

Holly Gray, Mayor Pro-Tem
Bryan Moyers, Council Member
David Brundage, Council Member



Carl E. Gierisch, Jr., Mayor

Brian Darby, Council Member
Hogan Page, Council Member
David Thompson, Council Member

**MINUTES
ROANOKE CITY COUNCIL
REGULAR MEETING
OCTOBER 14, 2025
CITY HALL COUNCIL CHAMBERS
500 S. OAK STREET
7:00 P.M.**

PRESENT: Mayor Carl E. "Scooter" Gierisch, Jr.; Mayor Pro Tem Holly Gray; Council Members: Hogan Page, Brian Darby, David Thompson, and Bryan Moyers; City Manager Cody Petree, City Secretary April S. Hill, and City Attorney Jeff Moore.

DEPT. STAFF: Assistant City Manager Jeriahme Miller, Chief of Police Jeff Williams, Fire Chief Chris Addington, Parks and Recreation Director Ray McDonald, Public Works Director Shawn Wilkinson, Library Director Kelly Holt, Economic Development Manager Siale Langi, Events Manager Michael Davenport, Development Services J.R. Hames, Public Engagement Manager Sandra Pettigrew, and Executive Assistant Babette Welch.

ABSENT: Councilmember David Brundage.

A. CALL CITY COUNCIL TO ORDER

City Council called to order at 7:00 p.m.
Invocation and Pledge of Allegiance given by Mayor Gierisch.

B. ANNOUNCEMENTS

Mayor Gierisch thanked city staff for the best Celebrate Roanoke Event, held to date.

Mayor Gierisch announced the "Push In" ceremony at the Roanoke Fire Department was held on October 11th.

Mayor Gierisch announced the old church was finally moved to its temporary location. Mayor Gierisch expressed his sincerest gratitude to staff for all of their dedication and hard work to make this happen.

Chief of Police Jeff Williams announced the grand opening of the New Police/Municipal Court building will be held on November 6th.

C. PUBLIC INPUT



MINUTES FOR THE REGULAR MEETING
OF THE ROANOKE CITY COUNCIL

October 14, 2025
Page 2 of 5

No one wished to speak.

D. PRESENTATION

1. Mayor Gierisch swore in Officer Kevin Buchanan to his new position of Corporal.

E. CONSENT AGENDA

All items listed below are considered routine and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed and considered separately.

1. Consider approval of the minutes from the regular City Council meeting held on September 23, 2025.
2. Consider approval of an Interlocal Cooperation Agreement between the City of Roanoke and Denton County, Texas, for Library Services.
3. Consider approval of a contract between the City of Roanoke and AXON for the purchase of Taser 10 devices for the Roanoke Police Department.
4. Consider approval of an Interlocal Agreement between the City of Roanoke and Denton County for the use of the Denton County Radio Communication System.
5. Consider approval of an agreement between the City of Roanoke and Metroport Meals on Wheels, Inc. for Community Services.
6. Consider approval to award bid for the annual contract for Oak Street Christmas Lighting and City-owned building lighting to Illuminart Inc in the amount of \$134,147.

Motion made by Holly Gray second by Bryan Moyers to approve Consent Agenda Items 1 through 6.

Motion carried unanimously.

F. NEW BUSINESS

1. Motion made by Holly Gray second by Bryan Moyers to approve Ordinance No. 2025-120, approving the 2024 edition of the International Fire Code and local amendments thereto.

Motion carried unanimously.



MINUTES FOR THE REGULAR MEETING
OF THE ROANOKE CITY COUNCIL

October 14, 2025
Page 3 of 5

2. Motion made by Holly Gray second by Hogan Page to adopt the Ordinance (No. 2025-121) authorizing the issuance and sale of City of Roanoke Certificates of Obligation, Series 2025 and approving all matters incident thereto.

Motion carried unanimously.

3. Motion made by Holly Gray second by Hogan Page to approve Resolution No. 2025-116R, expressing official intent to reimburse costs of projects.

Motion carried unanimously.

