Brian Darby, Secretary
John Pullen, Board Member
Josh Brinegar, Board Member
Shannon Davidson, Vice Chairperson

Michelle Davidson, Chairperson

Derek Diorio, Board Member
Angie Grimm, Board Member
Richard Noon, Board Member

ROANOKE PARKS AND RECREATION BOARD
AGENDA
JULY 18, 2024
6:30 PM

PARKS & RECREATION ADMINISTRATION BUILDING
108 S. OAK STREET
ROANOKE, TEXAS 76262

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Parks and Recreation Board on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

C. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on June 20, 2024.

D. NEW BUSINESS

1. Board Members Reports
2. Staff Update and Discussion Regarding Slaughter Park Property
3. Staff Reports and Updates

E. ADJOURNMENT

CERTIFICATION

I certify that the above notice was posted at Roanoke Parks and Recreation Administration Building, 108 S. Oak Street, Roanoke, Texas, on Thursday, July 11, 2024, by 5:00pm, in accordance with Chapter 551, Texas Government Code.

Ray McDonald III, Director of Parks and Recreation

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRAILLE IS NOT AVAILABLE**.

A public wireless network is now available in the Parks and Recreation Administration Building for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guest

Parks and Recreation Board AGENDA ITEM

TO: Parks and Recreation Board Members

SUBJECT: 06/20/2024 - P&R Minutes

MEETING DATE: July 18, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:
Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on June 20, 2024.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:
1. P&R Minutes - 06-20-2024

Roanoke Parks & Recreation

Meeting Minutes

Date: 06/20/24 Time: 6:30 P.M.

Place: Parks & Recreation Administration Building
108 South Oak Street

Re: June 2024 Parks & Recreation Board Meeting

Present:

Michelle Davidson, P&R Chairperson
Shannon Davidson, P&R Vice Chairperson
Brian Darby, P&R Board Secretary
Josh Brinegar, P&R Board Member
Angie Grimm, P&R Board Member
John Pullen, P&R Board Member
Richard Noon, P&R Board Member
Ray McDonald, Director of Parks & Recreation
Michael Davenport, Special Events Supervisor
Dan Dearborn, Parks Maintenance Superintendent
Eric Lorenz, Recreation Superintendent
Lee Ann Jones, Administrative Assistant

Absent:

Derek Diorio, P&R Board Member

A. CALL TO ORDER

The Roanoke Parks & Recreation Board meeting was called to order at 6:30 P.M (on the dot) by Michelle.

B. PUBLIC INPUT

There was a request for an online virtual calendar on the basketball courts at the Recreation Center due to the amount of people using these facilities. Eric mentioned that City staff is already looking into setting up a website Google Doc. The Board's input: "Make it happen".

C. APPROVAL OF THE MINUTES

Consideration and Action to approve the minutes from the regular Parks and Recreation Board meeting held on May 16, 2024. A motion was made to accept the minutes by Angie Grimm and seconded by Shannon Davidson. Motion carried unanimously.

