

Holly Gray, Mayor Pro-Tem
Bryan Moyers, Councilmember
David Brundage, Councilmember



Carl E. Gierisch, Jr., Mayor

Brian Darby, Councilmember
Hogan Page, Councilmember
David Thompson, Councilmember

ROANOKE CITY COUNCIL AGENDA REGULAR MEETING

**JUNE 25, 2024
7:00 PM
500 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL CITY COUNCIL TO ORDER

Invocation and Pledge of Allegiance

B. ANNOUNCEMENTS

C. PUBLIC INPUT

This item is available for citizens to address the City Council on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

D. PRESENTATION

1. Sally Aldridge, President and CEO of the Metroport Chamber, will present the Metroport Chamber Annual Report.

E. PROCLAMATION

1. Mayor Gierisch will read a proclamation and present a key to the City in recognition of 15-year-old Alena McQuarter for her remarkable achievements and commitment to academic excellence.
2. Mayor Gierisch will read a proclamation declaring July as Parks and Recreation Month.



**AGENDA FOR THE MEETING
OF THE ROANOKE CITY COUNCIL**

**June 25, 2024
Page 2 of 3**

F. CONSENT AGENDA

All items listed below are considered routine and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed and considered separately.

1. Consider approval of the minutes from the regular City Council meeting held on June 11, 2024.
2. Consideration and acceptance of the FY 2024-2025 Crime Control and Prevention District (CCPD) Budget as approved by the CCPD Board.

G. NEW BUSINESS

1. Consideration and action to appoint four (4) members to the Planning and Zoning Commission for a term ending July 2026.
2. Consideration and action on approval of Resolution No. 2024-103R appointing one member to the Board of Managers of the Denco Area 9-1-1 District.

H. EXECUTIVE SESSION

The City Council will hold a closed Executive Session meeting pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

Section 551.074

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.

RECONVENE INTO REGULAR SESSION

The City Council will reconvene into Regular Session, pursuant to the provisions of Chapter 551 of the Texas Government Code, to take any action necessary regarding:

Section 551.074

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.



AGENDA FOR THE MEETING
OF THE ROANOKE CITY COUNCIL

June 25, 2024
Page 3 of 3

The City Council reserves the right to adjourn into Executive Session during the course of this meeting to discuss any item on the posted agenda as authorized by Chapter 551 of the Texas Government Code.

I. **ADJOURNMENT**

CERTIFICATION

I certify that the above notice was posted at City Hall, 500 South Oak Street, Roanoke, Texas, on Thursday, June 20, 2024, by 5:00 pm, in accordance with Chapter 551, Texas Government Code.

A handwritten signature in blue ink, reading "April S. Hill".

April S. Hill, City Secretary

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

A public wireless network is now available in the Council Chambers for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guests



CITY COUNCIL AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Metroport Chamber Report

MEETING DATE: June 25, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Sally Aldridge, President and CEO of the Metroport Chamber, will present the Metroport Chamber Annual Report.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. Metroport Chamber - State of the Chamber - Roanoke (1)



State of the Chamber

June 2024





We are **YOUR** Business Community!

Connecting the Alliance Region Since 1988

Non-Profit Organization

We are a 501(c)6 non-profit organization.

MISSION – Create, promote and enhance opportunity and growth for the business community

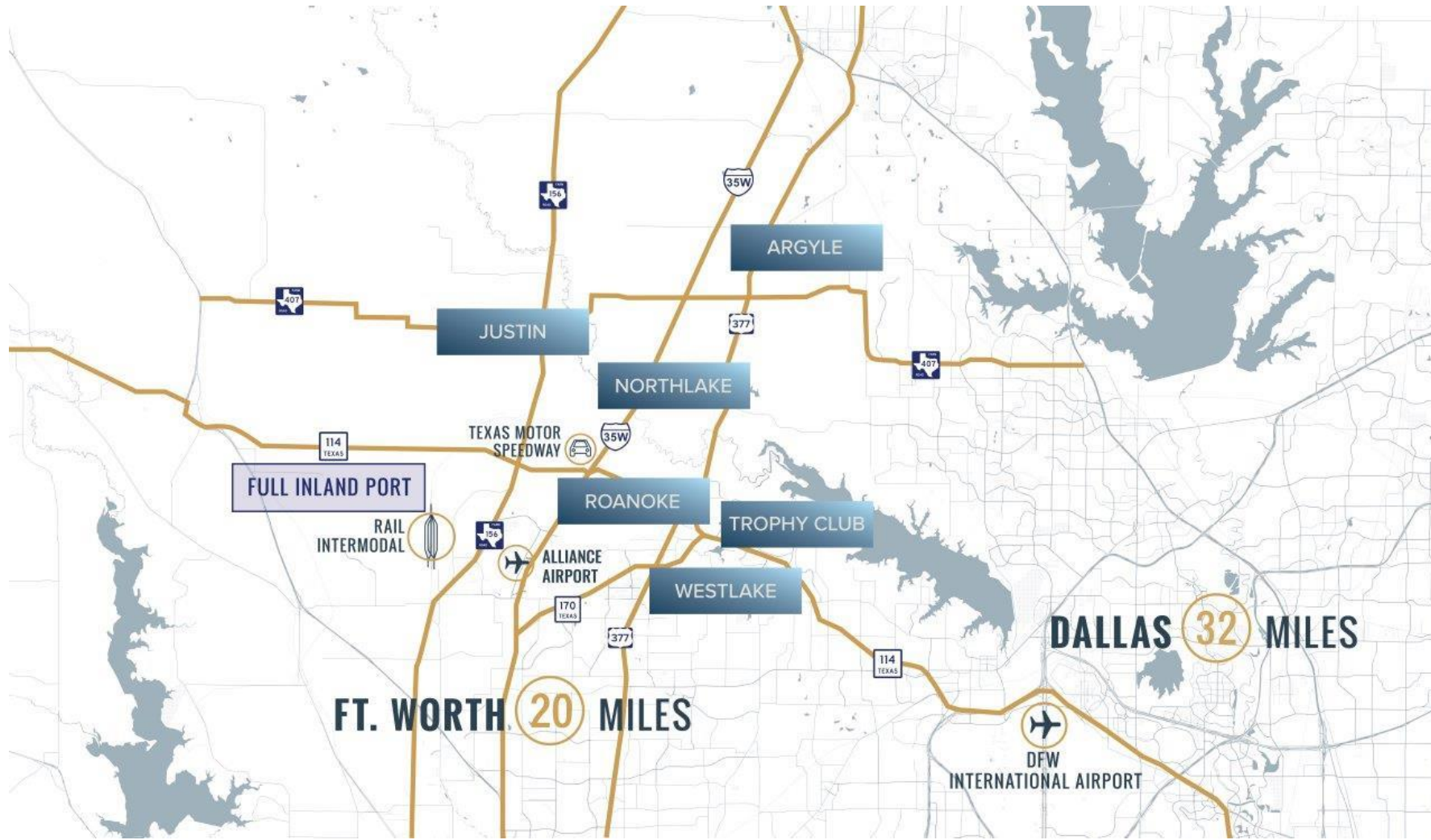
VISION – To positively impact leadership, stewardship and business relationships through collaboration of all communities in our Metroport region

VALUE – Through leadership and integrity we promote unity and excellence



Chamber Facts

The Metroport Region



Chamber Facts

- Fortune 500 / Global 500
- Mid-sized companies
- Small businesses, start-ups, entrepreneurs
- Non-profit members





We Connect **YOU** to the Region!

NETWORKING

PROMOTION

EDUCATION

ADVOCACY

Programs | Networking



- Ambassadors – Currently 40 Ambassadors
- **MORNING:** Business Builder Networking Coffees (FREE Admission)
- **NOON:** Networking@Noon (FREE Admission)
- **AFTER HOURS:** Metroport Mixers (FREE Admission)
- Membership Luncheons
- New Member Mixers (Invitation Only)
- Ribbon Cuttings
- Annual International Group Trip
- Signature Events: MBA, ADF, The Taste, LSLR, Golf Classic



Programs | Education



- **Advanced Leadership:** Regional Advantage Leadership Program
- **Leadership & Professional Development:** Emerging Leaders of Metroport
- **Personal & Professional Development:** Women In Business
- **Small Biz Training:** B.E.T. on Your Future! Business | Education | Training



Programs | Promotion

- Ribbon Cuttings
- Online Directory
- Market Tables
- Marketplace Ads
- Facebook Group Posts
- Exhibit Tables at Signature Events
- Hot Deals | Member to Member Deals
- Sponsorships
- Publications



Programs | Advocacy



- State of the Communities Address
- Lone Star Legislative Report
- Regional Advantage Leadership Class
- Denton & Tarrant County Days - Returns in 2025



ED Initiatives

- Strategic Plan
- ED meetings with communities
- Economic Development Brochure
- Business & Residential Relocation Guide
- Website – *MetroportChamber.org*
- Regional Video
- Regional Comprehensive Plan



Commons Area/Meeting Rooms



Included with membership!
Available for use, exclusively for our chamber members.

- Designed for our members to utilize for organic networking, a brief workplace, a brief workplace, in between meetings, quick 1-on-1's
- Open to members 8am to 5pm Monday - Thursday



Conference / Meeting Rooms

- Rentable space available for group meetings
- Includes A/V equipment or capabilities
- Small- \$25/hour or \$100/full day
- Medium- \$50/hour or \$200/full day
- Boardroom- \$250/half a day or \$500/full day



Office Lease Space

Building Amenities

- Prime Location on Business 114, just off State Hwy 114
- On-site Chamber team
- Place to meet for organic networking
- Multiple meeting rooms with audio & visual
- Refrigerator, microwave, coffee bar
- On-site parking
- Secure Wi-fi
- Access to Chamber programs, workshops and social events
- Samsung Variable Refrigerant flow (VRF) Air-heating system
- **For Metroport Chamber Members Only!** - Learn more about the benefits of becoming a member at MetroportChamber.org
- Network and grow alongside other forward-thinking businesses. Our Chamber is more than just a place to meet people – we are a community that unites to promote local growth and success.



