

Brian Darby, Secretary  
Richard Noon, Board Member  
Josh Brinegar, Board Member  
Shannon Davidson, Vice Chairperson



Derek Diorio, Board Member  
Angie Grimm, Board Member  
Robert Crawford, Board Member

**ROANOKE PARKS AND RECREATION BOARD  
AGENDA  
APRIL 18, 2024  
6:30 PM**

**PARKS & RECREATION ADMINISTRATION BUILDING  
108 S. OAK STREET  
ROANOKE, TEXAS 76262**

**A. CALL TO ORDER**

**B. PUBLIC INPUT**

This item is available for citizens to address the Parks and Recreation Board on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda.

**C. APPROVAL OF THE MINUTES**

1. Consideration and action on approval of the minutes from the regular Parks and Recreation Board meeting held on March 21, 2024.

**D. NEW BUSINESS**

1. Board Member Reports
2. Staff updates on projects, programs and events.

**E. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice was posted at Roanoke Parks and Recreation Administration Building, 108 S. Oak Street, Roanoke, Texas, on Thursday, April 11, 2024, by 5:00pm, in accordance with Chapter 551, Texas Government Code.



AGENDA FOR THE ROANOKE  
PARKS AND RECREATION BOARD

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Ray McDonald III, Director of Parks and  
Recreation

\*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRaille IS NOT AVAILABLE.**

A public wireless network is now available in the Parks and Recreation Administration Building for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guest



## Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 03/21/2024 - P&R Board Minutes

MEETING DATE: April 18, 2024

DEPARTMENT: City Secretary

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### **ITEM SUMMARY:**

Consideration and action on approval of the minutes from the regular Parks and Recreation Board meeting held on March 21, 2024.

### **INFORMATION:**

### **STAFF RECOMMENDATION:**

### **SPECIAL CONSIDERATION:**

### **FINANCIAL CONSIDERATION:**

### **ATTACHMENTS:**

1. P&R Minutes - 03-21-2024



## Meeting Minutes

**Date:** 03/21/24

**Time:** 6:30 P.M.

**Place:** Parks & Recreation Administration Building  
108 South Oak Street

**Re:** March 2024 Parks & Recreation Board Meeting

**Present:**

Michelle Davidson, P&R Chairperson  
Shannon Davidson, P&R Vice Chairperson  
Brian Darby, P&R Board Secretary  
Josh Brinegar, P&R Board Member  
Robert Crawford, P&R Board Member  
Derek Diorio, P&R Board Member  
Angie Grimm, P&R Board Member  
Ray McDonald, Director of Parks & Recreation  
Michael Davenport, Special Events Supervisor  
Dan Dearborn, Parks Maintenance Superintendent  
Eric Lorenz, Recreation Superintendent  
Lee Ann Jones, Administrative Assistant

**Absent:**

Richard Noon, P&R Board Member [Again! Dude, you know we talked about you.]

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### A. CALL TO ORDER

The Roanoke Parks & Recreation Board meeting was called to order at 6:33 P.M by Michelle even though she failed to bring an agenda [rookie move].

We were also introduced to Lee Ann in her first starring role here in Roanoke. Welcome!

## **B. PUBLIC INPUT**

None.

## **C. APPROVAL OF THE MINUTES**

Consideration and Action to approve the minutes from the regular Parks and Recreation Board meeting held on January 18, 2024. A motion was made to accept the minutes by Shannon Davidson and seconded by Josh Brinegar. Motion carried unanimously.

