

Brian Darby, Secretary
John Pullen, Board Member
Josh Brinegar, Board Member
Vacant, Vice Chairperson



Derek Diorio, Board Member
Angie Grimm, Board Member
Richard Noon, Board Member

**ROANOKE PARKS AND RECREATION BOARD
AGENDA
OCTOBER 17, 2024
6:30 PM**

**PARKS & RECREATION ADMINISTRATION BUILDING
108 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Zoning Board of Adjustment on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

C. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Parks and Recreation Board meeting held on August 15, 2024.

D. NEW BUSINESS

1. Consideration and action to nominate and elect a Chairperson.
2. Consideration and action to nominate and elect a Vice Chairperson.
3. Board Member Reports
4. Discussion Regarding Athletic League Fees
5. Discussion Regarding the Cannon Park Trail Connection
6. Staff Update and Discussion Regarding Slaughter Property
7. FY'24 Completed Projects and FY'25 Proposed Projects



AGENDA FOR THE ROANOKE
PARKS AND RECREATION BOARD

October 17, 2024
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8. Staff Reports and Updates

E. ADJOURNMENT

CERTIFICATION

I certify that the above notice was posted at Roanoke Parks and Recreation Administration Building, 108 S. Oak Street, Roanoke, Texas, on Thursday, October 10, 2024, by 5:00pm, in accordance with Chapter 551, Texas Government Code.

Ray McDonald III, Director of Parks and
Recreation

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRaille IS NOT AVAILABLE.**

A public wireless network is now available in the Parks and Recreation Administration Building for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guest



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 08/15/2024 - P&R Minutes

MEETING DATE: October 17, 2024

DEPARTMENT: Administration

ITEM SUMMARY:

Consideration and action on approval of the minutes from the regular Parks and Recreation Board meeting held on August 15, 2024.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. P&R Minutes - 08-15-2024



Meeting Minutes

Date: 08/15/24

Time: 6:30 P.M.

Place: Parks & Recreation Administration Building
108 South Oak Street

Re: August 2024 Parks & Recreation Board Meeting

Present:

Michelle Davidson, P&R Chairperson
Brian Darby, P&R Board Secretary
Derek Diorio, P&R Board Member
Angie Grimm, P&R Board Member
John Pullen, P&R Board Member
Richard Noon, P&R Board Member
Ray McDonald, Director of Parks & Recreation
Michael Davenport, Special Events Supervisor
Dan Dearborn, Parks Maintenance Superintendent
Eric Lorenz, Recreation Superintendent
Lee Ann Jones, Administrative Assistant

Absent:

Shannon Davidson, P&R Vice Chairperson
Josh Brinegar, P&R Board Member

A. CALL TO ORDER

The Roanoke Parks & Recreation Board meeting was called to order at 6:30 P.M by Michelle Davidson.

B. PUBLIC INPUT

Our favorite family (& baby makes 3) inquired about progress on the Rec Center calendar and the Business 114 sidewalk continuous. Eric mentioned he is working with the City's IT department on how to best accomplish this. Ray mentioned the current proposed budget has funding for design in FY25 and construction in FY26.

C. APPROVAL OF THE MINUTES

Consideration and Action to approve the minutes from the regular Parks and Recreation Board meeting held on July 18, 2024. A motion was made by Angie Grimm and seconded by Derek Diorio to accept a correction that last month's minutes' approval which was made by John Pullen and seconded by Richard Noon. Motion carried unanimously.

D. NEW BUSINESS

1. Board Member Reports (maintenance items):
 - a. Angie - Austin Street Plaza & City Hall & Fountain:
All is good and greatly impressed by the new epoxy bathroom floors.
 - b. Brian – Skate Park & Cannon Parkway Park:
One flickering trail light is still on the list awaiting parts.
 - c. Derek – Country Acres Park & Fairway Ranch Playground:
 - i. Fairway drip irrigation lines are still exposed but noted the shade covers had been patched.
 - ii. Dan mentioned that protruding bolts had been turned to avoid future shade cover damage.
 - d. Michelle – Howe Road Linear Park and Parks of Roanoke (big & corner parks):
Noted the sidewalk gap patches look great.
 - e. Richard – Briarwyck/Cade Branch Trail: Noted that lights that were out all fixed.
 - f. John mentioned a light by the soccer field that was out that Dan noted had been addressed.
 - g. Ray noted some of the SH114 underpass trail lights that were out along with some bush trimming needed along the trail next to Al Slaughter Parkway.
2. Staff Update and Discussion Regarding Slaughter Park Property:
 - a. Ray met with GSBS (design firm) yesterday to do some off road 3-wheeler drive around to evaluate the entire site and mentioned how Sam Jones (with GSBS) just totally geeked out.
 - b. A presentation and brainstorming meeting for the Board and other pertinent City staff & Council is still tentatively planned for September 11 (Wednesday) at 3:30pm-ish in the Community Room at City Hall.
 - c. The anticipated schedule is to have a concept plan by the end of October.
3. Departmental Fee Discussion:

A proposed fee schedule was distributed to the Board members for review and planned to be included with the City's budget updates.
4. Staff Reports & Updates:
 - a. In the latest Hollywood style PowerPoint presentation, we reviewed:
 - i. Fairway Ranch shade cover fixed.
 - ii. Park restrooms epoxy flooring installed.
 - iii. Community Park walking trail erosion dirt work completed, concessions signs removed in preparation for new signs, pavilion repainted (NOT bird blue), batting cage sod and dirt work, and ballfield restoration.

- iv. Canon Parkway pump house new fence.
- v. Austin Street Plaza resign progress and completion.
- vi. Oak Street parking lot wrought iron fence repaint.
- vii. New vehicle logo magnets.
- viii. Fairway pop up play date in the park (with some familiar faces in attendance).
- ix. Summer Day Camp Olympics and Perot Museum field trip.
- x. Bowmen Basketball Camp and Dodgeball Camp.
- xi. Challenger Sports Soccer Camp.
- xii. The Point Skate Camp with Sam O'Donnell.
- xiii. Sprouty Sports Camp.
- xiv. Senior's Lunch Park with the Roanoke Police Department.
- xv. Monthly Reports on attendance and program usage with a gazillion people.
- xvi. Celebrate Roanoke – 10/12/24 Noon to 10pm – Historic Oak Street – featured entertainment by Pat Green (and family). Angie, the headbanger member of the board, has no clue who Pat Green is.

- b. Due to the Slaughter planning session planned for next month, it was proposed to not have our regular meeting in September.

E. ADJOURNMENT

A motion was made by Angie Grimm and seconded by Richard Noon at 6:56pm. Motion carried unanimously.

Reported By:

Brian Darby, P&R Board Secretary



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Nominate and Elect Chairperson - 2024

MEETING DATE: October 17, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action to nominate and elect a Chairperson.

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Nominate and elect a Vice Chairperson - 2024

MEETING DATE: October 17, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action to nominate and elect a Vice Chairperson.

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Board Member Reports

MEETING DATE: October 17, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Board Member Reports

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Athletic League Fees

MEETING DATE: October 17, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Discussion Regarding Athletic League Fees

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Cannon Park Trail Connection

MEETING DATE: October 17, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Discussion Regarding the Cannon Park Trail Connection

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Slaughter Property

MEETING DATE: October 17, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Staff Update and Discussion Regarding Slaughter Property

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: FY'24 Completed Projects and FY'25 Proposed Projects

MEETING DATE: October 17, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

FY'24 Completed Projects and FY'25 Proposed Projects

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Reports and Updates

MEETING DATE: October 17, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Staff Reports and Updates

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None