a distance of 219.61 feet to a 5/8-inch iron rod with green cap stamped "YELLOW ROSE 10194700" set for corner;

S 21°09'15" W, a distance of 52.03 feet to a point for corner;

N 68°50'45" W, a distance of 301.69 feet to the **POINT OF BEGINNING**, and containing 0.507 acre (22,087 square feet) of land, more or less.

Notes:

1. Bearings are based on the Texas Coordinate System of 1983 (NAD83) (NA2011), North Central Zone (4202). All distances shown are surface values and can be converted to grid by dividing by a combined surface adjustment factor of 1.00012.
2. A parcel plat of same date accompanies this legal description.
3. This survey was performed without the benefit of a title report. There may be easements and/or covenants affecting this property not shown hereon.

*** SURVEYOR CERTIFICATE ***

TO ALL PARTIES INTERESTED IN TITLE TO THE PREMISES SURVEYED, I DO HEREBY STATE THAT THE ABOVE LEGAL DESCRIPTION WAS PREPARED FROM PUBLIC RECORDS AND FROM AN ACTUAL AND ACCURATE SURVEY UPON THE GROUND AND THAT SAME IS TRUE AND CORRECT.

Company Name: **Yellow Rose Mapping LLC**

Chad A. Gulick

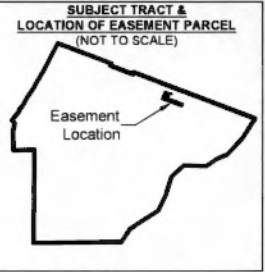
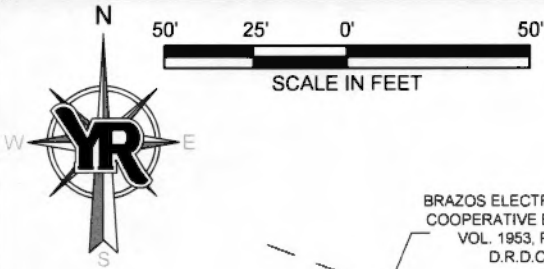
10-30-25

Chad A. Gulick
Registered Professional Land Surveyor
Texas No. 6021
Date of Survey: October 30, 2025
Texas Firm No. 10194700



Exhibit "C" Page 2 of 3

EXHIBIT "C"



NOTES:

1. BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NAD83) (NA2011), NORTH CENTRAL ZONE (4202). ALL DISTANCES SHOWN ARE SURFACE VALUES AND CAN BE CONVERTED TO GRID BY DIVIDING BY A COMBINED SURFACE ADJUSTMENT FACTOR OF 1.00012.
2. A LEGAL DESCRIPTION OF SAME DATE ACCOMPANIES THIS PARCEL PLAT.

CLEVELAND GIBBS RD.
(VARIABLE WIDTH R.O.W.)

P.O.C.
5/8" IRF W/ CAP
STAMPED "JACOBS"

P.O.B.
N: 7,056,554.78'
E: 2,350,851.15'
(GRID COORDINATES)

LOT 1, BLOCK A
PREMIER ACADEMY -
INST. NO. 2015-255
P.R.D.C.T.

MEP&P RR CO
SURVEY, A-943

CITY OF ROANOKE, TEXAS
INST. NO. 2020-211885
O.P.R.D.C.T.

BRAZOS ELECTRIC POWER
COOPERATIVE EASEMENT
VOL. 1953, PG. 816
D.R.D.C.T.

15' ACCESS EASEMENT
TRINITY RIVER AUTHORITY
VOL. 4400, PG. 1538
D.R.D.C.T.

15' SANITARY SEWER EASEMENT
TOWN OF NORTHLAKE
VOL. 4400, PG. 1524
D.R.D.C.T.

30x30' T.R.A. SEWER
METER STATION EASEMENT
VOL. 4507, PG. 1
D.R.D.C.T.

