

Brian Darby, Secretary
John Pullen, Board Member
Josh Brinegar, Board Member
Shannon Davidson, Vice Chairperson



Derek Diorio, Board Member
Angie Grimm, Board Member
Richard Noon, Board Member

**ROANOKE PARKS AND RECREATION BOARD
AGENDA
AUGUST 15, 2024
6:30 PM**

**PARKS & RECREATION ADMINISTRATION BUILDING
108 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Parks and Recreation Board on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

C. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on July 18, 2024.

D. NEW BUSINESS

1. Board Members Reports
2. Staff Update and Discussion Regarding Slaughter Park Property
3. Departmental Fee Discussion
4. Staff Reports and Updates

E. ADJOURNMENT

CERTIFICATION



AGENDA FOR THE ROANOKE
PARKS AND RECREATION BOARD

August 15, 2024
Page 2 of 2

I certify that the above notice was posted at Roanoke Parks and Recreation Administration Building, 108 S. Oak Street, Roanoke, Texas, on Thursday, August 8, 2024, by 5:00pm, in accordance with Chapter 551, Texas Government Code.

Ray McDonald III, Director of Parks and
Recreation

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

A public wireless network is now available in the Parks and Recreation Administration Building for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guest



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 07/18/2024 - P&R Minutes

MEETING DATE: August 15, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on July 18, 2024.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. P&R Minutes - 07-18-2024



Meeting Minutes

Date: 07/18/24

Time: 6:30 P.M.

Place: Parks & Recreation Administration Building
108 South Oak Street

Re: July 2024 Parks & Recreation Board Meeting

Present:

Michelle Davidson, P&R Chairperson
Shannon Davidson, P&R Vice Chairperson
Brian Darby, P&R Board Secretary
Derek Diorio, P&R Board Member
John Pullen, P&R Board Member
Richard Noon, P&R Board Member
Ray McDonald, Director of Parks & Recreation
Michael Davenport, Special Events Supervisor
Dan Dearborn, Parks Maintenance Superintendent
Eric Lorenz, Recreation Superintendent
Lee Ann Jones, Administrative Assistant

Absent:

Josh Brinegar, P&R Board Member
Angie Grimm, P&R Board Member

A. CALL TO ORDER

The Roanoke Parks & Recreation Board meeting was called to order at 6:30 P.M by Michelle Davidson (who's a real life Ghostbuster, ask her about it).

B. PUBLIC INPUT

None this time. We were very lonely.

C. APPROVAL OF THE MINUTES

Consideration and Action to approve the minutes from the regular Parks and Recreation Board meeting held on June 20, 2024. A motion was made to accept the minutes by Angie Grimm and seconded by John Pullen. Motion carried unanimously.

D. NEW BUSINESS

1. Board Member Reports (maintenance items):

- a. Brian – Skate Park & Cannon Parkway Park:
One flickering trail light & parking lot ponding near the tennis courts.
- b. Derek – Country Acres Park & Fairway Ranch Playground:
 - i. Country Acres looks good.
 - ii. Fairway shade still has protruding bolt and drip irrigation lines still exposed.
- c. Michelle – Howe Road Linear Park and Parks of Roanoke (big & corner parks):
All looks great.
- d. Richard – Briarwyck/Cade Branch Trail: All is good.
- e. Shannon – Roanoke Community Park:
 - i. Concrete near the dock is getting undercut.
 - ii. One of the snack bar menu is looking pretty sad.
 - iii. Women's restroom diaper changing station needs a cleaning.

2. Staff Update and Discussion Regarding Slaughter Park Property:

GSBS (design firm) will set a presentation and brainstorming meeting for the Board and other pertinent City staff & Council on either September 9 (Monday) or 11 (Wednesday) at either 3pm or 4pm.

3. Staff Reports and Updates:

- a. Parks restrooms will be closed generally July 22 to 26 for new epoxy floors and port-a-potties will be set where there are no alternate nearby facilities.
- b. In the latest Hollywood style PowerPoint presentation, we reviewed:
 - i. Soccer Complex rendering of the proposed lift station construction and new track path.
 - ii. Action photos of the recent storm debris removal.
 - iii. Cannon Splash Pad float valve replacement (yeah, it looks like a giant toilet float valve).
 - iv. Austin Street Plaza landscaping redesign.
 - v. County Acres pavilion underside repainting (also in "bird blue").
 - vi. Community Park ballfield infield work.

- vii. Batting Cage new signs.
- viii. Pool new outdoor showers (the BIG crowd attraction).
- ix. Pool swim lessons underway.
- x. Fair Play Park golf camp.
- xi. Community Park fishing camp.
- xii. Cannon Park tennis camp.
- xiii. Summer Day Camp field trip: IT'Z, Medieval Times, & Perot Museum.
- xiv. National Parks & Recreation Month: Free popcorn, Pop Up Play Dates in the Park, free ice cream floats, and MORE!
- xv. Senior Center's Watercolor Doodle with the Grandkids.
- xvi. Monthly Reports on attendance and program usage with a gazillion people.
- xvii. Any Way You Shred It Event.
- xviii. July 3rd All American Fireworks & Festival.

E. ADJOURNMENT

A motion was made by Shannon Davidson and seconded by Derek Diorio at 7:02pm.
Motion carried unanimously.

Reported By:

Brian Darby, P&R Board Secretary



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Board Members Reports

MEETING DATE: August 15, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Board Members Reports

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Update and Discussion Regarding Slaughter Park Property

MEETING DATE: August 15, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Staff Update and Discussion Regarding Slaughter Park Property

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Departmental Fee Discussion

MEETING DATE: August 15, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Departmental Fee Discussion

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Reports and Updates

MEETING DATE: August 15, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Staff Reports and Updates

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None