METROPORT
CHAMBER



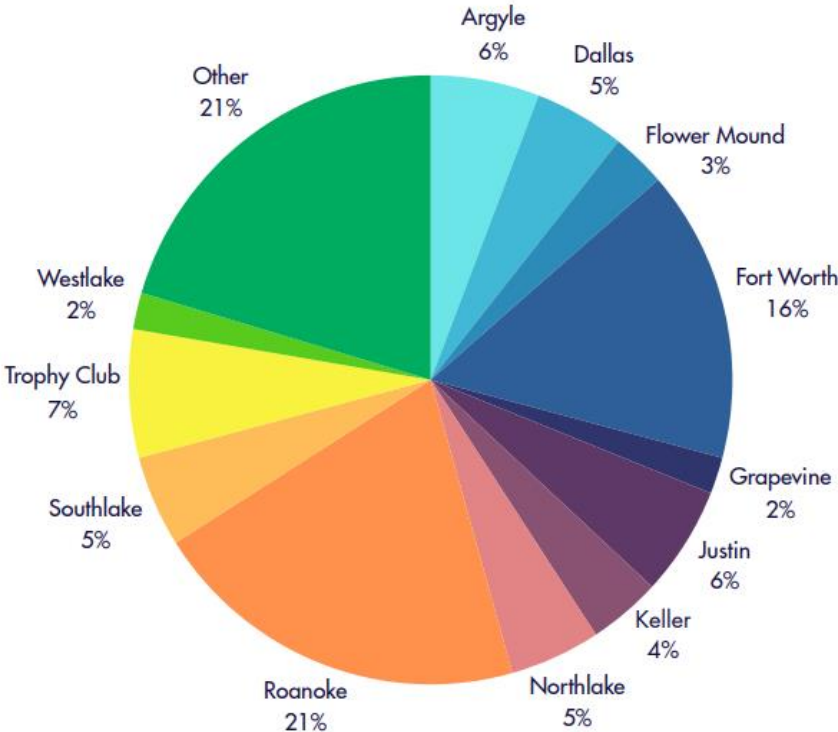
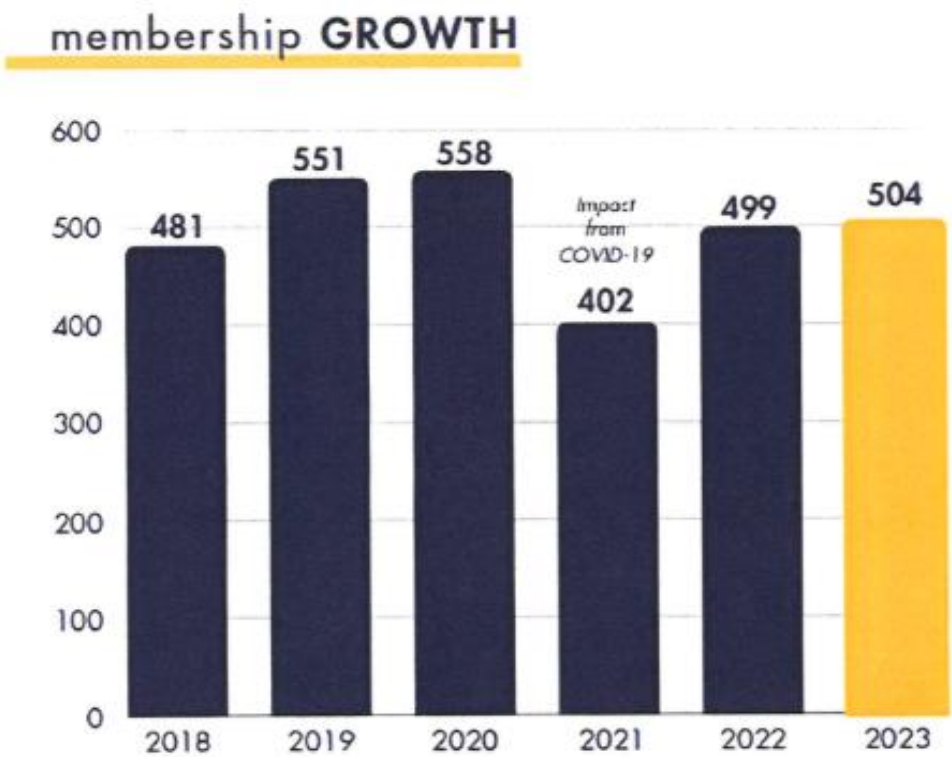
2023 Overview

Chamber Facts



Members by Community

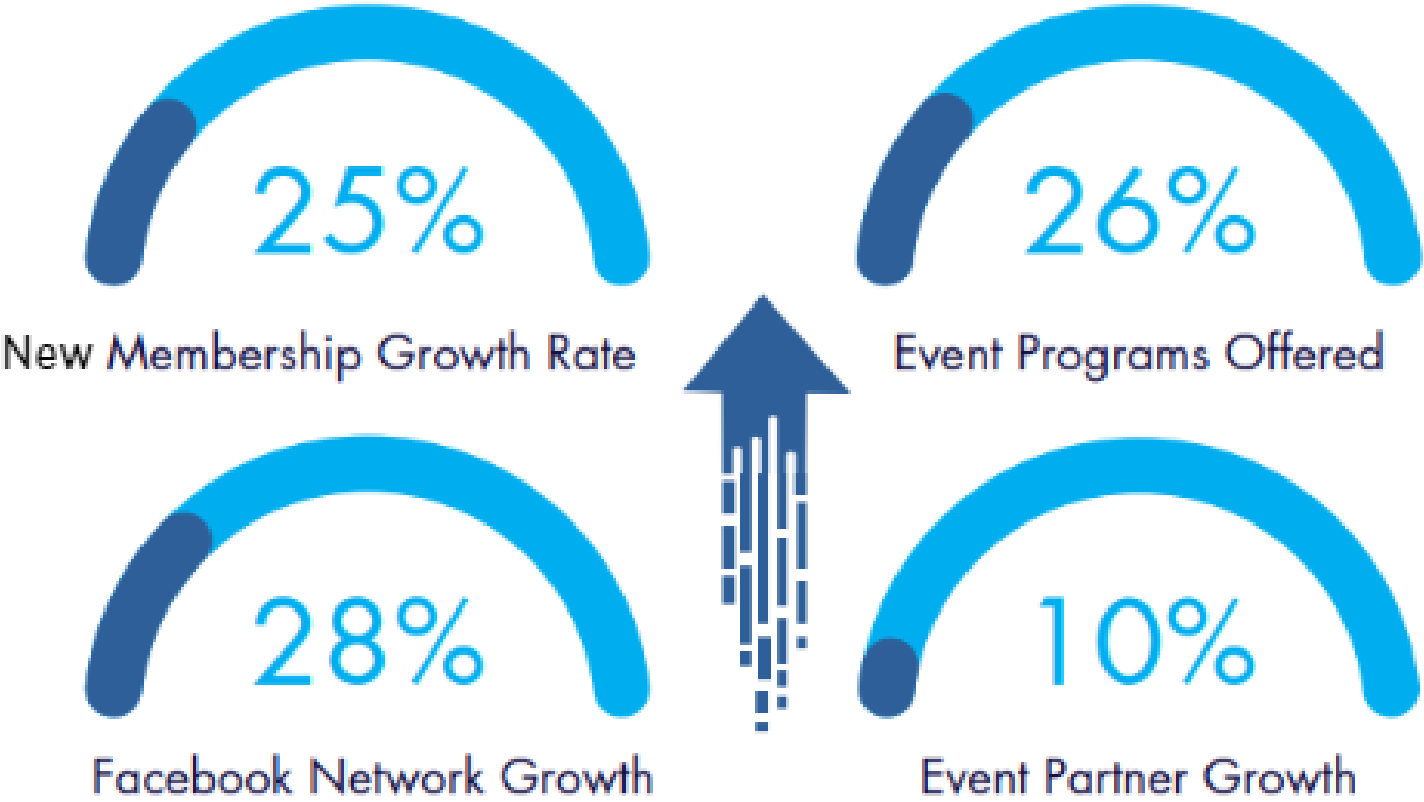
Regional Chamber: Made up of local businesses **in our communities** & those **wanting to do business** in our communities.



Chamber Facts



2023 GROWTH RATES





2023 Member Partners

Member Partners | President's Circle



Member Partners | Chairman's Circle



Community Partners



2023 Events and Program Highlights



Four Women in Business
Four Business Education Training
Four Emerging Leaders Metroport
Four Mixers
Four Noon Networking
Ten Business Builders



Regional Advantage leadership Program - Graduating class 6

- Started class 7



2023 Event Partners

2023 Event Partners | Bronze



City of Justin
Classic Fleet & Commercial
Comfort Suites Roanoke
Frost Bank
Republic Services
Smalley Consulting
Town of Argyle
Town of Northlake
Town of Trophy Club
Town of Westlake

2023 Event Partners | Silver



American National Bank & Trust

Baylor Scott & White Medical Center Grapevine

City of Roanoke

Integrity Land Title, LLC

Lucky Spur Ranch Retreat

Peloton Land Solutions, Inc.

RGA Architects, Inc.

Scratch Catering & Fine Foods, LLC

Texas Health Harris Methodist Hospital Alliance

Texas Health Harris Methodist Hospital Southlake

2023 Event Partners | Gold



2023 Event Partners | Platinum





2024 Midyear Recap

2024 Membership Stats



Memberships: 531

9% Growth As of June 20, 2024



2024 Membership Luncheons



Alliance Development Forum



The Taste



Women In Business



Emerging Leaders of Metroport



Business Education Training



Metroport Mixers



METROPORT
MIXER



Networking at Noon



Business Builder



Regional Advantage Leadership Program



Leadership Class 7 (2023-2024)

What's Happening

LOOK FOR US HERE:

- Weekly Member Newsletter | Event E-blasts
 - MetroportInfo@MetroportChamber.org
 - MetroportEvents@MetroportChamber.org
- Facebook.com/MetroportChamber
- Facebook Group
- LinkedIn.com/company/metroport-chamber
- MemberPlus App
- MetroportChamber.org



Add Us to Your
“Safe Senders”
List!

Chamber Connect



Stay Connected!

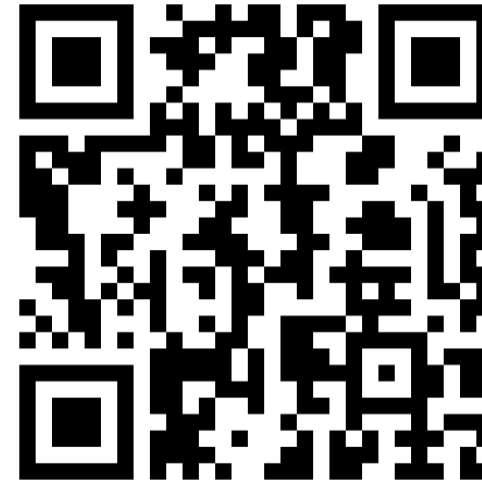
**Members Only
FB Group**



Calendar



Directory



Join



Chamber Connect



Contact Us



MetroportChamber.org

817.837.1000

MetroportInfo@MetroportChamber.org

Stay Connected!

What's coming up?