15' SANITARY SEWER EASEMENT
TRINITY RIVER AUTHORITY
VOL. 4400, PG. 1531
D.R.D.C.T.

TEMPORARY
CONSTRUCTION EASEMENT
22,087 SQ. FT
OR 0.507 ACRES

LEGEND

●	MONUMENT FOUND OR SET (AS NOTED)
■	FENCE CORNER POST FOUND
○	POINT FOR CORNER (NOTHING FOUND OR SET)
—	SUBJECT PROPERTY LINE
—	ADJACENT PROPERTY LINE
—	PROPOSED EASEMENT LINE
—	EXISTING EASEMENT LINE
D.R.D.C.T.	DEED RECORDS OF DENTON COUNTY, TEXAS
O.P.R.D.C.T.	OFFICIAL PUBLIC RECORDS OF DENTON COUNTY, TEXAS
P.R.D.C.T.	PLAT RECORDS OF DENTON COUNTY, TEXAS
IRS	IRON ROD SET
IRF	IRON ROD FOUND
ROW	RIGHT-OF-WAY



TRINITY RIVER AUTHORITY

5300 S COLLINS STREET ARLINGTON, TEXAS, 76018

**DENTON CREEK REGIONAL WASTEWATER SYSTEM
METER STATION REPLACEMENTS
MS8_0HC**

**TEMPORARY CONSTRUCTION EASEMENT
MEP&P RR CO SURVEY, ABSTRACT NO. 943
CITY OF ROANOKE
DENTON COUNTY, TEXAS**



EASEMENT ACQUISITION AREA: 22,087 SQUARE FEET OR 0.507 ACRES

WHOLE PROPERTY ACREAGE: REMAINDER OF 121.73 ACRES (BY DEED)

YR
YELLOW ROSE MAPPING LLC
4500 MERCANTILE PLAZA, STE. 101
FORT WORTH, TEXAS, 76137
(817) 703-6578
TEXAS FIRM NO. 10194700

DRAWN BY: MAJ PROJ. MGR.: CAG
DATE: 10/30/2025
PROJECT #: GARV2311 PAGE 3 OF 3
CAD FILE: MS8_0HC_VW_TCE2_R01.DWG

Chad A. Gulick 10-30-25
CHAD A. GULICK, REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6021



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Authorizing the issuance of the Corporation's hotel revenue bonds

MEETING DATE: July 14, 2026

DEPARTMENT: Administration

ITEM SUMMARY:

Consider and act on Resolution No. 2026-115R approving a resolution of the Roanoke Convention Center Hotel Local Development Corporation authorizing the issuance of the Corporation's hotel revenue bonds; approving execution and delivery of all agreements and documents related to the development, construction and operation of the convention center hotel project; and enacting other provisions relating to the subject

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. RES NO 2026-115R CITY Approval of RCCH LGC Bond

RESOLUTION NO. 2026-115R

RESOLUTION APPROVING A RESOLUTION OF THE ROANOKE CONVENTION CENTER HOTEL LOCAL DEVELOPMENT CORPORATION AUTHORIZING THE ISSUANCE OF THE CORPORATION'S HOTEL REVENUE BONDS; APPROVING EXECUTION AND DELIVERY OF ALL AGREEMENTS AND DOCUMENTS RELATED TO THE DEVELOPMENT, CONSTRUCTION AND OPERATION OF THE CONVENTION CENTER HOTEL PROJECT; AND ENACTING OTHER PROVISIONS RELATING TO THE SUBJECT

WHEREAS, Roanoke Convention Center Hotel Local Development Corporation (the "Corporation") is a nonprofit local government corporation created by the City of Roanoke, Texas (the "City") and existing under Subchapter D of Chapter 431, Texas Transportation Code, as amended ("Act"); and

