

Brian Darby, Secretary
John Pullen, Board Member
Michelle Davidson, Board Member
Joshua Brinegar, Vice Chairperson



Angie Grimm, Board Member
Richard Noon, Board Member
Jonathan Ackmann, Board Member

**ROANOKE PARKS AND RECREATION BOARD
AGENDA
MARCH 27, 2025
6:30 PM**

**PARKS & RECREATION ADMINISTRATION BUILDING
108 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Parks and Recreation board on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda.

C. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on February 27, 2025.

D. NEW BUSINESS

1. Board Member Reports
2. Cannon Park Trail Connection Updates
3. Staff Update and Discussion regarding Slaughter Park Property
4. Discussion and Action Regarding 5-year Proposed Capital Improvement Projects
5. Staff Reports and Updates

E. ADJOURNMENT

CERTIFICATION



**AGENDA FOR THE ROANOKE
PARKS AND RECREATION BOARD**

**March 27, 2025
Page 2 of 2**

I certify that the above notice was posted at Roanoke Parks and Recreation Administration Building, 108 S. Oak Street, Roanoke, Texas, on Thursday, March 20, 2025, by 5:00pm, in accordance with Chapter 551, Texas Government Code.

Ray McDonald III, Director of Parks and
Recreation

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

A public wireless network is now available in the Parks and Recreation Administration Building for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guest



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 02/27/2025 - P&R Minutes

MEETING DATE: March 27, 2025

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on February 27, 2025.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. P&R Minutes - 02-27-2025



Meeting Minutes

Date: 2/27/25

Time: 6:30 P.M.

Place: Parks & Recreation Administration Building
108 South Oak Street

Re: February 2025 Parks & Recreation Board Meeting

Present:

Josh Brinegar, P&R Vice Chairperson
Brian Darby, P&R Board Secretary
Jonathan Ackerman, P&R Board Member
Michelle Davidson, P&R Board Member
Angie Grimm, P&R Board Member
John Pullen, P&R Board Member
Ray McDonald, Director of Parks & Recreation
Dan Dearborn, Parks Maintenance Superintendent
Lee Ann Jones, Administrative Assistant

Absent:

Derek Diorio, P&R Chairperson
Richard Noon, P&R Board Member

A. CALL TO ORDER

The Roanoke Parks & Recreation Board meeting was called to order at 6:35 P.M by Josh Brinegar due to the inexcusable lateness of the Secretary.

B. PUBLIC INPUT

1. Josh's ex-boss attended but did not abuse Josh as much as we hoped.
2. 3 residents from the Parks of Roanoke to point out wish list items to improve their park:
 - a. Upgrade the splash pad and play structure.
 - b. Add a dog waste station, restrooms, shade structure, and parking.
 - c. Ray mentioned that a park study for improvements did not make the current City budget will be put for consideration for next year.

3. Other wish list items mentioned:
 - a. Pedestrian flashing lights for Walnut / Parish intersection near Rec Center.
 - b. Disappointment on Rec Center programs canceled due to lack of participation.
Ray mentioned improving marketing efforts around programs.

C. APPROVAL OF THE MINUTES

Consideration and Action to approve the minutes from the regular Parks and Recreation Board meeting held on January 16, 2025. A motion was made to accept the minutes by Angie Grimm and seconded by Michelle Davidson. Motion carried unanimously.

D. NEW BUSINESS

1. Board Member Reports (maintenance items):
 - a. Angie / John - Austin Street Plaza & City Hall & Fountain:
Austin Street Plaza - Christmas lights still in ground (old Christmas lights that will be replaced).
 - b. Brian – Skate Park & Cannon Parkway Park:
All good. The new splash pad shade structure looks good and the colors match the Dr. Seuss theming.
 - c. Jonathan - Roanoke Community Park:
 - i. No issues just ideas/suggestions:
 1. Public Works to work with Parks Master Plan update to include existing sidewalks.
 2. Beware of Facebook Valentine's Dance ticket resale scammers.
 - d. Josh - Fair Play Park:
 - i. Inquired about adding a Parish Lane sidewalk to the new Pin Stacks (that portion is in Westlake).
 - ii. Noted the decreased volume of unattended pet waste.
 - iii. Concern with the new Rec Center gym floor being tacky (a new floor scrubber is on the way).
2. Cannon Park Trail Connection Update:
 - a. The design contract was approved at the last Council meeting.
 - b. Conversations with the private property owner are ongoing to get access.
 - c. Phase 2 improvement could include connectivity to Community Park.
3. Staff Update and Discussion Regarding Slaughter Property:
Parks Staff is looking for direction on City wide park priorities.
4. Discussion and Action Regarding the Scholarship Awards Meeting
 - a. Applications are being advertised on City social media sites and are due in March.

- b. After the deadline, submissions will be distributed early so we can make selections at our April meeting.

5. Staff Reports & Updates:

- a. In the latest Hollywood style PowerPoint presentation, we reviewed:
 - i. January PARD usage numbers.
 - ii. Cannon Park Splash Pad shade structure and tennis court screening.
 - iii. Fair Play Park dog waste stations.
 - iv. Country Acres Park damaged bike rack removed.
 - v. Oak Street dead trees replaced.
 - vi. Police Station & Lamar parking lots restriped.
 - vii. Recreation Center transformer painted.
 - viii. Recreation Center new digital marquee.
 - ix. Recreation Center gym new scoreboards (check out the PARD logo accents).
 - x. Community Pool deck 1st base coat & texture completed.
 - xi. Community Pool restroom epoxy floors.

E. ADJOURNMENT

A motion was made by Angie Grimm and seconded by Michelle Davidson at 7:28pm. Motion carried unanimously. Josh was VERY proud of leading a meeting that was less than an hour and received many Ataboys.

Reported By:

Brian Darby, P&R Board Secretary



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Board Member Reports

MEETING DATE: March 27, 2025

DEPARTMENT: Parks

ITEM SUMMARY:

Board Member Reports

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Cannon Park Trail Connection Updates

MEETING DATE: March 27, 2025

DEPARTMENT: Parks

ITEM SUMMARY:

Cannon Park Trail Connection Updates

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Update and Discussion regarding Slaughter Park Property

MEETING DATE: March 27, 2025

DEPARTMENT: Parks

ITEM SUMMARY:

Staff Update and Discussion regarding Slaughter Park Property

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Discussion and Action Regarding 5-year Proposed Capital Improvement Projects

MEETING DATE: March 27, 2025

DEPARTMENT: Parks

ITEM SUMMARY:

Discussion and Action Regarding 5-year Proposed Capital Improvement Projects

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Reports and Updates

MEETING DATE: March 27, 2025

DEPARTMENT: Parks

ITEM SUMMARY:

Staff Reports and Updates

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None