• July
31st



• August
1st



14th



21st



23rd



• September

6th



Class 8 Kicks off

10th



13th



18th



25th



What's coming up?

- **October**

3rd



7th



16th



30th



- **December**

13th



- **November**

5th



6th



8th



20th



Roanoke





State of the Chamber

Thank You!





AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Proclamation & Key to the City - Alena McQuarter

MEETING DATE: June 25, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Mayor Gierisch will read a proclamation and present a key to the City in recognition of 15-year-old Alena McQuarter for her remarkable achievements and commitment to academic excellence.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. 2024 Alena McQuarter Proclamation

Proclamation

WHEREAS, *it is with great honor and admiration that we recognize the remarkable achievements of Alena McQuarter, a young woman whose determination, intellect, and compassion have set her apart as an exceptional individual;*

WHEREAS, *at the young age of 15, Alena has successfully graduated with both a bachelor's and master's degree, demonstrating an unparalleled commitment to academic excellence and a thirst for knowledge that knows no bounds;*

WHEREAS, *Alena has displayed extraordinary leadership and generosity by founding and managing her foundation, Brown STEM Girl, using her knowledge and resources to make a positive impact on the lives of others;*

WHEREAS, *Alena has shattered barriers and made history as the youngest girl of color to intern with NASA, serving as an inspiration to countless others and proving that dedication and talent know no boundaries;*

WHEREAS, *Alena is set to embark on the next chapter of her journey by beginning medical school in the fall, poised to continue her legacy of excellence and service to humanity;*

NOW THEREFORE, *I, Carl E. "Scooter" Gierisch, Jr., Mayor of the City of Roanoke, Texas by the authority vested in me, do hereby, on behalf of the citizens of Roanoke, Texas, extend congratulations and best wishes to you for the extraordinary accomplishments and recognize you as a shining example of what can be achieved through hard work, passion, and unwavering dedication to one's dreams.*

Alena Analeigh McQuarter

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Roanoke, Texas to be affixed this 25th day of June, 2024.

Carl E. "Scooter" Gierisch, Jr. Mayor

Witness:

April S. Hill, City Secretary





AGENDA ITEM

TO: Mayor and City Council

SUBJECT: Proclamation - 2024 Parks & Recreation Month

MEETING DATE: June 25, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Mayor Gierisch will read a proclamation declaring July as Parks and Recreation Month.

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

1. 2024 Parks and Recreation Month

Proclamation

Parks and Recreation Month

- WHEREAS**, parks and recreation is an integral part of communities throughout this country, including Roanoke, Texas; and
- WHEREAS**, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and
- WHEREAS**, parks and recreation promotes time spent in nature, which positively impacts mental health by increasing overall well-being; and
- WHEREAS**, parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and
- WHEREAS**, park and recreation programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and
- WHEREAS**, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and
- WHEREAS**, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and
- WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month; and
- WHEREAS**, the City of Roanoke recognizes the benefits derived from parks and recreation resources.

NOW, THEREFORE, I Carl E. Gierisch, Jr., Mayor of Roanoke, hereby proclaim July, as

Parks and Recreation Month

Carl E. "Scooter" Gierisch, Jr. Mayor

Witness:

April S. Hill, City Secretary





CITY COUNCIL AGENDA ITEM

TO: Mayor and City Council

SUBJECT: 06/11/2024 CC Minutes

MEETING DATE: June 25, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consider approval of the minutes from the regular City Council meeting held on June 11, 2024.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. CCMin 06-11-2024

Holly Gray, Mayor Pro-Tem
Bryan Moyers, Council Member
David Brundage, Council Member



Carl E. Gierisch, Jr., Mayor

Brian Darby, Council Member
Hogan Page, Council Member
David Thompson, Council Member

**MINUTES
ROANOKE CITY COUNCIL
REGULAR MEETING
JUNE 11, 2024
CITY HALL COUNCIL CHAMBERS
500 S. OAK STREET
7:00 P.M.**

PRESENT: Mayor Carl E. "Scooter" Gierisch, Jr.; Mayor Pro Tem Holly Gray; Council Members: Brian Darby, Hogan Page, David Thompson, and David Brundage; City Manager Cody Petree, City Secretary April S. Hill, and City Attorney Jeremy Page.

DEPT. STAFF: Assistant City Manager/Chief of Police Jeriahme Miller, Public Works Director Shawn Wilkinson, Library Director Kelly Holt, Economic Development Manager Siale Langi, Communication and Public Administrator/Marketing Carissa Katekaru, Human Resources Manager Jamie Seil, IT Manager Blake Gore, and Executive Assistant Jeannie Homer.

ABSENT: Council member Bryan Moyers.

A. CALL CITY COUNCIL TO ORDER

City Council called to order at 7:00 p.m.
Invocation and Pledge of Allegiance given by Mayor Gierisch.

B. ANNOUNCEMENTS

Mayor Gierisch announced the City of Roanoke will have a Community Wide Drive Thru Shredding Event on Saturday, June 22, 2024 - 9:00 AM to 11:00 AM.

Council member David Thompson stated the shred event will include electronics.

Mayor Gierisch announced the City of Roanoke's annual July 3rd Independence Day Celebration is coming up on Wednesday, July 3rd, from 5:00 PM to 10:00 PM.

Mayor Gierisch congratulated City Manager Cody Petree on completion of his City Manager Certification.

C. PUBLIC INPUT

No one wished to speak.



**MINUTES FOR THE REGULAR MEETING
OF THE ROANOKE CITY COUNCIL**

**June 11, 2024
Page 2 of 3**

D. PRESENTATION

1. Mayor Gierisch presented the 2024 Roanoke Roundup proceeds to the Guns and Hoses Foundation of North Texas and the Speedway Children's Charities-Texas.

E. CONSENT AGENDA

All items listed below are considered routine and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed and considered separately.

1. Consider approval of the minutes from the regular City Council meeting held on May 28, 2024.
2. Consider approval of a contract with RTEL Construction to provide fiber optic network from the new Police and Municipal Court facility to the Denton County radio tower site off of Independence Parkway, through the use of ARPA funds.

Motion made by Holly Gray second by David Thompson to approve Consent Agenda Items 1 and 2.

Motion carried unanimously.

F. NEW BUSINESS

1. Motion made by David Thompson second by Holly Gray to approve a façade grant application from Shawn Hearn of Plaidstone Properties, LLC at 701 N. Walnut St. Roanoke, TX.

Motion carried unanimously.

G. EXECUTIVE SESSION

The City Council will hold a closed Executive Session meeting pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

CITY COUNCIL DID CONVENED INTO CLOSED SESSION AT 7:08 P.M.

Section 551.071

To seek legal advice from the city attorney regarding the Second Amendment to Water Park Ground Lease and Operating Agreement with Store Master Funding VIII, LLC.

Sections 551.071, 551.072, and 551.087

To receive legal advice from the City Attorney; to deliberate the purchase, exchange, lease, or value of real property; and to deliberate commercial or financial information the City has received from a business prospect, and to deliberate the offer of a financial or other incentive to a business prospect - 114 Development Group, LLC.



MINUTES FOR THE REGULAR MEETING
OF THE ROANOKE CITY COUNCIL

June 11, 2024
Page 3 of 3

RECONVENE INTO REGULAR SESSION

The City Council will reconvene into Regular Session, pursuant to the provisions of Chapter 551 of the Texas Government Code, to take any action necessary regarding:

CITY COUNCIL RECONVENED INTO REGULAR SESSION AT 7:27 P.M.

1. **Sections 551.071 of the TEXAS GOVERNMENT CODE** To seek legal advice from the city attorney regarding the Second Amendment to Water Park Ground Lease and Operating Agreement with Store Master Funding VIII, LLC.

Motion made by Holly Gray second by David Thompson to approve the Second Amendment to Water Park Ground Lease and Operating Agreement with Store Master Funding VIII, LLC, as discussed in executive session.

Motion carried unanimously.

2. **Sections 551.071, 551.072, and Section 551.087 of the TEXAS GOVERNMENT CODE** To receive legal advice from the City Attorney; to deliberate the purchase, exchange, lease, or value of real property; and to deliberate commercial or financial information the City has received from a business prospect, and to deliberate the offer of a financial or other incentive to a business prospect - 114 Development Group, LLC.

Motion made by Holly Gray second by David Thompson to approve the Licensing Agreement with 114 Development Group, LLC, as discussed in executive session.

Motion carried unanimously.

H. ADJOURNMENT

Motion made by Holly Gray second by Brian Darby to adjourn the meeting at 7:28 p.m.

Motion carried unanimously.

Carl E. "Scooter" Gierisch, Jr., Mayor

April S. Hill, City Secretary



CITY COUNCIL AGENDA ITEM

TO: Mayor and City Council

SUBJECT: CCPD FY 2024-2025 Budget

MEETING DATE: June 25, 2024

DEPARTMENT: Finance

ITEM SUMMARY:

Consideration and acceptance of the FY 2024-2025 Crime Control and Prevention District (CCPD) Budget as approved by the CCPD Board.

INFORMATION:

The CCPD Board held a public hearing on the FY2024-2025 Budget at their meeting held on June 17, 2024. After closing the public hearing, the CCPD Board took action to approve the budget unanimously. State Law requires the CCPD Board to submit the budget to the governing body of the municipality not later than 10 days after the budget has been approved.

The attached CCPD budget consists of personnel, transfers to the vehicle and computer replacement funds, debt service, and capital items. FY2025 includes continued debt payments on the \$30M debt sale issued in November 2023 as well as projected debt payments associated with the final debt sale for FY2025. The attachment to this agenda item shows the Roanoke CCPD's current operating summary including all items previously approved to be funded as well as the anticipated debt issuance in FY2025. Because of the additional debt expense, the amount of CCPD revenue spent on personnel is projected to decrease substantially in the next budget. However, staff will continually monitor revenues and expenses across the city to balance Police operations between the General Fund and CCPD to ensure continuity of operations.

Page one of the attached budget summary includes the CCPD's base budget as it currently stands for FY25. This includes a projected city-wide pay package, revised interlocal agreement payments for animal control and jail services provided by the City of Keller, debt payments for currently existing debt and the projected \$20m issue for the remaining costs of the new municipal court/police department building project, and any ongoing costs for all approved supplemental items from the FY24 budget. A list of requested supplemental funding packages and their itemized detail from the Police Department for next year is attached as well, although these items are not included on



CITY COUNCIL AGENDA ITEM

page one as they will be separately considered and approved by the City Management team and Council with the rest of the General City budget in September of this year. However, the CCPD Board has reviewed these items and presented no objection to their potential inclusion with the CCPD's FY25 operations. The CCPD is estimated to end FY25 with a balance of \$3.45m, of which \$1.76m is available to be used for the FY25 supplemental funding items, per Council's ultimate discretion.