WHEREAS, there has been presented to this City Council a resolution (the "Bond Resolution") adopted by the Board of Directors of the Corporation authorizing the issuance and sale of the Corporation's hotel revenue bonds within certain parameters set forth in the Bond Resolution (the "Bonds"), for the purposes of acquiring, constructing, furnishing and equipping a full service convention center hotel (the "Hotel"), providing for the funding of various accounts and funds, paying capitalized interest, paying costs of issuance of the Bonds and other purposes permitted by law (the "Bond Project"); and

WHEREAS, in connection with the development, financing and construction of convention center and meeting facilities, related infrastructure and parking facilities connected to and integrated with the Hotel (the "City Facilities" and together with the Hotel, the "Project"), the City has authorized the issuance of certificates of obligation and general obligation bonds; and

WHEREAS, this City Council finds and determines that it is necessary and appropriate to approve the Bond Resolution for the purposes herein provided; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Resolution was passed, was open to the public and public notice of the time, place, and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROANOKE, THAT:

SECTION 1.

The recitals set forth in the preamble hereof are incorporated herein and shall have the same force and effect as if set forth in this Section. The Bond Resolution, attached hereto as Exhibit A, is hereby approved and the issuance of the Bonds by the Corporation within the parameters set forth in the Bond Resolution, for the purpose of financing the Bond Project, is hereby approved; and said Bond Resolution, the Bonds and the expenditure of funds of the Corporation in connection therewith are hereby approved.

SECTION 2.

The Mayor, City Manager, Director of Finance and any other officer or employee of the City, and each of them, shall be and they are hereby expressly authorized, empowered and directed from time to time and at any time to negotiate the terms of and execute, acknowledge and deliver on behalf of the City all such instruments, contracts, agreements and certificates whether or not herein mentioned, as may be necessary or desirable in order to carry out the terms and provisions of this Resolution and the development, financing, construction, operation and management of the Project.

SECTION 3.

All prior action by the City in connection with the development, financing, construction, operation and management of the Project is hereby ratified, approved and confirmed.

SECTION 4.

This Resolution shall become effective immediately upon adoption.

[Execution Page Follows]

APPROVED AND ADOPTED JULY 14, 2026.

Lindsay Rawlinson
City Secretary

Carl E. Gierisch, Jr. Mayor

(CITY SEAL)

RESOLUTION APPROVING A RESOLUTION OF THE ROANOKE CONVENTION CENTER
HOTEL LOCAL DEVELOPMENT CORPORATION

Resolution No. 2026-115R, Page 3 of 4

Exhibit A
Corporation Bond Resolution



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Resolution No. 2026-116R Denco Board of Managers

MEETING DATE: July 14, 2026

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of Resolution No.2026-116R appointing one member to the Board of Managers of the Denco Area 9-1-1 District.

INFORMATION:

The Denco Area 9-1-1 District requests that each municipality vote for one of the candidates and advises the district of its selection by 5 p.m. on July 31, 2026. No votes will be accepted after that time. If a nominating municipality does not formally vote, its nomination will automatically count as a vote for its nominee.

STAFF RECOMMENDATION:

Approve Resolution No. 2026-116R, casting the city's official vote. The official motion will need to include the name of the person receiving the City's vote to be added to the language of the resolution.

Information regarding the candidates is available in the packet.

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. RES NO 2026-116R DENCO Area 9-1-1 District Vote for Appointment 2-Year Term
2. FY27 Denco Area 9-1-1 District Board of Managers Voting Packet

RESOLUTION NO. 2026-116R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROANOKE, TEXAS, APPOINTING ONE MEMBER TO THE BOARD OF MANAGERS OF THE DENCO AREA 9-1-1 DISTRICT; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, Section 772, health and Safety Code, provides that two voting members of the Board of Managers of an Emergency Communications District shall be appointed jointly by all cities and towns lying wholly or partly within the District.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROANOKE, TEXAS, THAT:

SECTION 1.

The City of Roanoke hereby votes to appoint _____, as a member of the Board of Managers of the Denco Area 9-1-1 District for the two-year term beginning October 1, 2026.

