

Brian Darby, Secretary
Richard Noon, Board Member
Josh Brinegar, Board Member
Shannon Davidson, Vice Chairperson



Derek Diorio, Board Member
Angie Grimm, Board Member
Robert Crawford, Board Member

**ROANOKE PARKS AND RECREATION BOARD
AGENDA
MARCH 21, 2024
6:30 PM**

**PARKS & RECREATION ADMINISTRATION BUILDING
108 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Parks and Recreation board on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

C. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on January 18, 2024.

D. NEW BUSINESS

1. Parks, Recreation and Special Event Fee Discussion
2. Park Redevelopment Discussion
3. Park Foundation Discussion
4. Board Members Report
5. Staff Reports and Updates

E. ADJOURNMENT



AGENDA FOR THE ROANOKE
PARKS AND RECREATION BOARD

March 21, 2024
Page 2 of 2

CERTIFICATION

I certify that the above notice was posted at Roanoke Parks and Recreation Administration Building, 108 S. Oak Street, Roanoke, Texas, on Thursday, March 14, 2024, by 5:00pm, in accordance with Chapter 551, Texas Government Code.

Ray McDonald III, Director of Parks and
Recreation

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

A public wireless network is now available in the Parks and Recreation Administration Building for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guest



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 01/18/2024 - P&R Minutes

MEETING DATE: March 21, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of the minutes from the regular Parks and Recreation board meeting held on January 18, 2024.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. P&R Minutes - 01-18-2024



Meeting Minutes

Date: 01/18/24

Time: 6:30 P.M.

Place: Parks & Recreation Administration Building [Old City Hall - vintage, baby!]
108 South Oak Street

Re: January 2024 Parks & Recreation Board Meeting

Present:

Josh Brinegar, P&R Vice Chairperson
Brian Darby, P&R Board Secretary
Michelle Davidson, P&R Board Member
Shannon Davidson, P&R Board Member
Derek Diorio, P&R Board Member
Angie Grimm, P&R Board Member
Ray McDonald, Director of Parks & Recreation
Michael Davenport, Special Events Supervisor
Dan Dearborn, Parks Maintenance Superintendent
Eric Lorenz, Recreation Superintendent

Absent:

Robert Crawford, P&R Chairperson
Richard Noon, P&R Board Member

A. CALL TO ORDER

The Roanoke Parks & Recreation Board meeting was called to order at 6:30 P.M.

B. PUBLIC INPUT

None. It's a new location, the adoring hoards have not yet found us.

C. APPROVAL OF THE MINUTES

1. Consideration and Action to approve the minutes from the regular Parks and Recreation Board meeting held on September 21, 2023.

After a brief silence signaling that absolutely no one read or cared about the minutes, a motion was made to accept the minutes by Shannon Davidson and seconded by Michelle Davidson (two times back-to-back with this dynamic duo for those keeping score). Motion carried unanimously.

D. NEW BUSINESS

1. Consideration and action to nominate and elect a Chairperson.
Shannon Davidson nominates Michelle Davidson (ooh, yeah, she just did that) and is seconded by Angie Grimm. Motion carried unanimously.
2. Consideration and action to nominate and elect a Vice Chairperson.
Michelle Davidson nominates Shannon Davidson (back at you girlfriend) and is seconded by Angie Grimm. Motion carried unanimously.
3. Consideration and action to nominate and elect a Secretary.
Angie Grimm nominates Brian Darby (why?!?) and is seconded by both Michelle Davidson and Shannon Davidson (why, oh why?!?). Motion carried unanimously.
4. Board Member Reports (maintenance items):
 - a. Josh – Fair Play Park and Soccer Complex
 - i. Pool awning over table needs attention.
 - b. Shannon – Roanoke Community Park
 - i. No report.
 - c. Brian – Skate park:
 - i. Total failure to observe & report with bad excuse about it being too chilly.
 - d. Michelle – Howe Road Linear Park and Parks of Roanoke (big & corner parks):
 - i. No report but admits to being a home body.
 - e. Angie - Austin Street Plaza and City Hall & Fountain:
 - i. All good.
 - f. Derek – Country Acres Park & Fairway Ranch Playground
 - i. All good.
 - g. Lots of compliments on the new features and toys.
5. Staff reports and updates:
 - a. Ray provided a Hollywood style PowerPoint presentation with eye candy photos and the latest stats highlighting:
 - i. Fairplay Soccer Field – new turf fields with drainage, fencing, concrete walk, and goal post.
 1. Field will be secured to preserve it as it is highly sought after if left open to the public which would never be open for league use.
 2. The new net was half funded by soccer association.

- ii. Oak Street Roundabout Ideas:
 - 1. Current layout is being disturbed weekly and involving several City departments to restore.
 - 2. Proposed is to install less landscaping with a more drivable non-destructive surface.
 - 3. Bollard replacements to match current design style are no longer available.
- iii. New pond fountain at Community Park – Done.
- iv. Recreation Center Facility Upgrades: Stripping & ADA signage. – Done.
- v. Community Pool Facility Upgrades: Landscaping. – Done.
- vi. City Hall Landscaping Improvements – Done.
- vii. Cannon Parkway Landscaping Improvements (median) – Done.
- viii. Adding Playground Safety Surface to Community Park Playground – Done.
- ix. Splash Pad at Cannon Park.
 - 1. Complete replacement is on going.
- x. Batting Cage Tunnels at Community Park
 - 1. Installation is on going.
- xi. Historical Trail Sign on Oak Street – Done.
- xii. Austin Street Restroom Masonry Repair – Done.
- xiii. Country Acre Park Parking Lot
 - 1. ADA parking stripping and access route – Done.
- xiv. Briarwick Trail Repair – Done.
- xv. Staff is able and available for all these projects since we now contract mowing.
- xvi. More coming.
- xvii. Additional FY 2024 P&R Project Underway list – more stuff mostly completed.
- xviii. Recreation Department Activity Report – lots of busy stuff
 - 1. 11/17/23 - Roanoke Senior Citizen Give Back
 - 2. Senior Programs
 - 3. Celebrate Roanoke
- b. OTHER things:
 - i. Parks of Roanoke complete renovation planning for 2026 construction
 - 1. How to get ideas from residents now:
 - a. Survey
 - b. Workshop at park
 - ii. AI Slaughter - \$100k for feasibility available.
 - iii. Fee Schedule status:
 - 1. Allow Parks to waive or set fees.
 - 2. To provide a new draft fee schedule for Council consideration at the next meeting.

E. ADJOURNMENT

A motion was made by Shannon Davidson and seconded by Angie Grimm at 7:35pm.
Motion carried unanimously.

Reported By:

Brian Darby, P&R Board Secretary



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Parks, Recreation and Special Event Fee Discussion

MEETING DATE: March 21, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Parks, Recreation and Special Event Fee Discussion

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Park Redevelopment Discussion

MEETING DATE: March 21, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Park Redevelopment Discussion

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Park Foundation Discussion

MEETING DATE: March 21, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Park Foundation Discussion

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Board Members Report

MEETING DATE: March 21, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Board Members Report

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Reports and Updates

MEETING DATE: March 21, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Staff Reports and Updates

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None