STAFF RECOMMENDATION:

Staff recommends approval.

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. FY2025 Roanoke CCPD Proposed Budget (1)

**ROANOKE CRIME CONTROL
AND PREVENTION DISTRICT
PROPOSED BUDGET PLAN**

**Crime Control & Prevention District
Operating Summary**

	FY2022-23 Actual	FY2023-24 Budget	FY2023-24 Estimated	FY2024-5 Proposed
RCCPD Beginning Fund Balance	-	2,916,380	2,916,380	3,452,737
REVENUES:				
General Sales Tax	6,069,703	6,092,062	6,389,218	6,453,110
Miscellaneous	14,854	-	-	-
Interest Income	11,770	1,000	22,620	50,000
TOTAL REVENUE	6,096,327	6,093,062	6,411,838	6,503,110
EXPENDITURES:				
<u>PERSONNEL SERVICES</u>				
Personnel Services Subtotal	2,157,498	2,672,490	2,632,200	2,098,713
<u>GENERAL SUPPLIES/ADMINISTRATIVE</u>				
Misc. Admin	730	-	750	10,500
Annual Dues/Subscriptions	3,310	-	3,720	4,000
Digital Signature - Records	-	-	-	10,500
CID Tools/Software	19,817	-	-	-
Ticket writer printer	2,411	-	-	-
Firearms/Accessories	37,898	-	-	-
Backpack Entry Kits	8,400	-	-	-
General Supplies/Administrative Subtotal	72,567	-	4,470	25,000
<u>SPECIAL SERVICES</u>				
Keller Jail/ACO Contract	203,374	245,925	248,014	256,177
Special Services Subtotal	203,374	245,925	248,014	256,177
<u>TRANSFER TO REPLACEMENT FUNDS</u>				
Vehicle Replacement Transfer	240,000	240,000	240,000	240,000
Computer Replacement Transfer	21,000	21,000	21,000	21,000
Replacement Subtotal	261,000	261,000	261,000	261,000
<u>DEBT SERVICES</u>				
Debt Service - Principal	463,712	698,246	1,085,000	2,108,572
Debt Service - Interest	789	1,308,905	1,291,851	1,665,000
Debt Service Subtotal	464,501	2,007,151	2,376,851	3,773,572
<u>CAPITAL ITEMS</u>				
Ballistic Vest for Officers	-	-	-	14,000
Ballistic Vest and Headsets for SWAT Officers	20,039	32,881	32,881	-
Firearm Replacements (Duty, Back-up, Rifles)	-	47,600	47,600	2,900
Backpack entry kit for Patrol - Breaching Tools	-	-	-	-
UAS - Drone	968	14,175	14,175	-
Data Pilot Software	-	-	-	-
Covert Track	-	-	-	-
Input Ace - Software	-	-	-	-
Clear - Software	-	-	-	-
Flock Safety	-	106,600	106,600	50,500
40mm Impact Munition Program	-	24,242	24,242	-
Simunition Training Equipment	-	9,000	9,000	9,000
Less Lethal Force Options(SWAT)	-	7,500	7,500	7,500
Motors Division Trailer	-	8,470	8,470	-
School Resource Officer Vehicles	-	102,478	102,478	-
Capital Items Subtotal	21,007	352,946	352,946	83,900
TOTAL EXPENDITURES	3,179,947	5,539,512	5,875,481	6,498,362
Ending Fund Balance	2,916,380	3,469,930	3,452,737	3,457,486
Recommended Reserve Level	\$ 1,002,136	\$ 1,001,599	\$ 1,054,001	\$ 1,697,933
Available Balance for Non-recurring Use				\$ 1,759,552

**ROANOKE CRIME CONTROL
AND PREVENTION DISTRICT
PROPOSED BUDGET PLAN**

Potential Funding Packages (Shared between CCPD and General Fund)			
Title of Program	Recurring	One-Time	Total Request
Crisis Intervention Unit (CIU)	\$ 320,241	\$ 84,400	\$ 404,641
SWAT Vehicles	\$ -	\$ 273,000	\$ 273,000
Vehicles on Replacement Schedule for FY 24.25	\$ -	\$ 264,586	\$ 264,586
Dispatcher Position	\$ 103,350	\$ -	\$ 103,350
New Vehicle for Reclassification of Captain Position	\$ -	\$ 81,800	\$ 81,800
NTR SWAT Team BearCat (shared with partner cities)	\$ -	\$ 77,373	\$ 77,373
New CID Vehicle	\$ -	\$ 62,000	\$ 62,000
Real Time Crime Center	\$ 50,000	\$ -	\$ 50,000
Rifle Rated Helmet and Armor Replacement	\$ -	\$ 46,252	\$ 46,252
CID Software Requests	\$ 45,265	\$ -	\$ 45,265
Laserfiche Module Upgrade/ UKG Scheduling Software	\$ 20,400	\$ 25,000	\$ 45,400
Flock Safety continuation	\$ 21,000	\$ 22,950	\$ 43,950
Equipment upgrades to Police Vehicles	\$ -	\$ 37,230	\$ 37,230
Senior Dispatcher (Upgrade Position)	\$ 15,634	\$ 5,650	\$ 21,284
Ballistic Vest Replacement	\$ 12,000	\$ -	\$ 12,000
Victim Services	\$ 6,576	\$ 4,000	\$ 10,576
Rifle Replacement	\$ 5,000	\$ -	\$ 5,000
	\$ 599,466	\$ 984,241	\$ 1,583,707

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM

Crisis Intervention Unit (CIU)

PRIORITY NUMBER

1 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet

TYPE OF REQUEST

Personnel - New FTE/PTE or Existing Personnel Change

BRIEF DESCRIPTION

CIU is a specialized team within the police department that combines a highly trained detective with a behavioral health specialist. The CIU team will respond to active crisis calls as well as maintain contact with citizens who live with a serious mental illness and generate high numbers of police calls for service.

JUSTIFICATION

National best practices for police response to behavioral health crisis utilize the co-responder approach in an attempt to reduce calls for service, provide resources, jail divert, & decrease uses of force. Statistically, by intervening in the lives of people living with serious mental illness, calls for service & frequency of arrests decrease exponentially. Additionally, the clinician will offer a peer support program with the goal to protect officers by monitoring them in a way that's consistent with departments across the nation and in Texas, ultimately protecting the mental health of officers from the harsh side effects of their job.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, i.e., Sedan, Pickup, etc.)
SALARIES AND WAGES				
EMPLOYEE TYPE			Full-Time	
SALARIES	101	Ongoing	203,780	CIT Officer (\$88,300), Clinician (\$90k) + \$12,740 each for on call pay
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	30,000	Overtime for two employees (10 hours per pay period, per person)
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			233,780	
EMPLOYEE RETIREMENT	151	Ongoing	41,449	
FICA	152	Ongoing	14,611	
MEDICARE	153	Ongoing	3,390	
UNEMPLOYMENT TAXES	154	Ongoing	538	
WORKER'S COMPENSATION	155	Ongoing	3,273	
EMPLOYEE INSURANCE	156	Ongoing	14,200	
BENEFITS TOTAL			77,461	
PERSONNEL COSTS TOTAL			311,241	
SUPPLIES				
WEARING APPAREL	204	ONGOING	1,500	Alternate duty uniform for two employees
WEARING APPAREL	204	ONGOING	1,500	Ballistic vest with load bearing vest for Clinician
OFFICE SUPPLIES	201	ONE-TIME	1,500	Miscellaneous supplies for CIT Unit
SMALL TOOLS & SUPPLIES	206	ONE-TIME	4,800	WRAP System for three (3) supervisor vehicles
SMALL TOOLS & SUPPLIES	206	ONE-TIME	2,200	PRESS System for thirteen (14) patrol vehicles
SUPPLIES TOTAL			11,500	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
TRAVEL & TRAINING	407	ONGOING	6,000	Required Training for Clinician and CIU Detective
			-	
			-	
			-	
PROF SVCS TOTAL			6,000	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
MOTOR VEHICLES	603	ONE-TIME	74,800	CIT designated unit (includes lights, single side partition, and radio)
COMPUTER HARDWARE	607	ONE-TIME	1,100	Toughbook for CIT Unit
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			75,900	
TOTAL REQUEST			\$ 404,641	
ONGOING AMOUNT			\$ 320,241	
ONE-TIME AMOUNT			\$ 84,400	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAMSenior Dispatcher

PRIORITY NUMBER2<--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet

TYPE OF REQUESTPersonnel - New FTE/PTE or Existing Personnel Change

BRIEF DESCRIPTIONPromotion of current dispatcher position to senior dispatcher position.