SECTION 2.

This resolution shall become effective immediately upon its passage and approval.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Roanoke, Texas, on this July 14, 2026.

APPROVED:

Carl E. Gierisch, Jr., Mayor

ATTEST:

Lindsay Rawlinson, City Secretary

APPROVED AS TO FORM:

Jeff Moore, City Attorney



Denco Area 9-1-1 District

1075 Princeton Street • Lewisville, Texas 75067
Phone: 972-221-0911 • Fax 972-420-0709 • Denco911.gov

TO: Denco Area 9-1-1 District Participating Municipal Jurisdictions
FROM: Greg Ballentine, Executive Director
DATE: June 1, 2026
RE: Appointment to the Denco Area 9-1-1 District Board of Managers

On April 1, 2026, the Denco Area 9-1-1 District requested municipalities to nominate a representative to the district board of managers for the two-year term beginning October 1, 2026. Denco received the following nominations by the May 29, 2026 deadline:

<u>Nominee</u>	<u>City/Town Making Nomination</u>
Jim Carter	City of Highland Village City of Lewisville City of The Colony
Ann Martin	Town of Flower Mound

The Denco Area 9-1-1 District requests that each municipality vote for one of the candidates and advise the district of its selection by **5 p.m. on July 31, 2026**. No votes will be accepted after that time. If a nominating municipality does not formally vote, it's nomination will automatically count as a vote for its nominee. Please send a copy of the resolution recording council action. We have provided candidate resumes and a list of current Denco board members.

Please send a copy of your council's official action to the Denco Area 9-1-1 District, 1075 Princeton Street, Lewisville, TX 75067 or to Melinda Camp at melinda.camp@denco911.gov. We will acknowledge receipt of all votes.

Thank you for your assistance in this matter.

JIM CARTER

204 Fresh Meadow Drive
Trophy Club, TX 76262

(817) 239-7791
[Email Jim Carter](#)

EDUCATION

College Degree:	University of Georgia, B.B.A. Finance
Postgraduate:	Georgia Tech, University of Tennessee, University of Michigan, Texas Women's University, American Management Association

PROFESSIONAL EXPERIENCE

Department Head, Finance	General Motors Corporation
Zone Vice-President	Frito-Lay, Inc., International and Domestic Development
President, C.E.O.	Mercantile Corporation Responsible for 3 Banks, developed 2,000 prime commercial acres in Fort Worth adjacent to I-35W,
Current: Principal	James P. Carter & Associates – Consultant & Mediator To business and governmental entities
Professional Licenses	Texas Real Estate License, Certified Mediator

PUBLIC SERVICE EXPERIENCE

Mayor	Trophy Club, Texas – 14 years
Municipal Court Judge	Trophy Club, Texas – 12 years
Emergency Manager	Trophy Club, Texas – 14 years
County Commissioner	Denton County, Texas – 8 years
Vice President	Texas Association of Counties
Former President	Denton County Emergency Services District #1 15 years Fire and Emergency Medical over 65 square miles Serving 5 Argyle, Bartonville, Copper Canyon, Draper, and Northlake, Robson Ranch, Lantana Freshwater Supply Districts #6 and #7 and unincorporated areas of Denton County
Former Texas State Board Member-	State Association Fire and Emergency Service Districts – Trains Emergency Services District Commissioners

Board Member Denco 911-Current	Emergency telecommunications system that assists its member jurisdictions in managing police, fire and medical emergency calls.
Mission Leader – Guatemala	Constructed purified water system in remote villages, shared the “Good News” of Jesus’s love.
Team Leader	Provide housing and food to victims of Hurricane Katrina.
Team Leader	Made several trips to Sabine Pass to aid victims of Hurricane Rita.