## **D. NEW BUSINESS**

1. Parks, Recreation and Special Event Fee Discussion
  - a. Eric Lorenz reviewed the proposed new rental fees.
  - b. Michael Davenport reviewed the proposed new and greatly abbreviated event fees.
2. Park Redevelopment Discussion  
Exercise stations:
  - a. The 5 existing need a redo to be ADA compliant.
  - b. Options:
    - i. Replace (pricey Ninja Warrior options reviewed).
    - ii. Remove (Shannon volunteers to be part of demolition crew).
    - iii. Something different – other improvements (like a climbing wall).
3. Park Foundation Discussion
  - a. The current Slaughter board is a failure.
  - b. There is a budget for a use feasibility study waiting to be used.
  - c. Brian volunteered (sucker, chump) to explore our options with the City Attorney and City Manager.
4. Board Member Reports (maintenance items):
  - a. Angie - Austin Street Plaza and City Hall & Fountain:
    - i. There is a Plaza ground light that needs to be replaced.
    - ii. Ray mentioned that the Fountain is scheduled to back to full functionality with a brand-new chemical monitoring with auto shut down feature if any 3 eyed fish are found.
  - b. Brian – Skate Park:
    - i. All good and enjoying seeing the Dr. Suess like water features being built for the new Cannon splash pad.
  - c. Derek – Country Acres Park & Fairway Ranch Playground
    - i. Country Acres has a bent bike rack.
    - ii. Fairway picnic tables have an artificial swamp.
  - d. Josh – Fair Play Park and Soccer Complex
    - i. Enjoying all the new toys being installed.
    - ii. Noted the nearby lift station improvements and their potential impact.
  - e. Michelle – Howe Road Linear Park and Parks of Roanoke (big & corner parks):
    - i. All good.
  - f. Robert – Cannon Parkway Park

- i. Noted the nearby push button street crossing light is not working. (Public Works to be called to the rescue).
  - g. Shannon – Roanoke Community Park
    - i. The ducks are back!
    - ii. Noticed the new scary trash cans (that's a weird phobia).
- 5. Staff reports and updates:
  - a. At this point (7:30pm), Josh abruptly abandons the meeting with some excuse about a daughter and a volleyball game or something like that. Jeez!
  - b. The latest Hollywood style PowerPoint presentation with eye candy photos and the latest stats highlighting:
    - i. Cannon Park Splash Pad and new trash cans and pump house.
    - ii. Cannon Park new tennis court fencing and lights.
    - iii. New park signs installed in all parks (go get a selfie with one of them).
    - iv. Tree care.
    - v. Fair Play Park playground borders (preventing the mass migration of the safety chips washing away).
    - vi. Community Pool new fencing.
    - vii. Pool building and pump house repainted.
    - viii. Fair Play soccer field new poles & netting.
    - ix. Fairway Ranch new shade covers.
    - x. Community Park new batting cage & turf & dirt work & fence.
    - xi. Ballfield repainted foul poles.
    - xii. New solar lights at Community Park, Fair Play Park, & Country Acres Park.
    - xiii. Cannon Park new volleyball court lights.
    - xiv. Soccer Complex LED lighting upgrades & new shade structures.
    - xv. Fitness Court new shade structure.
    - xvi. Community Park restroom upgrades.
    - xvii. Austin Street pavilion new paint & stain.
    - xviii. Oak Street landscaping improvements.
    - xix. The fish delivery for the 3/2/24 Fishing in the Park event.
    - xx. And a LONG list of other accomplishments throughout the City.
    - xxi. Kids Summer Camp
      - 1. Ray teased that a new Department specific logo is forthcoming and promised some fancy swag for everyone.
    - xxii. Recreation Department Activity Report – lots of busy stuff
  - c. Mike discussed this weekend's latest edition of EGGAPALOOZA (yes, say it in your head very loudly and with an echo effect) this Saturday (be there!) from noon to 3.

## **E. ADJOURNMENT**

A motion was made by Shannon Davidson and seconded by Angie Grimm at 7:41pm.  
Motion carried unanimously.

### **Reported By:**

Brian Darby, P&R Board Secretary



## Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Board Member Reports

MEETING DATE: April 18, 2024

DEPARTMENT: Parks

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**ITEM SUMMARY:**

Board members will update city staff on any known issues in their designated city parks.

**INFORMATION:****STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



## Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Updates - Projects, Programs, & Events

MEETING DATE: April 18, 2024

DEPARTMENT: Parks

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**ITEM SUMMARY:**

City staff will update the Parks and Recreation board members on projects, programs and events.

**INFORMATION:****STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None