JUSTIFICATIONAn additional senior dispatcher enhances supervision, operational efficiency, and service delivery. The senior dispatcher plays a pivotal role in training newly hired dispatchers, fostering professional growth, and disseminating best practices throughout the team. The presence of senior dispatchers allows for authority and expertise to navigate complex scenarios and allows for enhanced liability protection by reducing the likelihood of liability risks stemming from miscommunication or delayed responses.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, i.e., Sedan, Pickup, etc.)
SALARIES AND WAGES				
EMPLOYEE TYPE			Full-Time	
SALARIES	101	Ongoing	9,304	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	3,000	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			12,304	
EMPLOYEE RETIREMENT	151	Ongoing	2,182	
FICA	152	Ongoing	769	
MEDICARE	153	Ongoing	178	
UNEMPLOYMENT TAXES	154	Ongoing	28	
WORKER'S COMPENSATION	155	Ongoing	172	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			3,330	
PERSONNEL COSTS TOTAL			15,634	
SUPPLIES				
COMPUTER SUPPLIES	214	ONE-TIME	3,300	Three (3) workstations
COMPUTER SUPPLIES	214	ONE-TIME	1,000	One (1) large monitor
			-	
			-	
			-	
SUPPLIES TOTAL			4,300	
MAINTENANCE AND REPLACEMENT				
FURNITURE & EQUIPMENT MAINT	306	ONE-TIME	900	Two (2) dual monitor L-shaped standing desks
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			900	
PROFESSIONAL SERVICES				
TRAVEL & TRAINING	407	ONE-TIME	450	Servant Leadership ILEA training/new supervisor training
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			450	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
			-	
			-	
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			-	
TOTAL REQUEST			\$ 21,284	
ONGOING AMOUNT			\$ 15,634	
ONE-TIME AMOUNT			\$ 5,650	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	Dispatcher Position
PRIORITY NUMBER	3 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Personnel - New FTE/PTE or Existing Personnel Change
BRIEF DESCRIPTION	Add an additional dispatcher position to allow for the promotion of a Senior dispatcher.
JUSTIFICATION	An additional dispatcher will allow for staffing redundancy and increased staffing which is crucial for managing workload fluctuations, handling emergencies effectively, and ensuring continuity of service. The addition of this position allows the dispatch supervisor to remain available to manage resources, allocate tasks, quality control, provide specialized training, mentor, and manage staff, compile reports, optimize first responder responses, and plan for future resources. Overall, the new position will enhance the operational effectiveness and ensure uninterrupted service of the dispatch center.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, i.e., Sedan, Pickup, etc.)
SALARIES AND WAGES				
EMPLOYEE TYPE			Full-Time	
SALARIES	101	Ongoing	67,449	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	2,400	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			69,849	
EMPLOYEE RETIREMENT	151	Ongoing	12,384	
FICA	152	Ongoing	4,366	
MEDICARE	153	Ongoing	1,013	
UNEMPLOYMENT TAXES	154	Ongoing	161	
WORKER'S COMPENSATION	155	Ongoing	978	
EMPLOYEE INSURANCE	156	Ongoing	14,200	
BENEFITS TOTAL			33,101	
PERSONNEL COSTS TOTAL			102,950	
SUPPLIES				
WEARING APPAREL	204	ONGOING	200	Uniform shirts and jacket
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			200	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
TRAVEL & TRAINING	407	ONGOING	200	Misc. Training
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			200	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
			-	
			-	
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			-	
TOTAL REQUEST			\$ 103,350	
ONGOING AMOUNT			\$ 103,350	
ONE-TIME AMOUNT			\$ -	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	New Vehicle for Reclassification of Captain Position
PRIORITY NUMBER	4 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Major Capital (Over \$5,000 total)
BRIEF DESCRIPTION	Reclassification of the Professional Standards Captain Position created in FY Budget 23/24.
JUSTIFICATION	The Captain Position was reclassified, but a take home car was not requested in FY Budget 23/24.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, i.e., Sedan, Pickup, etc.)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
			-	
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			-	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
MOTOR VEHICLES	603	ONE-TIME	81,800	Administration Tahoe with lights, radio, and tint
			-	
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			81,800	
TOTAL REQUEST			\$ 81,800	
ONGOING AMOUNT			\$ -	
ONE-TIME AMOUNT			\$ 81,800	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	NTR SWAT Team BearCat
PRIORITY NUMBER	5 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Major Capital (Over \$5,000 total)
BRIEF DESCRIPTION	NTR SWAT Team fully equipped BearCat - cost split between Colleyville, Keller, Roanoke, Southlake, and Trophy Club.
JUSTIFICATION	The BearCat will serve as the primary asset for ensuring the safety of team members during high-risk operations. The availability will be carefully managed between the partner cities of the multi-jurisdictional SWAT team, with regular maintenace, and strategic deployment to address the diverse needs of the team across jurisdictions.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, i.e., Sedan, Pickup, etc.)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
			-	
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			-	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
MOTOR VEHICLES	603	ONE-TIME	77,373	Cost of BearCat split between 5 cities
			-	\$77,373.20 x 5 (Colleyville, Keller, Roanoke, Southlake, & Trophy Club)
			-	= Total \$386,866
			-	
			-	
CAPITAL OUTLAY TOTAL			77,373	
TOTAL REQUEST			\$ 77,373	
ONGOING AMOUNT			\$ -	
ONE-TIME AMOUNT			\$ 77,373	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	Real Time Crime Center
PRIORITY NUMBER	6 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Other Supplemental Request
BRIEF DESCRIPTION	FususONE software management system, is the only manufacturer that builds a common platform that does NOT require a complete replacement of video cameras, recorders, servers, or network equipmentat video transmitting locations.
JUSTIFICATION	A real-time crime center provides a centralized hub for gathering, analyzing, and disseminating information to help prevent and solve crimes more effectively. It allows for quick access to data from various sources, including surveillance cameras, databases, and social media, enabling our agency to respond promptly to incidents, identify patterns, and allocate resources efficiently. The ultimate goal is to enhance public safety and improve overall law enforcement outcomes

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, ie., Sedan, Pickup, etc)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
			-	
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			-	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
INSTRUMENTS & APPARATUS	605	ONGOING	50,000	FususONE software
			-	60 month contract at \$50,000 annually
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			50,000	
TOTAL REQUEST			\$ 50,000	
ONGOING AMOUNT			\$ 50,000	
ONE-TIME AMOUNT			\$ -	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	Laserfiche Module Upgrade/UKG Scheduling Software
PRIORITY NUMBER	7 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Information Technology (Software and/or Hardware)
BRIEF DESCRIPTION	Laserfiche module upgrade needed to manage and organize all PD documents, files, evidence records, and administrative paperwork which will streamline operations and improve efficiency.
JUSTIFICATION	Laserfiche will be utilized to manage PD documents, files, evidence records, and adminitrative paperwork, which will streamline operations and improve efficiency. Laserfiche will also add security features and ensure compliance with regulations to safeguard sensitive information. This will also automate repetitive tasks and processes, reduce manual workload, minimize errors, and accelerate response times, which are critical in law enforcement operations.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, ie., Sedan, Pickup, etc)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing		
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
			-	
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			-	
MAINTENANCE AND REPLACEMENT				
SOFTWARE MAINTENANCE	314	ONGOING	20,400	Laserfiche module purchase
		ONE-TIME	25,000	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			45,400	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
			-	
			-	
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			-	
TOTAL REQUEST			\$ 45,400	
ONGOING AMOUNT			\$ 20,400	
ONE-TIME AMOUNT			\$ 25,000	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	Ballistic Vest Replacement
PRIORITY NUMBER	8 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Other Supplemental Request
BRIEF DESCRIPTION	Replacement of Officers expired ballistic vests
JUSTIFICATION	Ballistic vests have a 5 year lifespan and there will be 9 that will need to be replaces in 2025. Uniformed officers are required to wear their ballistic vests.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, ie., Sedan, Pickup, etc)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
WEARING APPAREL	204	ONGOING	12,000	Nine (9) Ballistic Vests with 5 year warranty
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			12,000	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
			-	
			-	
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			-	
TOTAL REQUEST			\$ 12,000	
ONGOING AMOUNT			\$ 12,000	
ONE-TIME AMOUNT			\$ -	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	Rifle Rated Helmet and Armor Replacement
PRIORITY NUMBER	9 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Other Supplemental Request
BRIEF DESCRIPTION	Replace expired rifle rated helmets and armor
JUSTIFICATION	Replace expired rifle rated helmets and armor

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, i.e., Sedan, Pickup, etc.)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
WEARING APPAREL	204	ONGOING	18,000	40 Rifle rated helmets (full cut, with H harness and 8 pad system)
			-	Helmets have a 10 year warranty/expiration
			-	
WEARING APPAREL	204	ONGOING	28,252	Body armor plates with a 5 year warranty
			-	
SUPPLIES TOTAL			46,252	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
			-	
			-	
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			-	
TOTAL REQUEST			\$ 46,252	
ONGOING AMOUNT			\$ 46,252	
ONE-TIME AMOUNT			\$ -	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	Equipment upgrades to Police Vehicles
PRIORITY NUMBER	10 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Major Capital (Over \$5,000 total)
BRIEF DESCRIPTION	Equipment upgrades for two command Patrol Supervisor vehicles and one CID vehcile for better scene security and response to critical incidents and drone response.
JUSTIFICATION	The upgraded vehicle equipment would better assist with response and investigation of critical incidents. All three vehicles would be response ready with equipment needed for a command/drone response. This also includes the need of additional police lights to make responding to a critical scene quicker and safer. The command vehicle design would allow detectives and command personnel to monitor drone flights/searches and when responding to a large crime scene. The CID vehicle would be equipped to handle both CID crime scene response and drone response with all necessary equipment.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, ie., Sedan, Pickup, etc)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
			-	
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			-	
MAINTENANCE AND REPLACEMENT				
MOTOR VEHICLE MAINTENANCE	303	ONE-TIME	18,000	Drone Box for two patrol supervisor vehicles and one CID vehicle
MOTOR VEHICLE MAINTENANCE	303	ONE-TIME	16,530	Lighting and accessories for three CID vehicles
MOTOR VEHICLE MAINTENANCE	303	ONE-TIME	2,700	Scene lights and generator
			-	
			-	
MAINTENANCE/REPL TOTAL			37,230	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
			-	
			-	
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			-	
TOTAL REQUEST			\$ 37,230	
ONGOING AMOUNT			\$ -	
ONE-TIME AMOUNT			\$ 37,230	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	SWAT Vehicles
PRIORITY NUMBER	11 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Major Capital (Over \$5,000 total)
BRIEF DESCRIPTION	Purchase three dedicated SWAT vehicles. 2 Vehicles would be assigned to 3 operators and 1 vehicle with an explosives vault would be assigned to the Explosive Breacher of the SWAT team. These vehicles would then be added to the vehicle replacement schedule.
JUSTIFICATION	Currently SWAT is utilizing vehicles that have been retired from our frontline patrol vehicles (2014/2015). Providing specific vehicles for SWAT will help to eliminate costly maintenance due to age of vehicles. In addition, purchasing new vehicles will allow better tracking for preventative maintenance and ultimately extend the life of the vehicle without expensive maintenance . These vehicles will be added to the Vehicle Replacement Schedule for an 8 year replacement.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, i.e., Sedan, Pickup, etc.)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
			-	
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			-	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
MOTOR VEHICLES	603	ONE-TIME	273,000	Three (3) Tahoe's equipped for SWAT (including EOD equipment)
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			273,000	
TOTAL REQUEST			\$ 273,000	
ONGOING AMOUNT			\$ -	
ONE-TIME AMOUNT			\$ 273,000	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	Rifle Replacement
PRIORITY NUMBER	12 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Other Supplemental Request
BRIEF DESCRIPTION	Annual rifle replacement
JUSTIFICATION	Per FY 23.24 Budget approval, rifles will be replaced at two (2) per year going forward as a recurring cost of approximately \$2900 per rifle and accessories

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, i.e., Sedan, Pickup, etc.)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
SMALL TOOLS & SUPPLIES	206	ONGOING	5,000	Cost of two (2) rifles and accessories
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			5,000	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
			-	
			-	
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			-	
TOTAL REQUEST			\$ 5,000	
ONGOING AMOUNT			\$ 5,000	
ONE-TIME AMOUNT			\$ -	

TITLE OF ITEM/PROGRAM

Vehicles on Replacement Schedule for FY 24.25

PRIORITY NUMBER

13 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet

TYPE OF REQUEST

Major Capital (Over \$5,000 total)

