

Helen Ward, Member
Ernie Adams, Member
Cassi Webb, Member
Abigail Mayer, Vice President



John Thompson, President

David Stone, Member
Susanna Lione, Member
Liberty Burroughs, Member

**KEEP ROANOKE BEAUTIFUL
MINUTES
MAY 1, 2024
5:45 P.M.**

**ROANOKE CITY HALL
1ST FLOOR CONFERENCE ROOM #148
500 S. OAK STREET**

PRESENT: President John Thompson; Vice President Abigail Mayer; Board Members: Cassi Webb, Ernie Adams, David Stone, Susanna Lione, and Liberty Burroughs.

DEPT. STAFF: Special Events Supervisor Mike Davenport, Events Specialist Collin Knight, and Administrative Assistant Lee Ann Jones.

ABSENT: Board member Helen Ward.

A. CALL CITY COUNCIL TO ORDER

The Keep Roanoke Beautiful board meeting called to order at 5:46 p.m.

B. PUBLIC INPUT

No one wished to speak.

C. APPROVAL OF THE MINUTES

1. Motion made by Ernie Adams second by Abigail Mayer to approve the minutes from the regular Keep Roanoke Beautiful Board meeting held on September 6, 2023.

Motion carried unanimously.

D. NEW BUSINESS

1. Discussion and action on changing the Keep Roanoke Beautiful board meeting days and/or time.

Special Events Supervisor Mike Davenport suggested bi-monthly meetings to alleviate the issue of the lack of quorum.



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Vice President Abigail Mayer asked what the requirements were for a quorum, now that the board is full.

Special Events Supervisor Mike Davenport stated that it requires five (5) members present to have a quorum.

President John Thompson asked board members to discuss the time first, to determine board members availability, as 5:45 p.m. is challenging due to traffic. President Thompson suggested changing the meeting time of 6:00 p.m.

Board members were in agreement with the change of meeting time from 5:45 p.m. to 6:00 p.m.

President Thompson asked board members which days work best for them, and if they prefer monthly or bi-monthly meetings.

Board members were in agreement with meeting bi-monthly.

Motion made by Susanna Lione second by Cassi Webb to change the Keep Roanoke Beautiful meetings to 6:00 p.m., the first Wednesday of every other month starting in June/July, pending City Council approval.

Motion carried unanimously.

2. Motion made by David Stone second by Abigail Mayer to approved the new mission statement and goals, as follows, for the Keep Roanoke Beautiful board.

- **New Mission Statement:**

Foster resident awareness of the important role each of us plays in preserving the natural beauty of our city while demonstrating environmental stewardship.

- **Goals**

- a) Educate - Provide our community with the knowledge and tools needed to develop and maintain a sustainable natural environment.
- b) Beautify - Promote and oversee community projects that will maintain and enhance the natural beauty of Roanoke.
- c) Volunteer - Increase interest and participation in community projects.
- d) Engagement - Coordinate and leverage community resources.

Motion carried unanimously.

3. Consideration and action on approval of changes to the Keep Roanoke Beautiful board bylaws.



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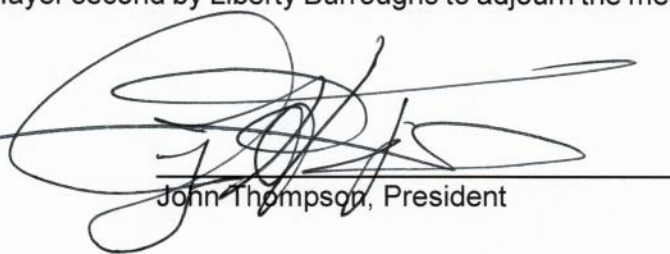
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Motion made by Susanna Lione second by Liberty Burroughs to table this item until the next Keep Roanoke Beautiful meeting.
Motion carried unanimously.

E. **ADJOURNMENT**

Motion made by Abigail Mayer second by Liberty Burroughs to adjourn the meeting at 6:04 p.m.
Motion carried unanimously.


Cassi Webb, Secretary


John Thompson, President