

Brian Darby, Secretary
Josh Brinegar, Vice Chairperson
Michelle Davidson, Board Member
Shannon Davidson, Board Member



Derek Diorio, Board Member
Angie Grimm, Board Member
Richard Noon, Board Member

**ROANOKE PARKS AND RECREATION BOARD
AGENDA
JANUARY 18, 2024
6:30 PM**

**PARKS & RECREATION ADMINISTRATION BUILDING
108 S. OAK STREET
ROANOKE, TEXAS 76262**

A. CALL TO ORDER

B. PUBLIC INPUT

This item is available for citizens to address the Parks and Recreation board on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda. In order to provide the highest quality audio, all speakers need to speak at the podium.

C. APPROVAL OF THE MINUTES

1. Consideration and action on approval of the minutes from the regular Parks and Recreation Board meeting held on September 21, 2023.

D. NEW BUSINESS

1. Consideration and action to nominate and elect a Chairperson.
2. Consideration and action to nominate and elect a Vice Chairperson.
3. Consideration and action to nominate and elect a Secretary.
4. Board members reports
5. Staff reports and updates

E. ADJOURNMENT



AGENDA FOR THE ROANOKE
PARKS AND RECREATION BOARD

January 18, 2024
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CERTIFICATION

I certify that the above notice was posted at Roanoke Parks and Recreation Administration Building, 108 S. Oak Street, Roanoke, Texas, on Thursday, January 11, 2024, by 5:00pm, in accordance with Chapter 551, Texas Government Code.

Ray McDonald III, Director of Parks and
Recreation

*Any person planning to attend this meeting that may require auxiliary aids or services should request accommodations two (2) days prior to the meeting by calling (817) 491-8152. **BRILLE IS NOT AVAILABLE.**

A public wireless network is now available in the Recreation Center for use during meetings. It is available from 7am to 11pm Monday thru Friday. The name of the network is: COR-Guest



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 09/21/2023 - P&R Board Minutes

MEETING DATE: January 18, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action on approval of the minutes from the regular Parks and Recreation Board meeting held on September 21, 2023.

INFORMATION:

STAFF RECOMMENDATION:

SPECIAL CONSIDERATION:

FINANCIAL CONSIDERATION:

ATTACHMENTS:

1. P&R Minutes - 09-21-2023



Meeting Minutes

Date: 09/21/23

Time: 6:30 P.M.

Place: Roanoke Recreation Center

Re: September 2023 Parks & Recreation Board Meeting

Present:

Robert Crawford, P&R Chairperson
Brian Darby, P&R Board Secretary
Michelle Davidson, P&R Board Member (arrived early to exercise too, be impressed)
Shannon Davidson, P&R Board Member
Derek Diorio, P&R Board Member (the new guy, hazing to begin...now!)
Angie Grimm, P&R Board Member
Richard Noon, P&R Board Member
Ray McDonald, Director of Parks & Recreation
Michael Davenport, Special Events Supervisor
Dan Dearborn, Parks Maintenance Superintendent

Absent:

Josh Brinegar, P&R Vice Chairperson

A. CALL TO ORDER

The Roanoke Parks & Recreation Board meeting was called to order at 6:30 P.M.

Derek introduced himself and gave a brief history of his life and its incredible impact that we would now have the privilege of enjoying with his generous time with us and on and on...[snore!].

B. PUBLIC INPUT

None.

C. APPROVAL OF THE MINUTES

1. Consideration and Action to approve the minutes from the regular Parks and Recreation Board meeting held on August 17, 2023.

A motion was made to accept the minutes by Shannon Davidson and seconded by Michelle Davidson. Motion carried unanimously.