BRIEF DESCRIPTION

Vehicles being replaced per the Vehicle Replacement Schedule for FY 24.25

JUSTIFICATION

We are replacing Units 260, 265, 272, 279, 280, and 281 per the Vehicle Replacement Schedule. Units 275, 276, and 277 are being moved for replacement in FY 25.26

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, ie., Sedan, Pickup, etc)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
			-	
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			-	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
MOTOR VEHICLES	603	ONE-TIME	162,786	Replace Harley's (272, 279, 280, & 281) with BMW's
MOTOR VEHICLES	603	ONE-TIME	81,800	Replacement for Tahoe Unit 265
MOTOR VEHICLES	603	ONE-TIME	20,000	Replacement for Golf Cart Unit 260
			-	
			-	
CAPITAL OUTLAY TOTAL			264,586	
TOTAL REQUEST			\$ 264,586	
ONGOING AMOUNT			\$ -	
ONE-TIME AMOUNT			\$ 264,586	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	New CID Vehicle
PRIORITY NUMBER	14 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Major Capital (Over \$5,000 total)
BRIEF DESCRIPTION	Add an F150 to the CID fleet
JUSTIFICATION	There are currently 3 Detectives and a Sergeant in the CID divison with three designated vehicles. However, all four CID personnel rotate on call status, as well as investigate cases. Often times, all three vehicles are being utilized and the fourth detective is scrambling to find an unmarked unit that is available. The fourth vehicle for CID would provide a vehicle for all CID personnel and ensure no time is lost attempting to locate an available vehicle.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, ie., Sedan, Pickup, etc)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
			-	
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			-	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
MOTOR VEHICLES	603	ONGOING	62,000	F150 with lights, radio, and tint with an 8 year replacement
			-	
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			62,000	
TOTAL REQUEST			\$ 62,000	
ONGOING AMOUNT			\$ 62,000	
ONE-TIME AMOUNT			\$ -	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	Victim Services
PRIORITY NUMBER	15 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Information Technology (Software and/or Hardware)
BRIEF DESCRIPTION	Requests for the tools necessary to better support our victims of crime.
JUSTIFICATION	Victim Service requests are to facilitate continuing education to assist victims of crime in our community. Membership to organizations will provide our Crime Victim Liaisons with the knowledge to support victims/survivors, insight into current topics and trends as well as available resources. Software requested will help provide a better way of tracking contacts and information related to resources provided and equipment request will assist officers with obtaining potential evidence in strangulation and other assault cases.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, ie., Sedan, Pickup, etc)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
			-	
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			-	
MAINTENANCE AND REPLACEMENT				
SOFTWARE MAINTENANCE	314	ONGOING	5,000	VS Tracking Software - RMS (\$5000 annual renewal)
SOFTWARE MAINTENANCE	314	ONGOING	576	Calendarly (\$576 annual renewal)
			-	
			-	
MAINTENANCE/REPL TOTAL			5,576	
PROFESSIONAL SERVICES				
ADVERTISING	406	ONGOING	1,000	Annual increase to advertising budget for victim services
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			1,000	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
MACHINERY, TOOLS & EQUIPMENT	604	ONE-TIME	4,000	Infrared camera to assist with documentation of skin bruising in strangulation and assault cases.
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			4,000	
TOTAL REQUEST			\$ 10,576	
ONGOING AMOUNT			\$ 6,576	
ONE-TIME AMOUNT			\$ 4,000	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	Flock Safety
PRIORITY NUMBER	16 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Major Capital (Over \$5,000 total)
BRIEF DESCRIPTION	Hardware and software products utilized to target high, through traffic, areas of the city to use for investigating burglaries and other crimes that occur in the city.
JUSTIFICATION	The flock system would aid in identifying suspects who commit these crimes and notify police when a wanted criminal has entered the city allowing officers to locate and arrest the suspect before they have an opportunity to victimize Roanoke residents. Devices capture objective evidence to create and deliver unbiased investigative leads to law enforcement. Local departments using this technology include Argyle, Bartonville, Bedford, Fort Worth, Grapevine, Haltom City, Hurst, Lantana, Northlake, North Richland Hills, Richland Hills, Trophy Club, and Watauga.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, ie., Sedan, Pickup, etc)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
			-	
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			-	
MAINTENANCE AND REPLACEMENT				
			-	
			-	
			-	
			-	
			-	
MAINTENANCE/REPL TOTAL			-	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
INSTRUMENTS & APPARATUS	605	ONE-TIME	22,950	Year one for all product and installation
INSTRUMENTS & APPARATUS	605	ONGOING	21,000	\$21,000 for second year.
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			43,950	
TOTAL REQUEST			\$ 43,950	
ONGOING AMOUNT			\$ 21,000	
ONE-TIME AMOUNT			\$ 22,950	

FORM 5
FY2025

CITY OF ROANOKE
ANNUAL BUDGET REQUEST
CAPITAL AND SUPPLEMENTAL REQUESTS

FUND: 010 - General Fund
DEPARTMENT: 670 - Police

TITLE OF ITEM/PROGRAM	CID Software Requests
PRIORITY NUMBER	17 <--Please rank your supplemental/capital requests from 1-20. They do not have to be in order on this Sheet
TYPE OF REQUEST	Information Technology (Software and/or Hardware)
BRIEF DESCRIPTION	Cyber investigation platform and mobile forensics software to assist in investigations.
JUSTIFICATION	Adding a cyber investigation platform and mobile forensic software is essential with the increasing frequency and sophistication of cyber threats. Mobile forensics software allows for the extraction and analysis of digital evidence from smartphones and other mobile devices, enabling faster incident resplution. In addition, it ensures the proper collection and preservation of digital evidence, which is crucial for legal proceedings and investigations. Investing in tools to investigate and respond to incidents is crucial.

ITEM DESCRIPTION	ACCT. CODE	ONGOING/ONE-TIME INCREASE	AMOUNT REQUESTED	ADDITIONAL NOTES AND COMMENTS (OPTIONAL) (IF VEHICLE, INCLUDE TYPE ONLY, ie., Sedan, Pickup, etc)
SALARIES AND WAGES				
EMPLOYEE TYPE				
SALARIES	101	Ongoing	-	
PART-TIME	102	Ongoing	-	
OVERTIME	103	Ongoing	-	
INCENTIVE PAY	105	Ongoing	-	
WAGES TOTAL			-	
EMPLOYEE RETIREMENT	151	Ongoing	-	
FICA	152	Ongoing	-	
MEDICARE	153	Ongoing	-	
UNEMPLOYMENT TAXES	154	Ongoing	-	
WORKER'S COMPENSATION	155	Ongoing	-	
EMPLOYEE INSURANCE	156	Ongoing	-	
BENEFITS TOTAL			-	
PERSONNEL COSTS TOTAL			-	
SUPPLIES				
			-	
			-	
			-	
			-	
			-	
SUPPLIES TOTAL			-	
MAINTENANCE AND REPLACEMENT				
SOFTWARE MAINTENANCE	314	ONGOING	5,000	Maltego software
SOFTWARE MAINTENANCE	314	ONGOING	40,265	GrayKey Software (Training, device, software, and upgrades)
			-	\$33,105 Annual Renewal
			-	
			-	
MAINTENANCE/REPL TOTAL			45,265	
PROFESSIONAL SERVICES				
			-	
			-	
			-	
			-	
			-	
PROF SVCS TOTAL			-	
MISCELLANEOUS SERVICES				
			-	
			-	
			-	
			-	
			-	
MISC TOTAL			-	
CAPITAL OUTLAY				
			-	
			-	
			-	
			-	
CAPITAL OUTLAY TOTAL			-	
TOTAL REQUEST			\$ 45,265	
ONGOING AMOUNT			\$ 45,265	
ONE-TIME AMOUNT			\$ -	

**FISCAL YEAR 2024/2025
COMBINED REGIONAL ANIMAL CONTROL AND REGIONAL
ANIMAL ADOPTION CENTER BUDGET
And GENERAL AND ADMINISTRATIVE CHARGES
FOR SERVICES TO THE CITY OF ROANOKE.
ESTIMATE**

OPERATING BUDGET FOR REGIONAL ANIMAL CONTROL AND REGIONAL
ANIMAL ADOPTION CENTER FISCAL YEAR 2024/2025.

Animal Control Includes four (4) full-time employee equivalents (FTEs), vehicle expenses, building maintenance and operations costs.	\$ 355,873
Animal Shelter Expenses Includes operations, building and maintenance costs.	\$ 168,379
<u>Annual Service Level for Animal Control at 8.5% cost share</u>	\$ 30,379
<u>Annual Service Level for Animal Shelter at 10.5% cost share</u>	\$ 17,756
GENERAL AND ADMINISTRATIVE CHARGES (1) Includes services of Police Administration, Human Resources and Informational Services	\$ 8,785
TOTAL ANNUAL COST FOR FISCAL YEAR 2024/2025	\$ 56,920 =====

- (1) PERCENT (%) OF RESPECTIVE ANNUAL
OPERATING BUDGET USED:
- | | |
|------------------------|-------|
| Police Administration | 0.5 % |
| Human Resources | 0.1% |
| Informational Services | .15% |

**FISCAL YEAR 2024/2025
JAIL BUDGET AND
GENERAL AND ADMINISTRATIVE CHARGES
FOR SERVICES TO THE CITY OF ROANOKE.
ESTIMATE**

OPERATING BUDGET FOR JAIL SERVICES FISCAL YEAR 2024/2025

Includes eleven (11) full-time employee equivalents (FTEs) ,(10) detention officers,
and one (1) regional holding facilities manager; operations, capital , and
maintenance costs. \$ 1,017,864

Annual Service Level at 17.2% cost share. \$ 175,073
(October 1, 2024 - September 30, 2025)

GENERAL AND ADMINISTRATIVE CHARGES (1) \$ 16,884

Includes services of Police Administration,
Human Resources, Information Services.

***Regional Holding Facility Magistrate \$ 7,300

TOTAL ANNUAL COST FOR FISCAL YEAR 2024/2025 \$ 199,257
=====

- (1) PERCENT (%) OF RESPECTIVE ANNUAL
OPERATING BUDGET USED:
- | | |
|-----------------------|------|
| Police Administration | .53% |
| Human Resources | .40% |
| Information Services | .27% |



AGENDA ITEM

TO: Mayor and City Council

SUBJECT: 2024 - P&Z Appointments

MEETING DATE: June 25, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action to appoint four (4) members to the Planning and Zoning Commission for a term ending July 2026.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. Application - John Pullen
2. Application - Victor Molaschi
3. Application - Ernie Adams
4. Application - Kristie Womack
5. Application - Donald Glacy
6. Application - Jason Kasal
7. Application - Michael Callaway

APR 17 2024

Eligible: yes

Planning & Zoning Commission

To be eligible to serve on a board or commission, you must be a Roanoke resident for a minimum of twelve (12) months.