4. Public hearing to consider amending the Comprehensive Zoning Ordinance of the City of Roanoke, Texas, for the Oak Street Corridor Zoning District, by amending Section 12.492 of the Code of Ordinances entitled "Schedule Of Uses," by amending the "Educational, Public Administration, Health Care and Other Institutional Uses" to provide for a new use entitled "Microschool" as a permitted use within the Oak Street Zone, Neighborhood Transition Zone, Highway 377 Zone, and Civic/Mixed Use Zone; and amending Section 12.500 entitled "Definitions" by adding a definition for "Microschool." (Ordinance No. 2025-112)

Public hearing started at 7:19 p.m.

No one wished to speak.

Public hearing ended at 7:19 p.m.

5. Motion made by Holly Gray second by David Thompson to deny Zoning Ordinance Amendment request from Tammy Dwight-Ministero, amending the Comprehensive Zoning Ordinance of the City of Roanoke, Texas, by amending Chapter 12, Article III, Division 15, of the Code of Ordinances, of the City of Roanoke, Texas, entitled "Oak Street Corridor Zoning District", by amending Section 12.492 of the Code of Ordinances entitled "Schedule of Uses," by amending the "Educational, Public Administration, Health Care and Other Institutional Uses" to provide for a new use entitled "Microschools" that is a permitted use within the Oak Street Zone, Neighborhood Transition Zone, Highway 377 Zone, and Civic/Mixed Use Zone; and amending Section 12.500 entitled "Definitions" by adding a definition for "Microschools." (Ordinance No. 2025-112)

Motion carried unanimously.

6. Motion made by Bryan Moyers second by David Thompson to approve a Site Plan (SP-2025-06) request from Hunter Harrison for a retail, restaurant, and medical commercial development to be located on an approximate 1.276 acres of land, being a part of the PPR Roanoke Addition, City of Roanoke Texas, Denton County Texas. The property is generally located along Highway 377 between Bobcat Boulevard and Marshall Creek Road.

Motion carried unanimously.



MINUTES FOR THE REGULAR MEETING
OF THE ROANOKE CITY COUNCIL

October 14, 2025
Page 4 of 5

7. Motion made by Holly Gray second by Bryan Moyers to approve a Site Plan (SP-2025-07) request from Misty Holloway for a new parking lot to be located on an approximate 128.3 acres of land, being a part of the Alliance Gateway-Food Lion Addition, City of Roanoke Texas, Denton County Texas. The property is generally located at 743 Henrietta Creek Road.

Motion carried unanimously.

8. Motion made by Holly Gray second by Bryan Moyers to approve a façade grant application for Texas BAH, LLC located 101 Travis Street, Roanoke, TX 76262.

Motion carried unanimously.

9. Motion made by Holly Gray second by Bryan Moyers to approve a façade grant application from The 206 located at 206 North Oak Street, Roanoke, TX 76262.

Motion carried unanimously.

10. Motion made by Holly Gray second by David Thompson to appoint Brian Darby, Joshua Brinegar, and Michelle Davidson to the Parks and Recreation Board for a term ending October 2027.

Motion carried unanimously.

G. EXECUTIVE SESSION

The City Council will hold a closed Executive Session meeting pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

CITY COUNCIL CONVENED INTO CLOSED SESSION AT 7:34 P.M.

Section 551.087

To deliberate commercial or financial information the City has received from a business prospect, and to deliberate the offer of a financial or other incentive to a business prospect — US LBM Holdings LLC

RECONVENE INTO REGULAR SESSION

The City Council will reconvene into Regular Session, pursuant to the provisions of Chapter 551 of the Texas Government Code, to take any action necessary regarding:

CITY COUNCIL RECONVENED INTO REGULAR SESSION AT 7:47 P.M.

1. **Section 551.087 and 551.072 of the TEXAS GOVERNMENT CODE** To deliberate commercial or financial information the City has received from a business prospect, and to deliberate the offer of a financial or other incentive to a business prospect — US LBM Holdings LLC.

Motion made by Holly Gray second by David Thompson to approve a Chapter 380



MINUTES FOR THE REGULAR MEETING
OF THE ROANOKE CITY COUNCIL

October 14, 2025
Page 5 of 5

Agreement with US LBM Holdings LLC, on the terms as discussed in executive session.
Motion carried unanimously.

H. **ADJOURNMENT**

Motion made by Holly Gray second by Brian Darby to adjourn the meeting at 7:48 p.m.
Motion carried unanimously.



Carl E. "Scooter" Gierisch, Jr., Mayor

April S. Hill, City Secretary