

Brian Darby, Secretary
John Pullen, Board Member
Josh Brinegar, Board Member
Shannon Davidson, Vice Chairperson



Derek Diorio, Board Member
Angie Grimm, Board Member
Richard Noon, Board Member

**ROANOKE PARKS AND RECREATION BOARD
AGENDA
JUNE 20, 2024
6:30 PM**

**PARKS & RECREATION ADMINISTRATION BUILDING
108 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Zoning Board of Adjustment on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

C. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on May 16, 2024.

D. NEW BUSINESS

1. Board Members Reports
2. Staff Update and Discussion Regarding Al & Lula Mae Park Foundation
3. Staff Reports and Updates

E. ADJOURNMENT

CERTIFICATION

I certify that the above notice was posted at Roanoke Parks and Recreation Administration Building, 108 S. Oak Street, Roanoke, Texas, on Thursday, June 13, 2024, by 5:00pm, in accordance with Chapter 551, Texas Government Code.



AGENDA FOR THE ROANOKE
PARKS AND RECREATION BOARD

June 20, 2024
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Ray McDonald III, Director of Parks and
Recreation

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRaille IS NOT AVAILABLE.**

A public wireless network is now available in the Parks and Recreation Administration Building for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guest



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 05/16/2024 - P&R Minutes

MEETING DATE: June 20, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on May 16, 2024.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. P&R Minutes - 05-16-2024



Meeting Minutes

Date: 05/16/24

Time: 6:30 P.M.

Place: Parks & Recreation Administration Building
108 South Oak Street

Re: May 2024 Parks & Recreation Board Meeting

Present:

Michelle Davidson, P&R Chairperson
Brian Darby, P&R Board Secretary
Josh Brinegar, P&R Board Member
Derek Diorio, P&R Board Member
Angie Grimm, P&R Board Member
John Pullen, P&R Board Member
Richard Noon, P&R Board Member
Ray "I hate Billy Bob's" McDonald, Director of Parks & Recreation
Michael "Jelly Roll" Davenport, Special Events Supervisor
Dan Dearborn, Parks Maintenance Superintendent
Matt Coker, Supervisor, Aquatics & Athletics
Lee Ann Jones, Administrative Assistant

Absent:

Shannon Davidson, P&R Vice Chairperson [Twice a slacker now]

A. CALL TO ORDER

The Roanoke Parks & Recreation Board meeting was called to order at 6:34 P.M by Michelle.

B. PUBLIC INPUT

None.

C. APPROVAL OF THE MINUTES

Consideration and Action to approve the minutes from the regular Parks and Recreation Board meeting held on April 18, 2024. A motion was made to accept the minutes by Angie Grimm and seconded by Josh Brinegar. Motion carried unanimously.

D. NEW BUSINESS

1. Board Member Reports (maintenance items):
 - a. Angie:
 - i. Austin Street Plaza: Lights not working in the bathroom.
 - ii. City Hall & Fountain:
 1. The foundation is not yet on and is awaiting parts.
 2. The foundation vault door needs tiles replaced.
 3. Several wall and floor lights need attention.
 - b. Brian – Skate Park & Cannon Parkway Park:
One dim light and tennis parking lot ponding.
 - c. Derek – Country Acres Park & Fairway Ranch Playground:
Fairway shade has been ripped by awkwardly placed bolt and drip irrigation lines still exposed.
 - d. Josh – Fair Play Park and Soccer Complex
The lift station near the soccer complex needs some attention and we've collectively decided to blame Public Works.
 - e. Michelle – Howe Road Linear Park and Parks of Roanoke (big & corner parks):
All good.
 - f. Richard – Briarwyck/Cade Branch Trail:
Several trail bollard lights out and many snakes noticed (including a copperhead in their own wagon).
2. Consideration and action to select a scholarship recipient.
From last month's review of the applicants' essays and after receiving super-secret board member email votes officially tabulated (rumored to be the same firm used by the Westminster Dog Show Competition), all 3 applicants will receive a scholarship award. A motion was made to accept the scholarship recipients by Angie Grimm and seconded by Derek Diorio. Motion carried unanimously. Congratulations to: John Milner, Jackson Brinegar, and Jepson Walter.
3. Staff updates on projects, programs, and events:
 - a. In the latest Hollywood style PowerPoint presentation, we reviewed:
 - i. NEW Parks & Recreation Logo (check out the top of these very minutes and marvel in the splendor and glory of it). Josh was very excited about being able to see these on our trash cans but not in a weird way (no really).
 - ii. The Big Event: Thank you, Steele High School, for helping our staff make stuff pretty.
 - iii. Roanoke Roundup: ~5K crowd thumbed their noses at the rain and had a great freaking time! There were minimal vendor grumblings.
 - iv. Cannon Park proposed trail connection: Our first look at correcting TxDOT's shortfall to extend the Business 114 underpass new sidewalks to nowhere with walkway bridges and trail extensions to tie into the new

Westvale apartment complex trail. Hopefully design this coming year and construction next year.

- v. Concrete Trail Repairs city wide with Precision Concrete Cutting: shaving the grade break trip hazards everywhere with proposed budget request to address additional areas.
 - vi. Oak Street roundabout (the south one) redesign complete (impressive eye candy photos).
 - vii. Skate Park new shade canopy installed (dude, like, thanks).
 - viii. Cannon Park new dog waste station installed (woof, woof, thanks).
 - ix. Cannon Park Splash Pad new sod & opening day (the Dr. Suess water park is now open!).
 - x. Roanoke Community Park ballfield dugout new shade covers (go check 'em out).
 - xi. Pool new shade canopies installed, new restroom fixtures installed, new eye shower station installed, and wood fence washed & re-stained (all equally impressive).
 - xii. Senior Center parking lot spaces & additional handicap spaces restriping (ooh, aah!).
 - xiii. Recreation Center new dumbbell rack (here to pump you up!).
 - xiv. Youth and Adult Classes & Sports and Senior Program & Events (including a hot day trip to the Fort Worth Botanical Gardens) stay busy (but no babysitters this month).
 - xv. Hydroapps Aquatic Management (insert laser light show with appropriate techno sound effects and music). Showed off our smancy new tracking software to help track and keep up with all our aquatic facilities chemical testing, code compliance, maintenance issues, and More!
- b. No Farmers Market due to the booming of them EVERYWHERE else, but discussions are on-going.
 - c. Slaughter park land use still working on acquiring original development data and our City Manager was successful in make contact with the family for a future meeting.
 - d. A good discussion regarding the open use of our turf fields occurred. Good points were made for both sides of the issue.
 - e. Briarwyck is getting a lot of street parking fisherpersons (the fish themselves have officially requested to be referred to as they/them) and Angie refused to attend Game Warden academy to help run off the riff raff.

E. ADJOURNMENT

A motion was made by Angie Grimm and seconded by Richard Noon at 7:34pm. Motion carried unanimously.

Reported By:

Brian Darby, P&R Board Secretary



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Board Members Reports

MEETING DATE: June 20, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Board Members Reports

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Update and Discussion Regarding Al & Lula Mae Park Foundation

MEETING DATE: June 20, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Staff Update and Discussion Regarding Al & Lula Mae Park Foundation

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Reports and Updates

MEETING DATE: June 20, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Staff Reports and Updates

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None