Meeting Time, Day and Location *

7:00 PM

First (1st) & Third (3rd) Monday of each month

Roanoke City Hall

500 S. Oak Street

Roanoke, TX 76262

☒ Available to attend on specified day and time☐ Unavailable to attend on specified day and time

Do you agree to the attendance requirements? *

Roanoke Home Rule Charter**Section 8.01 - Authority, composition and procedures.**

(5) Any member of a board, commission or committee who is absent from three (3) consecutive regular meetings, or twenty-five percent (25%) of regularly scheduled meetings during the twelve-month (12-month) period immediately preceding and including the absence in question, without explanation acceptable to a majority of the other members, shall, upon approval of the City Council forfeit his or her position on the board, commission, or committee.

☒ Yes☐ No

Applicant First & Last Name *

John Pullen

Address *

Home/Cell Phone *

Email Address *

Eligibility

How long have you lived within the Roanoke City Limits? *

9 years

Are You Registered to Vote in Roanoke? *

☒ Yes

☐ No

Voter Registration (VUID) Number *

Occupation *

Retired law enforcement

Work Experience Applicable to the board position to which you are applying.

Other Special Knowledge or Experience Applicable to the board position to which you are applying.

Previous Volunteer Experience (Church Civic, Youth, etc.)

Roanoke COP, coached youth girls softball.

Have you attended a meeting of the board/commission for which you have applied?

☒ Yes

☐ No

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Google Forms

JUN 03 2024

Eligible: yes

Planning & Zoning Commission

To be eligible to serve on a board or commission, you must be a Roanoke resident for a minimum of twelve (12) months.

Meeting Time, Day and Location *

7:00 PM

First (1st) & Third (3rd) Monday of each month

Roanoke City Hall

500 S. Oak Street

Roanoke, TX 76262

☒ Available to attend on specified day and time

☐ Unavailable to attend on specified day and time

Do you agree to the attendance requirements? *

Roanoke Home Rule Charter

Section 8.01 - Authority, composition and procedures.

(5) Any member of a board, commission or committee who is absent from three (3) consecutive regular meetings, or twenty-five percent (25%) of regularly scheduled meetings during the twelve-month (12-month) period immediately preceding and including the absence in question, without explanation acceptable to a majority of the other members, shall, upon approval of the City Council forfeit his or her position on the board, commission, or committee.

☒ Yes

☐ No

Applicant First & Last Name *

Victor Molaschi

Address *

Home/Cell Phone *

Email Address *

Eligibility

How long have you lived within the Roanoke City Limits? *

31Years

Are You Registered to Vote in Roanoke? *

☒ Yes

☐ No

Voter Registration (VUID) Number *

Occupation *

Sr. Project Manager -Construction

Work Experience Applicable to the board position to which you are applying.

Over 30 years of commercial construction and development experience on both private and government contracts. I have extensive knowledge of industry standards and practices.

Other Special Knowledge or Experience Applicable to the board position to which you are applying.

Over 20 years of civil experience on city council, P&Z, Home Rule and other boards and committees.

Previous Volunteer Experience (Church Civic, Youth, etc.)

Roanoke Lions, Church construction, Naval Sea Cadets, etc.

Have you attended a meeting of the board/commission for which you have applied?

☒ Yes

☐ No

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DEC 13 2023

Eligible: yes

Planning & Zoning Commission

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Meeting Time, Day and Location *

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- ☒ Yes
- ☐ No

Applicant First & Last Name *

Ernie Adams

Address *

Home/Cell Phone *

Email Address *

Eligibility

How long have you lived within the Roanoke City Limits? *

7 years

Are You Registered to Vote in Roanoke? *

☒ Yes

☐ No

Voter Registration (VUID) Number *

Occupation *

Construction Executive

Work Experience Applicable to the board position to which you are applying.

Over 25 years in commercial construction industry. Working with and for General contractors, Municipalities, Architects and Engineers. Involved in city permits, variances, code requirements. Interned for 2 years for the city of Lubbock planning, code and engineering dept. Father was Director of

Other Special Knowledge or Experience Applicable to the board position to which you are applying.

noted above in work experience.

Previous Volunteer Experience (Church Civic, Youth, etc.)

Former Board Member MGA at Trophy Club CC. Former Texo Foundation Committee. Current Roanoke IED committee

Have you attended a meeting of the board/commission for which you have applied?

☒ Yes

☐ No

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JUN 03 2024

Eligible: yes

Planning & Zoning Commission

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500 S. Oak Street

Roanoke, TX 76262

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Do you agree to the attendance requirements? *

Roanoke Home Rule Charter**Section 8.01 - Authority, composition and procedures.**

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☒ Yes☐ No

Applicant First & Last Name *

Kristie Womack

Address *

Home/Cell Phone *

Email Address *

Eligibility

How long have you lived within the Roanoke City Limits? *

since 1999

Are You Registered to Vote in Roanoke? *

☒ Yes

☐ No

Voter Registration (VUID) Number *

Occupation *

Sales Analyst

Work Experience Applicable to the board position to which you are applying.

a loooong time ago I was the P&Z Administrator for Trophy Club, TX...

Other Special Knowledge or Experience Applicable to the board position to which you are applying.

I have been on the Roanoke P&Z for over 20 years

Previous Volunteer Experience (Church Civic, Youth, etc.)

I have been on the Roanoke P&Z for over 20 years

Have you attended a meeting of the board/commission for which you have applied?

☒ Yes

☐ No

RECEIVED

JUN 03 2024

Eligible: yes

Planning & Zoning Commission

To be eligible to serve on a board or commission, you must be a Roanoke resident for a minimum of twelve (12) months.

Meeting Time, Day and Location *

7:00 PM

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Roanoke City Hall

500 S. Oak Street

Roanoke, TX 76262

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- ☐ Unavailable to attend on specified day and time

Do you agree to the attendance requirements? *

Roanoke Home Rule Charter

Section 8.01 - Authority, composition and procedures.

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- ☒ Yes
- ☐ No

Applicant First & Last Name *

Donald Glacy

Address *

Home/Cell Phone *

Email Address *

Eligibility

How long have you lived within the Roanoke City Limits? *

Since 2011

Are You Registered to Vote in Roanoke? *

☒ Yes

☐ No

Voter Registration (VUID) Number *

Occupation *

Business Consulting

Work Experience Applicable to the board position to which you are applying.

Current member of P&Z

Other Special Knowledge or Experience Applicable to the board position to which you are applying.

Previous Volunteer Experience (Church Civic, Youth, etc.)

Denton County Republican Party Official

Have you attended a meeting of the board/commission for which you have applied?

☒ Yes

☐ No

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JUN 06 2024

Eligible: yes

Planning & Zoning Commission

To be eligible to serve on a board or commission, you must be a Roanoke resident for a minimum of twelve (12) months.

Meeting Time, Day and Location *

7:00 PM

First (1st) & Third (3rd) Monday of each month

Roanoke City Hall

500 S. Oak Street

Roanoke, TX 76262

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- ☐ Unavailable to attend on specified day and time

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Roanoke Home Rule Charter

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- ☒ Yes
- ☐ No

Applicant First & Last Name *

Jason Kasal

Address *

Home/Cell Phone *

Email Address *

Eligibility

How long have you lived within the Roanoke City Limits? *

15 years

Are You Registered to Vote in Roanoke? *

☒ Yes

☐ No

Voter Registration (VUID) Number *

Occupation *

Commerical Leasing

Work Experience Applicable to the board position to which you are applying.

I have served on this board since 2012 and I'm Vice Chairman.

Other Special Knowledge or Experience Applicable to the board position to which you are applying.

I'm also a member of the Southlake Town Square Association and Architectural Review Committee.

Previous Volunteer Experience (Church Civic, Youth, etc.)

I was previously president of the Roanoke Economic Development Board Type B. I've coached youth soccer for GNWSA for 12 years.

Have you attended a meeting of the board/commission for which you have applied?

☒ Yes

☐ No

JUN 24 2024

Eligible: Yes

Planning & Zoning Commission

To be eligible to serve on a board or commission, you must be a Roanoke resident for a minimum of twelve (12) months.

Meeting Time, Day and Location *

7:00 PM

First (1st) & Third (3rd) Monday of each month

Roanoke City Hall

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Roanoke, TX 76262

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- ☒ Yes
- ☐ No

Applicant First & Last Name *

Michael Callaway

Address *

Home/Cell Phone *

Email Address *

Eligibility

How long have you lived within the Roanoke City Limits? *

23 yes

Are You Registered to Vote in Roanoke? *

☒ Yes

☐ No

Voter Registration (VUID) Number *

Occupation *

Financial Services industry

Work Experience Applicable to the board position to which you are applying.

no

Other Special Knowledge or Experience Applicable to the board position to which you are applying.

no

Previous Volunteer Experience (Church Civic, Youth, etc.)

Meals on Wheels, political campaigns

Have you attended a meeting of the board/commission for which you have applied?

☐ Yes

☒ No

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AGENDA ITEM

TO: Mayor and City Council

SUBJECT: RES NO 2024-103R - DENCO 911 Vote

MEETING DATE: June 25, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of Resolution No. 2024-103R appointing one member to the Board of Managers of the Denco Area 9-1-1 District.

INFORMATION:

The Denco Area 9-1-1 District requests that each municipality vote for one of the candidates and advise the district of its selection by 5 p.m. on July 31, 2024. No votes will be accepted after that time. If a nominating municipality does not formally vote, its nomination will automatically count as a vote for its nominee.

STAFF RECOMMENDATION:

Approve Resolution No. 2024-103R, casting the city's official vote. The official motion will need to include the name of the person receiving the City's vote to be added to the language of the resolution.

Information regarding the mission, structure, and service area of the Denco Area 911 district can be found at the following link - <https://www.denco.org/about-us>

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. Denco Area 9-1-1 Cover Letter
2. FY 2024 Board of Managers
3. Candidate's Information
4. RES NO 2024-103R- DENCO Area 9-1-1 District Vote for Appointment 2-Year Term



Denco Area 9-1-1 District

1075 Princeton Street ▪ Lewisville, TX 75067

Phone: 972-221-0911 ▪ Fax: 972-420-0709 ▪ Denco.ORG

TO: Denco Area 9-1-1 District Participating Municipal Jurisdictions

FROM: Greg Ballentine, Executive Director

DATE: June 3, 2024

RE: Appointment to the Denco Area 9-1-1 District Board of Managers

On April 1, 2024, the Denco Area 9-1-1 District requested municipalities to nominate a representative to the district board of managers for the two-year term beginning October 1, 2024. Denco received the following nominations by the May 31, 2024 deadline:

<u>Nominee</u>	<u>City/Town Making Nomination</u>
Jim Carter	City of Aubrey City of Lewisville City of Oak Point City of Pilot Point City of The Colony Town of Bartonville Town of Copper Canyon Town of Double Oak Town of Hickory Creek
Greg Kohn	City of Highland Village

The Denco Area 9-1-1 District requests that each municipality vote for one of the candidates and advise the district of its selection by **5 p.m. on July 31, 2024**. No votes will be accepted after that time. If a nominating municipality does not formally vote, it's nomination will automatically count as a vote for its nominee. Please send a copy of the resolution recording council action. We have provided candidate resumes and a list of current Denco board members.