COMMUNITY AND CHARITY SERVICES

Baylor Healthcare System	Trustee – 10 Years
University of North Texas	President’s Council
Texas Student Housing Corp	Chairman – 20 Years, providing Residential Scholarships at UNT, A&M, UT Austin
Boy Scouts of America	Longhorn Council, District Chairman
First Baptist Church, Trophy Club	Chairman, Stewardship Committee and Senior Bible Teacher

US MILITARY

US Navy	11 years – active and reserve service
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Honors: Who’s Who in the South and Southwest, Who’s Who in U.S. Executives, Honorary Fire Chief Argyle Fire District

Ann G. Martin, ARM

Flower Mound TX · 972-977-2142 · agraceffomartin@hotmail.com

Flower Mound Town Council

Flower Mound, TX Nov '20- May '26

Mayor Pro-Tem, Place 5

Serving the Town of Flower Mound (approx. 81,000 residents) in a legislative capacity to help fulfill the Town's Mission, Vision and Goals

- Participated in Council Meetings, Work sessions, and Ad Hoc meetings with Developers, Business Owners and Staff
- Met with Constituents to hear concerns and promote collaborative solutions
- Attended Community meetings and events to promote town unity and goodwill
- Testified at House and Senate hearings in Austin TX during Legislative Sessions (2025)
- 2022 Graduate, *Leadership Flower Mound*, The Flower Mound Chamber of Commerce
- 2020 Graduate, *Citizens Academy*, The Office of the Town Secretary, The Town of Flower Mound

Town of Flower Mound Boards and Commissions

- Tax Increment Reinvestment Zone #1, Chair Flower Mound, TX – July '24 to present
- Animal Service Board, Commissioner Flower Mound, TX May '21- Sept '25
- Tax Increment Reinvestment Zone #2, Board Member Flower Mound, TX Nov '20- May '26

Town of Flower Mound Executive and Steering Committees

- 2023-24: Blue Ribbon Bond Committee, Vice Chair
- 2023-24 Charter Review Committee, Member
- 2023-24 Health Sciences Feasibility Committee, Member
- 2023-24 Community Activity Center Expansion, Executive Steering Committee Member

Sr. Service Director, Risk Control Services (Retired July 2021)

Plano, TX '12-'21

Service Director I and II, Risk Control Services

Irving, TX '99-'12

Account Management, Acquisition, Retention: Designed, developed, and managed overall delivery of service to lower total cost of risk for premier customers in the National Market. Key Industries: Retail, Hospitality, Healthcare, Transportation, Manufacturing, Aviation, Business Services, Public Entities/Schools

- Account Team Member: strategic acquisition of new business and retention of premier accounts
- Collaborated closely with customers, brokers, and internal stakeholders to define and achieve success
- Created detailed Service Instructions to guide location level service delivery
- Monitored service quality to ensure the team met or exceeded expectations and drove results
- Utilized process, progress and outcome metrics to communicate results to Sr Mgmt. and C-Suite customer contacts
- Evaluated risk (account level) for Underwriting on new and renewal business
- Coached service team members toward continuous improvement

Professional Development and Affinity Group Leadership

- Mentored entry level and aspiring Service Directors; Risk Control Department Lead: Plano Career Fairs
- Pilot Participant, inter-departmental mentors for military and families (*VALOR*)
- Leader for *WERC* (Women Employees in Risk Control) Team; NTX Region Employee Advisory Committee Member
- Regional New Underwriter Training: "Risk Control Services Engagement and Utilization"

Loss Prevention Consultant, Sr. Consultant

Irving, TX '98-'99

Loss Prevention Representative, Sr. Loss Prevention Representative

Albany, NY '91-'97

Service Supervisor, Sales Representative (licensed)

Albany, NY '88-'91

COMMUNITY

The Flower Mound Arts League, *President '25 to present*

Neighborhood HOA, *Architectural Comm., '15 to present*

Friends of the FM Public Library, '06 and *President, '12 to present*

Troop 451 BSA, *Comm. Member, Merit Badge Instructor, '07 to '12*

NTX Wounded Warrior Golf, *Volunteer, '18 to '22*

LISD, *Volunteer, Marcus Band Booster, '01-'06 and '10 to '12*

EDUCATION

Southern Methodist University

Candidate: Masters in Nonprofit Leadership (2025 to present)

