

Brian Darby, Member
Melissa Diorio, Member
Sharon McTernan, Vice Chairperson



Alicia Young, Chairperson

Stephanie Novak, Member
Elizabeth Ellenbecker, Member
Tracie Merchant-Leatherwood, Member

**ROANOKE ART & HISTORY
TRAIL COMMITTEE AGENDA
JUNE 26, 2024
6:30 PM**

**ROANOKE CITY HALL
FIRST FLOOR - CONFERENCE ROOM #102
500 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Home Rule Charter Review Commission on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

C. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Art and History Trail Committee meeting held on May 15, 2024.

D. NEW BUSINESS

1. Consideration and action of Public Call for Art for Austin Street Plaza.

E. ADJOURNMENT

CERTIFICATION

I certify that the above notice was posted at City Hall, 500 South Oak Street, Roanoke, Texas, on Thursday, June 20, 2024, by 5:00 pm, in accordance with Chapter 551, Texas Government Code.

A handwritten signature in blue ink, which appears to read "Alicia Young", is written over a horizontal line.



**AGENDA FOR THE ROANOKE
ART & HISTORY TRAIL COMMITTEE
MEETING**

**June 26, 2024
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April S. Hill, City Secretary

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

A public wireless network is now available in the Council Chambers for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guests



Roanoke Art & History Trail Committee **AGENDA ITEM**

TO: Art & History Trail Committee Members

SUBJECT: 05/15/2024 - AHTC Minutes

MEETING DATE: June 26, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of the minutes from the regular Art and History Trail Committee meeting held on May 15, 2024.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. AHTC Min 05-15-2024

Brian Darby, Member
Melissa Diorio, Member
Sharon McTernen, Vice Chairperson



Alicia Young, Chairperson

Stephanie Novak, Member
Elizabeth Ellenbecker, Member
Tracie Merchant-Leatherwood, Member

**ROANOKE ART AND HISTORY TRAIL
COMMITTEE MINUTES
MAY 15, 2024
6:30 P.M.**

**ROANOKE CITY HALL
FIRST FLOOR – CONFERENCE ROOM #102
500 S. OAK STREET
ROANOKE, TEXAS 76262**

Present: Chairperson Alicia Young; Committee Members: Brian Darby, Melissa Diorio, Stephanie Novak, Elizabeth Ellenbecker, and Tracie Merchant-Leatherwood.

Dept. Staff: Curator of Collections Kelli Thomerson.

Absent: Vice Chairperson Sharon McTernen.

A. CALL MEETING TO ORDER

The Art and History Trail Committee meeting was called to order at 6:32 p.m.

B. PUBLIC INPUT

No one wished to speak.

C. APPROVAL OF THE MINUTES

1. Motion made by Stephanie Novak second by Tracie Merchant-Leatherwood to approve the minutes from the regular Art and History Trail Committee meeting held on March 20, 2024.

Motion carried unanimously.

D. NEW BUSINESS

1. Update and discussion on the Austin Street Plaza project.

Curator of Collections Kelli Thomerson gave an update on the Austin Street Plaza project, explaining she had spoken to Park Superintendent Daniel Dearborn and the southside space cannot be utilized, as there are water meters in that location.



**MINUTES FOR THE REGULAR MEETING
OF THE ART AND HISTORY TRAIL
COMMITTEE**

**May 15, 2024
Page 2 of 2**

Ms. Thomerson asked Mr. Dearborn if the tree could be moved from the large circular area in front of the plaza, to which Special Events Supervisor Michael Davenport replied, it could be, however, they would like to know what will be placed in that location.

Ms. Thomerson suggested someone from the Parks Department attend an Art and History Trail Committee meeting to discuss the options, locations, and size of the art.

Board members discussed possible interchangeable temporary options, prior to any permanent features.

Further discussions were held in regard to the creation of lists of artists.

E. ADJOURNMENT

Motion made by Stephanie Novak second by Melissa Diorio to adjourn the meeting at 6:47 p.m.

Motion carried unanimously.

Alicia Young, Chairperson

Tracie Merchant-Leatherwood, Secretary



Roanoke Art & History Trail Committee **AGENDA ITEM**

TO: Art & History Trail Committee Members

SUBJECT: Public Call for Art for Austin Street Plaza

MEETING DATE: June 26, 2024

DEPARTMENT: Visitor Center/Museum

ITEM SUMMARY:

Consideration and action of Public Call for Art for Austin Street Plaza.

INFORMATION:

The committee will consider the proposed Public Call for Art for the Austin Street Plaza project, make any necessary revisions, and approve it for release.

STAFF RECOMMENDATION:

Staff recommends approval with any changes the committee sees fit.