Please send a copy of your council's official action to the Denco Area 9-1-1 District, 1075 Princeton Street, Lewisville, TX 75067 or to Melinda Camp at melinda.camp@denco.org. We will acknowledge receipt of all votes.

Thank you for your assistance in this matter.

Denco Area 9-1-1 District Board of Managers FY2024

Bill Lawrence, Chairman

- Appointed by Denton County Commissioners Court
- Member since October 2006
- Term expires September 2025
- Former Mayor of Highland Village
- Businessman, Highland Village

Sue Tejml, Vice Chair

- Appointed by member cities in Denton County
- Member since 2013
- Term expires September 2025
- Former Mayor of Copper Canyon
- Attorney at Law, Copper Canyon

Jim Carter, Secretary

- Appointed by member cities in Denton County
- Member since October 2014
- Term expires September 2024
- Former President of Emergency Services District #1
- Former Mayor of Trophy Club and Denton County Commissioner

Jason Cole

- Appointed by Denton County Commissioners Court
- Member since October 2020
- Term expires September 2024
- Businessman, Denton

Chief Jason Collier

- Appointed by Denton County Fire Chief's Association
- Member since October 2023
- Term expires September 2025
- Fire Chief, City of Highland Village

All voting members serve two-year terms and are eligible for re-appointment.

JIM CARTER

6101 Long Prairie Road
Ste 744-110
Flower Mound, Texas 75028

(817) 239-7791
jim.carter1@icloud.com

EDUCATION

College Degree:	University of Georgia, B.B.A. Finance
Postgraduate:	Georgia Tech, University of Tennessee, University of Michigan, Texas Women's University, American Management Association

PROFESSIONAL EXPERIENCE

Department Head, Finance	General Motors Corporation
Zone Vice-President	Frito-Lay, Inc., International and Domestic Development
President, C.E.O.	Mercantile Corporation Responsible for 3 Banks, developed 2,000 prime commercial acres in Fort Worth adjacent to I-35W,
Current: Principal	James P. Carter & Associates – Consultant & Mediator To business and governmental entities
Professional Licenses	Texas Real Estate License, Certified Mediator

PUBLIC SERVICE EXPERIENCE

Mayor	Trophy Club, Texas – 14 years
Municipal Court Judge	Trophy Club, Texas – 12 years
Emergency Manager	Trophy Club, Texas – 14 years
County Commissioner	Denton County, Texas – 8 years
Vice President	Texas Association of Counties
Former President	Denton County Emergency Services District #1 15 years Fire and Emergency Medical over 65 square miles Serving 5 Argyle, Bartonville, Copper Canyon, Draper, and Northlake, Robson Ranch, Lantana Freshwater Supply Districts #6 and #7 and unincorporated areas of Denton County
Former Texas State Board Member-	State Association Fire and Emergency Service Districts – Trains Emergency Services District Commissioners

Board Member Denco 911-Current	Emergency telecommunications system that assists its member jurisdictions in managing police, fire and medical emergency calls.
Mission Leader – Guatemala	Constructed purified water system in remote villages, shared the “Good News” of Jesus’s love.
Team Leader	Provide housing and food to victims of Hurricane Katrina.
Team Leader	Made several trips to Sabine Pass to aid victims of Hurricane Rita.

COMMUNITY AND CHARITY SERVICES

Baylor Healthcare System	Trustee – 10 Years
University of North Texas	President’s Council
Texas Student Housing Corp	Chairman – 20 Years, providing Residential Scholarships at UNT, A&M, UT Austin
Boy Scouts of America	Longhorn Council, District Chairman
First Baptist Church, Trophy Club	Chairman, Stewardship Committee and Senior Bible Teacher

US MILITARY

US Navy	11 years – active and reserve service
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Honors: Who’s Who in the South and Southwest, Who’s Who in U.S. Executives, Honorary Fire Chief Argyle Fire District

GREGORY LEE KOHN

416 Abilene Court
Highland Village, Texas 75077
Cell (817) 308-8334
greg.kohn1@gmail.com

WORK HISTORY

REPEAT REALTY *Residential Sales Agent*

June 2021 - Present

CITY OF LEWISVILLE, FIRE DEPARTMENT

Retired June 2017 to pursue advanced degree through Texas A&M University, Bush School of Government and Public Service. Degree program completed in December 2019.

Division Chief - Support Services

January 2016 - June 2017

Responsibilities included maintenance and function of all (seven) fire stations and emergency equipment as well as procurement and maintenance of all Personal Protective Equipment. Responsible for the functions of on-call Duty Chief when required per rotation.

Key Accomplishments:

- Lead planning and construction of two new fire stations with a budget of \$11,000,000, which involved coordinating with other departments, City leadership, elected officials, and outside architects and contractors.
- Directed the Apparatus Specification Committee, which was responsible for planning and building of all department apparatus, which included two \$500,000 fire engines and a \$1,300,000 ladder truck.

Battalion Chief

May 2007- January 2016

Responsibilities included supervision of seven fire stations and 43 personnel. Responded to and commanded emergency calls in the City, including incidents on Lake Lewisville. Emergency responses often involved coordinating with multiple mutual aid departments. Responsible for all personnel related actions including training, instruction, and disciplinary issues. Responsible for daily staffing needs and monitoring overtime controls. Mentored all Captains to maintain constant readiness for any emergency, both in fire operations and emergency medical services.

Key Accomplishments:

- Participated in the hiring process for entry-level firefighters and internal promotional processes.
- Assisted multiple area Fire Departments with promotional interviews.

Captain/Paramedic

July 2003 - May 2007

Supervised station personnel and day-to-day operations at a six-person fire station. Responsible for training, evaluation, mentoring, and discipline of assigned personnel during emergency and non-emergency situations. Acted as shift Commanding Officer in rotation in the absence of the Battalion Chief.

Division Chief-Public Education

September 2001 - July 2003

Responsible for public education, emergency management, crisis management, and Public Information Officer role. Oversaw planning and execution of the annual department Open House during Fire Prevention month. Drafted and submitted multiple departmental grant applications. Responsible for emergency operations center and City's emergency operations plan. Performed function of duty chief on rotating basis.

Key Accomplishments:

- Served as the primary State contact as the Emergency Management Coordinator for the City which involved dealing with multiple State and other outside stakeholders, both public and private. Responsible for assuring that all City personnel were trained and ready to handle all anticipated emergency situations that might occur in the area.
- Developed "After the Fire" Program offering assistance to displaced families.
- Expanded school education program for Fire Prevention Month and developed elementary school reading program.
- Composed grant application that resulted in Lewisville receiving a grant from the Assistance to Firefighters Grant program for a flashover simulator, which was the first in the State of Texas. This training aid served multiple departments in Denton County.
- Served as alternate chair of the City Weapons of Mass Destruction Task Force following 9/11.

WORK HISTORY, Cont.

Captain/Paramedic

July 2000 – September 2001

Supervised station personnel and day-to-day operations of 12-person fire station. Responsible for training, evaluation, mentoring and discipline of assigned personnel during emergency and non-emergency situations. Provided communication to affected citizens during emergency situations.

Key Accomplishments:

- Lead team responsible for Personal Protective Equipment and uniforms for entire department, including development and compliance with budget.

Driver/Engineer/Paramedic

September 1997 – July 2000

Performed all necessary functions and duties required for the position, including supervision of firefighters and completion of incident written reports. Trained assigned personnel on the duties of the Driver position. Assisted station Captain with various assigned areas of responsibility. Began performing Acting Captain duties in September 1999.

Key Accomplishments:

- Served on Apparatus Selection Committee and Employee Relations Committee (ERC). Involvement with the ERC included regular meetings with Fire Department administration to discuss various issues that were relevant to station personnel and communication of the results.

Firefighter/Paramedic

January 1992 – September 1997

Performed all necessary duties related to firefighting and paramedic responsibilities. Began performing Driver functions January 1994. Obtained Paramedic Certification in January 1997.

CITY OF LANCASTER, FIRE DEPARTMENT

Firefighter/EMT

April 1989 - January 1992

Performed all necessary activities related to firefighting and EMT responsibilities. Obtained EMT Certification in August 1989.

EDUCATION

Texas A&M University

January 2018 - December 2019

Bush School of Government and Public Service

Executive Master of Public Service and Administration with a focus on Emergency Management and Homeland Security

American Public University

May 2011 - November 2015

Bachelor of Science

Fire Science Management with Honors

CERTIFICATIONS

- Certified Firefighter, Master
- Certified EMT/Paramedic- Expired 10/31/2021
- Instructor, Intermediate
- TEEX Fire Officer I – II
- ICS-100, 200, 300, 400
- NIMS-700, 701, 703, 800

**COMMUNITY
SUPPORT**

Cross Timbers Rotary Member

January 2022 – Present

Support local community activities. Coordinated event permitting process with the City of Flower Mound for the 2022 and 2023 “Duck Derby”, as well as overseeing public safety for the event in 2023. This event raised over \$100,000 for local charities. Serve as New Member Mentor for those seeking membership.

Highland Village Planning & Zoning Committee, Alternate

August 2022 – September 2023

RESOLUTION NO. 2024-103R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROANOKE, TEXAS, APPOINTING ONE MEMBER TO THE BOARD OF MANAGERS OF THE DENCO AREA 9-1-1 DISTRICT; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, Section 772, health and Safety Code, provides that two voting members of the Board of Managers of an Emergency Communications District shall be appointed jointly by all cities and towns lying wholly or partly within the District.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROANOKE, TEXAS:

Section 1. The City of Roanoke hereby votes to appoint _____, as a member of the Board of Managers of the Denco Area 9-1-1 District for the two-year term beginning October 1, 2024.

Section 2. That this resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED by the City Council of the City of Roanoke, Texas, on this the 25th day of June, 2024.

APPROVED:

Carl E. Gierisch, Jr., Mayor

ATTEST:

April S. Hill, City Secretary

APPROVE AS TO FORM AND LEGALITY:

Jeff Moore, City Attorney