D. NEW BUSINESS

1. Board Member Reports (maintenance items):
    a. Angie - Austin Street Plaza & City Hall & Fountain: All is great.
    b. Brian – Skate Park & Cannon Parkway Park:
        One flickering trail light near the tennis courts.
    c. Josh – Fair Play Park and Soccer Complex:
        i. Un-level pavestones that Dan already has on his list to address.
        ii. Washed away crushed gravel along trail that will be addressed after rain season and the nearby construction is complete.
    d. Michelle – Howe Road Linear Park and Parks of Roanoke (big & corner parks):
        All the new stuff installed looks great.
    e. Richard – Briarwyck/Cade Branch Trail: All is good with the past items addressed.
    f. Shannon – Roanoke Community Park:
        She's picking up trash and keeping her dogs out of the fountain.
2. Staff Update and Discussion Regarding Al & Lula Mae Park Foundation:
    a. Ray has sweet talked the representatives with the Slaughter family for the Foundation to be dissolved and converted into a Parks Board subcommittee along with transferring the family donated funds (currently ~$477K, cha-ching). The Slaughter family will be kept in the loop on any progress.
    b. The City attorney is working on next step actions to make this happen. The Board's input: "Find that rabbit".
    c. A design firm is already working on a new land feasibility study to present to this Board and update the Slaughter family.
3. Staff Reports & Updates:
    a. Soccer complex and lift station construction:
        i. Ray met with Trinity River Authority (TRA), their engineer, and our Public Works Director, Shawn Wilkinson, to help negotiate the least amount of permanent park disruption associated with the proposed lift station relocation into the south end of the City's park property with TRA paying to realign ~100 feet of trail.
        ii. Of note, TRA will close the south end of Roanoke Road for ~18 months.
        iii. Eye candy of all this is forthcoming.
    b. In the latest Hollywood style PowerPoint presentation, we reviewed:
        i. New ADA ramp at Soccer Complex.
        ii. Soccer Complex pavilion underside repainting. This brought up Dan's theory on the color blue making birds think it's the sky above, so they won't roost there. Shannon says no based on her own porch and the amount of crap on it. Richard theorizes bird's color blindness. Just more things from this board for further contemplation and deep thinking at your leisure.

iii. Fair Play Park ballfield handrails & parking lot entry and Library's handicap parking signs painted by our own Parks Team.
iv. Community Park ballfield "cutting the lip" for better drainage and trip hazard avoidance.
v. Austin Street pavilion landscaping boarders installed.
vi. Oak Street & Travis Street roundabout transformation complete.
vii. Cannon Parkway Park and Parks of Roanoke new basketball goals installed.
viii. Pool new shower fixtures installed and new spare pump procured.
ix. Employee Orientation for Recreation Center, Pool, and Camp staff.
x. Pool lifeguard training and swim lessons AND fun.
xi. Cannon Parkway Park – a day (Tuesday) in the life – busy.
xii. Volleyball Camp.
xiii. Summer Day camp field trips.
xiv. Pop up play dates.
xv. Church league men's softball.
xvi. Monthly report updates on usage and attendance to activities.
xvii. Roanoke's July 3rd Celebration.
    1. 5-10pm along Oak Street.
    2. VFW roasted corn.
    3. Emerald City 8pm – salsa band opening act rescheduled from the rainy day for Roanoke Roundup.
    4. Fireworks 9:15pm
xviii. Shred event
    1. Saturday, June 22, 9am-11am, Roanoke City Hall
    2. 1st 100 cars will receive a free tree sapling (and Dan's planting guide!).
    3. A Keep Roanoke Beautiful initiated event.
xix. National Recreation and Park Association (NRPA) promoting National Parks & Recreation Month for July: Our own Mariah Tijerina created a day-by-day calendar of classes and programs for open play.
xx. Evenings on Oak Street Concert Series ends tonight.
    6:30pm to 8pm, averaging 120 to 150 a night, April to June.

c. Josh inquired about tree shredding options especially after storm events.
d. Park fee suggestions to be updated in September at the end of the City fiscal year (October 1 to September 30).

E. ADJOURNMENT

A motion was made by Angie Grimm and seconded by Shannon Davidson at 7:26pm. Motion carried unanimously.

Reported By:
Brian Darby, P&R Board Secretary

Parks and Recreation Board AGENDA ITEM

TO: Parks and Recreation Board Members

SUBJECT: Board Members Reports

MEETING DATE: July 18, 2024

DEPARTMENT: Parks

ITEM SUMMARY:
Board Members Reports

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:
None

Parks and Recreation Board AGENDA ITEM

TO: Parks and Recreation Board Members

SUBJECT: Slaughter Park Property

MEETING DATE: July 18, 2024

DEPARTMENT: Parks

ITEM SUMMARY:
Staff Update and Discussion Regarding Slaughter Park Property

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:
None

Parks and Recreation Board AGENDA ITEM

TO: Parks and Recreation Board Members

SUBJECT: Staff Reports and Updates

MEETING DATE: July 18, 2024

DEPARTMENT: Parks

ITEM SUMMARY:
Staff Reports and Updates

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:
None