

Brian Darby, Secretary
John Pullen, Board Member
Michelle Davidson, Board Member
Joshua Brinegar, Vice Chairperson



Angie Grimm, Board Member
Richard Noon, Board Member
Jonathan Ackmann, Board Member

**ROANOKE PARKS AND RECREATION BOARD
AGENDA
AUGUST 28, 2025
6:30 PM**

**PARKS & RECREATION ADMINISTRATION BUILDING
108 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Parks and Recreation board on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda.

C. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on April 24, 2025.

D. NEW BUSINESS

1. Board Member Reports
2. Cannon Park Trail Connection Update
3. Staff Update and Discussion regarding Slaughter Park Property
4. Staff Reports and Updates

E. ADJOURNMENT

CERTIFICATION

I certify that the above notice was posted at Roanoke Parks and Recreation Administration Building, 108 S. Oak Street, Roanoke, Texas, on Thursday, August 21, 2025, by 5:00pm, in accordance with Chapter 551, Texas Government Code.



AGENDA FOR THE ROANOKE
PARKS AND RECREATION BOARD

August 28, 2025
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Ray McDonald III, Director of Parks and
Recreation

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRaille IS NOT AVAILABLE.**

A public wireless network is now available in the Parks and Recreation Administration Building for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guest



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 04/24/2025 - P&R Minutes

MEETING DATE: August 28, 2025

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on April 24, 2025.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. P&R Minutes - 04-24-2025



Meeting Minutes

Date: 4/24/25

Time: 6:30 P.M.

Place: Parks & Recreation Administration Building
108 South Oak Street

Re: April 2025 Parks & Recreation Board Meeting

Present:

Derek Diorio, P&R Chairperson
Josh Brinegar, P&R Vice Chairperson
Brian Darby, P&R Board Secretary
Michelle Davidson, P&R Board Member
Richard Noon, P&R Board Member
John Pullen, P&R Board Member
Ray McDonald, Director of Parks & Recreation
Michael Davenport, Special Events Supervisor
Dan Dearborn, Parks Maintenance Superintendent
Lee Ann Jones, Administrative Assistant

Absent:

Jonathan Ackerman, P&R Board Member
Angie Grimm, P&R Board Member

A. CALL TO ORDER

The Roanoke Parks & Recreation Board meeting was called to order at 6:32 P.M by Derek Diorio (2 minutes late for Jelly Roll. If you know, you know.)

B. PUBLIC INPUT

None.

C. APPROVAL OF THE MINUTES

Consideration and Action to approve the minutes from the regular Parks and Recreation Board meeting held on March 27, 2025. A motion was made to accept the minutes by Michelle Davidson and seconded by Richard Noon. Motion carried unanimously.

D. NEW BUSINESS

1. Board Member Reports (maintenance items):
 - a. Brian – Skate Park & Cannon Parkway Park:
All is good.
 - b. Derek – Country Acres Park & Fairway Ranch Playground:
 - i. Country Acres Park - All is good.
 - ii. Fairway - Exposed screws along edging at ground level.
 - c. Michelle – Linear Park, Parks of Roanoke park & corner park:
A downed limb that has been cut up and ready to be removed.
 - d. Richard – Briarwyck / Cade Branch Trail - bollard trail lights have been fixed.
 - e. John - Austin Street Plaza & City Hall & Fountain:
All is good (this is a postscript addition to the reports received when John arrived).
2. Cannon Park Trail Connection Update:
 - a. The environmental and geotech work has been completed.
 - b. Survey to be finished this month.
 - c. The construction cost estimate is expected in May.
 - d. A Phase 1 budget item has been submitted for \$2M.
 - e. A Phase 2 budget item has been submitted for \$1M.
3. Staff Update and Discussion Regarding Slaughter Property:
Phase 1 improvements have been submitted for future budget per ranking.
4. Consideration and action in selecting a scholarship recipient.
 - a. Because we're rebels, this was actually done after the Staff Reports.
 - b. A straw poll of the 5 applicants received with John abstaining due to one applicant being a family member resulted with 2 applicants receiving the most votes.
 - c. A motion was made by Michelle Davidson and seconded by Richard Noon to award two \$1,500 scholarships to (insert big reveal type music and maybe even some mental confetti) Mia Ellenbecker and Aurora Jennings. Motion carried unanimously.

5. Staff Reports & Updates:

- a. In the latest Hollywood style PowerPoint presentation, we reviewed:
 - i. March Director's Report with attendee numbers for the Rec and different classes and programs.
 - ii. Parish Street shrub replacements.
 - iii. Recreation Center low spots repaired.
 - iv. Fairway Ranch fresh mulch placed.
 - v. Parks of Roanoke new flowers beds (featuring staff Glamor Shots).
 - vi. Cade Branch Trail concrete repairs completed..
 - vii. Storm Damage (from just yesterday).
 - viii. Eggapalooza with ~3,500 attendees.
 - ix. Roanoke Roundup - Saturday, May 3, Historic Oak Street, Noon to 9pm.
- b. Fair Play Pole inspections:
 - i. The hired firm was out this week to start inspections.
 - ii. All but one of the poles inspected so far was found with water inside of the pole bottoms below the field ground level.
 - iii. So far, one pole was found with corrosion and cracking.
 - iv. Community Park will be the next location to be inspected.
 - v. A report is expected 2 weeks after the inspections are completed.
 - vi. The fields will not be usable for at least the next 3 months to replace the poles and then reestablish the field for play.

Note: John Pullen slides into the meeting at 6:49pm to get a piece of the action.

E. ADJOURNMENT

A motion was made by Michelle Davidson and seconded by Richard Noon at 7:15pm. Motion carried unanimously. Note all motions this evening made by the same dynamic duo (insert original 1966 Batman TV series music here - KAPOW!).

Reported By:

Brian Darby, P&R Board Secretary



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Board Member Reports

MEETING DATE: August 28, 2025

DEPARTMENT: Parks

ITEM SUMMARY:

Board Member Reports

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Cannon Park Trail Connection Update

MEETING DATE: August 28, 2025

DEPARTMENT: Parks

ITEM SUMMARY:

Cannon Park Trail Connection Update

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Update and Discussion regarding Slaughter Park Property

MEETING DATE: August 28, 2025

DEPARTMENT: Parks

ITEM SUMMARY:

Staff Update and Discussion regarding Slaughter Park Property

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Reports and Updates

MEETING DATE: August 28, 2025

DEPARTMENT: Parks

ITEM SUMMARY:

Staff Reports and Updates

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None