D. NEW BUSINESS

1. Board Member Reports (maintenance items):
 - a. Robert – Cannon Parkway Park:
 - i. Peeling signage (Ray mentioned we are already getting quotes for park signage replacement city wide).
 - ii. Drainage standing water in the parking lot.
 - iii. Pavilion concrete pad fire “stain” (This one from Derek, stepping up and contributing already, we’re going to have to lighten up on the bad rumor spreading now).
 - b. Shannon – Roanoke Community Park
 - i. Scum in the pond (damn you Mother Nature).
 - ii. Ray mentioned some forthcoming improvements including a new & upgraded pond foundation (with lights, ooh, aah), playground canopy, and trail lighting.
 - c. Brian – Skate park:
 - i. One stubborn flickering trail light that needs attention.
 - d. Michelle - Linear Park & Parks of Roanoke:
 - i. All good.
 - e. Angie - Austin Street Plaza and City Hall Fountain:
 - i. Some City Hall Fountain lights need attention.
 - f. Derek - TBD
 - g. Richard – Corner Park
 - i. A canopy would be nice (Ray mentioned this would probably occur after ADA improvements are in place).
2. Staff updates on projects, programs and events:
 - a. Ray provided another great handout with stats and eye candy photos highlighting:
 - i. A table summary of class participation usage of the various programs.
 - ii. Summer aquatics report.
 - iii. Park reports for August of general maintenance items completed.
 - iv. Proposed Community Park pond fountain (more ooh, aah).
 - v. Proposed Community Park new LED trail lighting.
 - vi. Proposed Fairplay Park new LED trail lighting.
 - vii. Proposed Soccer Complex new shade canopies.
 - viii. Proposed Fitness Court new shade canopies.
 - ix. Proposed Cannon Park new splash pad complete replacement.
 - x. Pool Repairs of all shapes and sizes.

- xi. Fitness Court equipment repair (fear the Hulk strength of our Police Department).
 - xii. County Acres new playground installation.
 - xiii. Soccer fields turf renovation.
 - b. Travis Street roundabout maintenance solution ideas forthcoming (enough is enough!).
 - c. Mike provided an update on Celebrate Roanoke (10/14/23):
 - i. Jack Ingram with a special song request from Ray for Loudon Wainwright III's 1970 classic (you know the words, so sing along), "Dead Skunk in the Middle of the Road".
 - ii. Drone show - \$16K worth of 200 drones with Roanoke icons but not one version of anything mentioned in Loudon Wainwright III's 1970 classic, "Dead Skunk in the Middle of the Road".
 - iii. Channel 8 coverage!
 - iv. Strolling entertainment!
 - d. Mike mentioned the upcoming Hometown Holiday (12/02/23) and offered the Parks Board to get involved with their very own booth and/or parade float (crickets were heard at this point in the meeting).
3. Parks and Recreation Fee Discussion
- a. Parks staff distributed their draft fee schedule revision suggestions to start the discussion.
 - b. Staff have observed very few event requests since the new fee structure was established.
 - c. Parks staff will develop a modification action item for next month's agenda.

E. ADJOURNMENT

A motion was made by Angie Grimm and seconded by Richard Noon at 7:18pm. Motion carried unanimously.

Reported By:

Brian Darby, P&R Board Secretary



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 2023 Nominate and Elect Chairperson

MEETING DATE: January 18, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action to nominate and elect a Chairperson.

INFORMATION:

The Chairperson and Vice Chairperson shall be elected by the Board and shall serve a term of one (1) year.

STAFF RECOMMENDATION:**SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 2023 Nominate and Elect Vice Chairperson

MEETING DATE: January 18, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action to nominate and elect a Vice Chairperson.

INFORMATION:

The Chairperson and Vice Chairperson shall be elected by the Board and shall serve a term of one (1) year.

STAFF RECOMMENDATION:**SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: 2023 Nominate and Elect Secretary

MEETING DATE: January 18, 2024

DEPARTMENT: City Secretary

ITEM SUMMARY:

Consideration and action to nominate and elect a Secretary.

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Reports

MEETING DATE: January 18, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Board members reports

INFORMATION:

Board members will give a report about their designated areas.

STAFF RECOMMENDATION:**SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None



Parks and Recreation Board **AGENDA ITEM**

TO: Parks and Recreation Board Members

SUBJECT: Staff Reports and Updates

MEETING DATE: January 18, 2024

DEPARTMENT: Parks

ITEM SUMMARY:

Staff reports and updates

INFORMATION:**STAFF RECOMMENDATION:****SPECIAL CONSIDERATION:****FINANCIAL CONSIDERATION:****ATTACHMENTS:**

None