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. PLAZA CALL FOR ART

Call for Entry: Interactive Art / Sculpture
Austin Street Plaza Project

- **Organization:** City of Roanoke
- **Activated:** 07/01/2024
- **Submission Deadline:** 09/01/2024
- **Budget:** \$40,000
- **Eligibility:** Qualified Artist
- **Category:** Medium-sized interactive art piece, sculpture or selfie station
- **Location:** Austin Street Plaza, 211 N Oak St, Roanoke, TX 76262

Call Summary

The City of Roanoke invites artists to submit their work for consideration to create a selfie station or other interactive art piece to be installed in Austin Street Plaza as part of Roanoke's Art + History Trail in Roanoke, Texas. This art project will feature an interactive element(s) that highlights Austin Street Plaza as an entertainment center for downtown Roanoke. Every spring and summer, Roanoke hosts it Evenings on Oak Street at the plaza. The plaza also hosts art shows and local performance groups during its many annual festivals, and it is decorated for Hometown Holidays in November and December.

The goal of this project is to give life to this portion of the downtown area while celebrating the rich history and small-town charm of our growing community. We hope to inspire all people who pass this site to learn more about the city and appreciate what Roanoke has to offer visitors and residents alike.

The City of Roanoke values public art and the important role public art plays in creating a vibrant community. The creation of public art will enhance the aesthetics of the area and contribute to the overall vibrancy of the community.

It is highly recommended that artists visit downtown Roanoke to inspect the plaza. You can learn more about Roanoke on the City of Roanoke's [website](#).

The goals of this project are:

- Enhance the City's Art + History Trail
- Add character to the downtown area
- Spotlight Roanoke's rich history
- Engage the viewer beyond the project's installation with interactive element(s)

The project should meet the following objectives:

- Be visibly understandable
- To create an installation that is reflective of the community values
- Must be appropriate for the chosen location and for the mission of the City

- Must be original and unique to Roanoke
- Should have durability and permanence, including resistance to weathering and ease of maintenance

Artwork Location Description

Austin Street Plaza is located on the west side of North Oak Street at the end of Austin Street. The plaza includes a large pavilion and stage for performing groups. There is a large grassy area for seating, in addition to other grass and paved areas. There is an area to the south side of the plaza that is the proposed site. That area is highlighted in the photos. The perimeter is listed below. The artist needs to be aware of two water meters and two trees at the site. The water meters are 9' apart and the trees are 11' apart. (if we do the circle, it's 10' in diameter)

- Concrete sidewalk 1 (north side): 16'
- Concrete sidewalk 2 (west side): 18'6"
- East perimeter: 12'
- South perimeter: 25'
- West perimeter: 10'

Deadline for Submission: TWO MONTHS

Honorarium: \$40,000

Approval and Awards Process

After the submission deadline is complete, the Art + History Trail Committee will vote on the submissions and choose up to three finalists. The finalist(s) will then go to the City Council for final selection before notice is given to the public. (Please note: City Council packets are open to the public, thus all selections will be made available online before the meeting. If you do not wish for your submission to made public, please inform us upon submission.)

The Committee will arrange the details needed to complete the project. The project is expected to be finished within **60** days after the date of notice of City Council approval.

Half of the honorarium (\$20,000) will be given to the chosen artist after the contract is signed, and the remaining half (\$20,000) will be paid upon completion of the project. The amount to be paid to the artist is inclusive of the design, construction process and supplies.

Timeline (subject to change)

- 09/01/2024 @ 5:00 pm (CST)—Deadline for submission of proposals
- 10/01/2024—Review, selection and contracting of the artist/artist team
- 12/01/2024—Construction of project
- 09/01/2024—Deadline for completion
- KICKOFF EVENT—Official dedication

An Art + History Trail kickoff event is planned for KICKOFF EVENT, for the unveiling and promotion of the project. The artist will be a guest of honor at the event, and their work will be promoted on the City's website and social media.

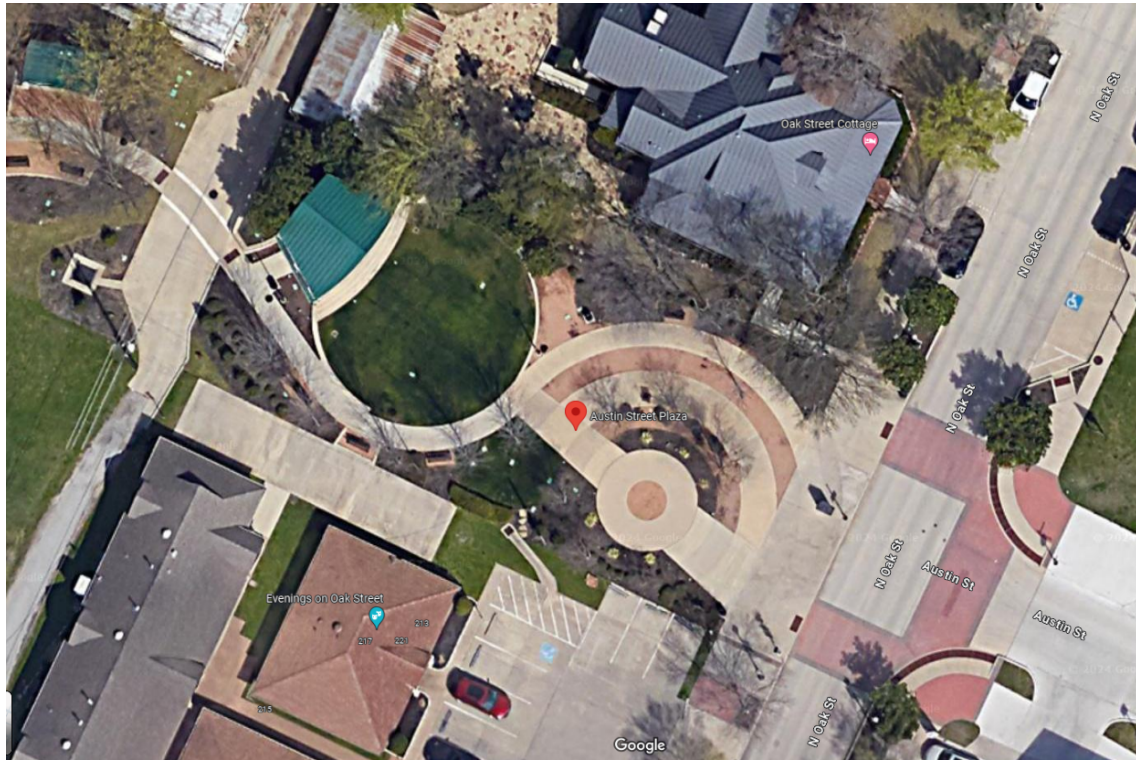
How to Apply:

1. Digital submissions are required. Please send to kelli.thomerson@roanoketexas.com, or if the files are too large, you may mail or drop off a USB at Roanoke Visitor Center and Museum, 114 N. Oak St., Roanoke, TX 76262.
2. Provide specific scope and rendering of proposed art work. Must be proportional to the actual dimensions. Submissions that are not to size proportionally will not be considered.
3. Provide a maintenance sheet that states how to maintain the artwork and what materials should be used.
4. Artists must have liability insurance covering the City for the duration of the time they are working on a project after selection. Selected artist will also be required to sign a hold harmless agreement.

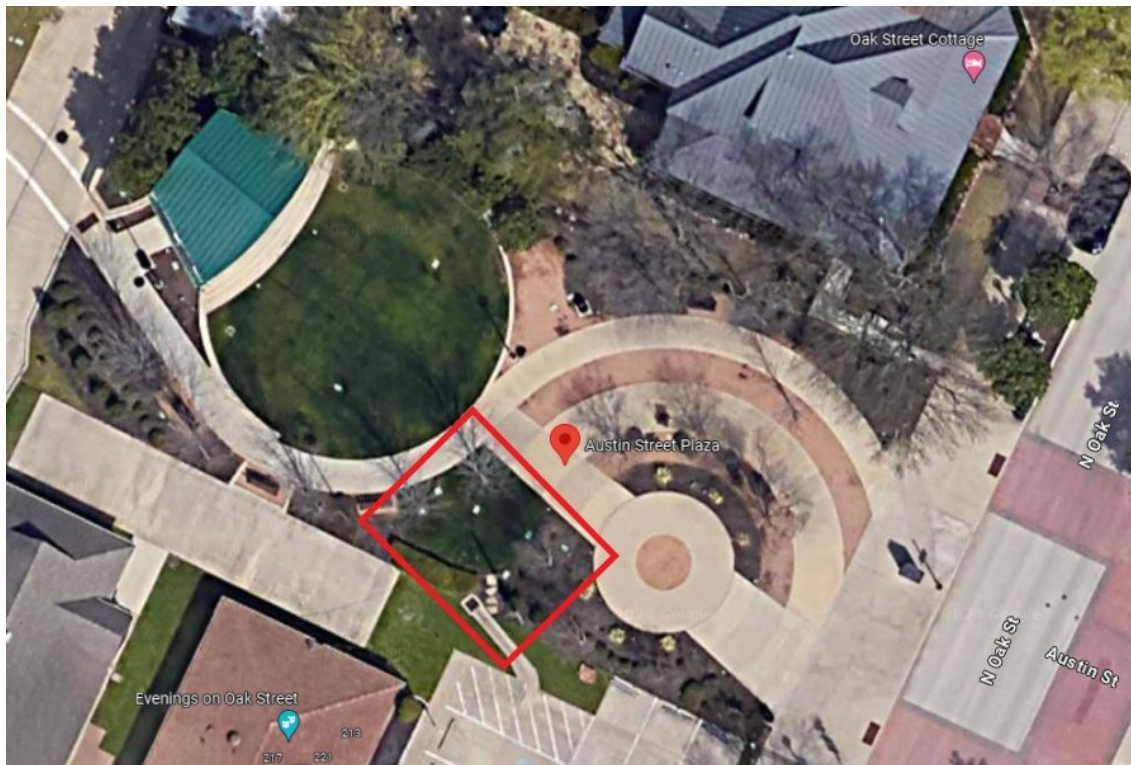
Questions? Email: kelli.thomerson@roanoketexas.com

Location Overview

Austin Street Plaza



Artwork location









Circle