The Institutes

Associate in Risk Management (ARM)

Hamilton College, Clinton NY

Bachelor of Arts, Sociology, Minor in Biology

Study Abroad: "Sweden, Democracy in the Workplace"

Denco Area 9-1-1 District Board of Managers FY2026

Bill Lawrence, Chairman

- Appointed by Denton County Commissioners Court
- Member since October 2006
- Term expires September 2027
- Former Mayor of Highland Village
- Businessman, Highland Village

Jim Carter, Secretary

- Appointed by member cities in Denton County
- Member since October 2014
- Term expires September 2026
- Former President of Emergency Services District #1
- Former Mayor of Trophy Club and Denton County Commissioner

Jason Cole

- Appointed by Denton County Commissioners Court
- Member since October 2020
- Term expires September 2026
- Businessman, Denton

Chief Eric Schlotter

- Appointed by Denton County Fire Chiefs Association
- Member since November 2024
- Term expires September 2027
- Chief, Aubrey Fire Department

Steve Southwell

- Appointed by member cities in Denton County
- Member since October 2025
- Term expires September 2027
- Businessman, Lewisville

All voting members serve two-year terms and are eligible for re-appointment.



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Planning and Zoning Commission appointments

MEETING DATE: July 14, 2026

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action to appoint four (4) members to the Planning and Zoning Commission for a term expiring in June 2028 and two (2) alternate members to the Planning and Zoning Commission, one for a term expiring in June 2027 and one for a term expiring in June 2028.

INFORMATION:

The Planning and Zoning Commission has seven members who serve staggered two-year terms with Place 1, Place 2, Place 5, and Place 7 due for renewal in 2026.

Chair Jason Kasal in Place 1 has expressed interest in continued service on the Planning and Zoning Commission.

Eric Heimbrecht in Place 2 has expressed interest in continued service on the Planning and Zoning Commission.

Vice Chair Donald J. Glacy in Place 7 has expressed interest in continued service on the Planning and Zoning Commission.

Place 5 has a vacancy following Ernie Adams election to the City Council in May 2026.

On June 23, 2026, the City Council approved the addition of two (2) alternate members to the Planning and Zoning Commission in addition to the seven regular members who serve staggered two-year terms.

Alternate #1 - term expiring June 2028

Alternate #2 - term expiring June 2027

Cassi Webb has submitted an application for consideration for appointment to the Planning and Zoning Commission.

Jeannie De Fazio has submitted an application for consideration for appointment to the Planning and Zoning Commission.



AGENDA ITEM

Jeff Barksdale has submitted an application for consideration for appointment to the Planning and Zoning Commission.

Michael Arndt has submitted an application for consideration for appointment to the Planning and Zoning Commission.

Paul Lackey has submitted an application for consideration for appointment to the Planning and Zoning Commission.

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

None



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Zoning Board of Adjustment alternate appointments

MEETING DATE: July 14, 2026

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action to appoint two (2) alternates to the Zoning Board of Adjustment, one for a term expiring in June 2027 and one for a term expiring in June 2028.

INFORMATION:

On June 23, 2026, the City Council approved the addition of four (4) alternate members to the Zoning Board of Adjustment in addition to the five regular members who serve staggered two-year terms.

Alternate #1 - term expiring June 2028

Alternate #2 - term expiring June 2027

Alternate #3 - term expiring June 2028

Alternate #4 - term expiring June 2027

Presently, two citizens have submitted applications for consideration for appointment.

Joshua Brinegar has submitted an application for consideration for appointment to the Zoning Board of Adjustment.

Jonathan Ackmann has submitted an application for consideration for appointment to the Zoning Board of Adjustment.

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:



AGENDA ITEM

ATTACHMENTS:

None